

**EAST HAVEN URBAN RENEWAL AGENCY
SPECIAL MEETING MINUTES**

**JULY 10, 2008
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MEMBERS PRESENT:

Chairman Moscato
Commissioner Midolo
Commissioner Lynn

STAFF PRESENT:

Sarah Morrill, CDC

Chairman Moscato called the meeting to order at 7:35 p.m. Roll was called and a quorum was present.

APPROVAL OF MINUTES

Commissioner Midolo made a motion to table the minutes of the May and June meetings seeing there aren't enough members that were present at either meeting in attendance tonight to approve. Commissioner Lynn seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

DIRECTOR'S REPORT

Paul Hongo was not in attendance tonight so there is no Director's Report.

SMALL CITIES PROGRAM

CDC Morrill welcomed new Commissioner Walter Lynn who will be filling out the term of Marge Mitchell.

Sarah brought Commissioner Lynn up to speed on the Rehabilitation program and how it works. She also stated that there are approximately 30 people on the wait list. She is waiting to hear from DECD about the new grant application and hopes to hear something by the end of the summer, early fall.

CDC Morrill then told the commission that she has an applicant who has little equity in the home and needs to bring it to the commission for approval. The property is at 5 Foote Rd. The mortgage balance is \$193,421, the assessed value is \$210,180 and the cost of the work is around \$18,000-\$19,000. The taxes are up to date and the home was purchased in December of 2005. It was decided that the improvements made would only improve the value of the property. After much discussion, a **MOTION** was made to approve application and go ahead with bidding made by Commissioner Midolo and seconded by Commissioner Lynn. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

There are 3 projects that are in the works right now, 80 French Avenue, 48 Forest Street and 23 Nicholas Drive. There is a pre-bid walkthrough on 21 Marie Drive on Monday, July 14th with a bid opening of July 21st. There have been 4 packets picked up already. Sarah has had an issue with a former applicant from 1995. The owner had a lot of work done and is not stating that she has always had problems with the roofing and the windows plus other things that were improved upon in the home. The home was inspected and the only thing that can be done at this point in time is contact the manufacturer of the windows as they were defective for possible replacement. All other issues are not being addressed seeing it has been 13 years and there is no warranty on any work performed. She will keep the commission updated regarding situation.

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BILLS

Commission Clerk Blanket Purchase Order for FY 08-09 totaling \$1200.00 for Linda LaLuna. To be paid \$100.00 per meeting. **MOTION** made to accept and pay by Commissioner Lynn and seconded by Commissioner Midolo. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Sarah requested a drawdown from the state in the amount of \$9189.00 for complete payment for 80 French Avenue. Commissioner Lynn made a **MOTION** to allow the drawdown request, Commissioner Midolo seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

The next request is for \$15,791 for complete payment for 23 Nicholas Drive. Commissioner Midolo made a **MOTION** to allow the drawdown request, Commissioner Lynn seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Next is a request for \$13,900 for complete payment for 48 Forest St. Commissioner Lynn made a **MOTION** to allow drawdown request, Commissioner Midolo seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Payment requested for the ETS Title Search bill in the amount of \$254.00 for the next three (3) applicants. (330 Short Beach Road, 80 Pleasant Avenue and 5 Foote Road). Commissioner Midolo made a **MOTION** to pay as stated, Commissioner Lynn seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

OTHER BUSINESS

CDC Morrill stated that she has not yet received the June bank statement as of this date and will bring it to the next scheduled meeting, August 6th, 2008, for review.

There being no further business to come before the commission, **MOTION** made by Commissioner Lynn and seconded by Commissioner Midolo to adjourn the meeting at 8:35 pm. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk