

**MINUTES OF THE SPECIAL MEETING  
OF THE  
SCHOOL BUILDING COMMITTEE  
TUESDAY, JULY 28, 2009**

A Special Meeting of the School Building Committee was held on Tuesday, July 28, 2009 at 7:00 p.m. in the lower level of East Haven Town Hall.

**1. Call to Order:** Chairman Joseph D'Albero called the meeting to order at 7:03 p.m.

**2. Roll Call:** The following members were present:

Joseph D'Albero  
Stanley Seliga  
Lewis Langella  
Richard Raffone  
Sam Giglio  
David Hausler  
Patricia DePalma

The following members were not present:

Anthony DeMayo  
Mario Vitale

Also present:

Tom Hibbard, Architect, Roofing Project

**3. Discussion of Roofing Project:**

Mr. Tom Hibbard of the firm Hibbard & Rosa is present and he reports the following:

All projects are operating on schedule.

Joseph Melillo Middle School: Roof has been removed and replaced on the second story classroom wing and work will begin soon on the gymnasium.

Overbrook: Work progressing nicely. A small amount of rain entered the corridor after a heavy rainfall, but has been cleaned up with no problems.

Deer Run: Project is moving right along with no problems.

Momauguin: Work will begin next week. Plumbing is 95% complete. Report was received of a rotten roof deck on the oldest section of the roof which needs to be replaced before work can start.

Tuttle: Project will start next year. Survey and sketch plans have started.

Mr. Hibbard also reported that the Photovoltaics have been approved. They can be installed while school is in session with very little disruption.

Mr. Hibbard reported that job meetings are held every Thursday at 10:00 a.m. at Joseph Melillo Middle School. All are welcome.

#### **4. Discussion of Roles of the School Building Committee:**

Chairman D'Albero asked that a sub-committee be formed to revise the School Building Committee Roles and Responsibilities and create a new Rule Book. The sub-committee will be comprised of:

David Hausler  
Patricia DePalma  
Lewis Langella

David Hausler submitted a packet that he typed with proposed items that can be changed/and or added to the new Rule Book (See Attached). Mr. Hausler will continue to create a Project Plan Checklist, and the sub-committee will work on the project and report back at the next meeting.

**5. Adjournment:** Richard Raffone moves to adjourn at 8:16 p.m. Seconded by Sam Giglio, all in favor – MOTION PASSED.

Respectfully submitted,  
Carmella Cofrancesco  
Clerk

