

**EAST HAVEN URBAN RENEWAL AGENCY
REGULAR MEETING MINUTES**

**JUNE 4, 2008
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MEMBERS PRESENT:

Chairman Moscato
Commissioner Midolo
Commissioner Sparaco

STAFF PRESENT:

Sarah Morrill, CDC

Chairman Moscato called the meeting to order at 7:40 p.m. Roll was called and a quorum was present.

APPROVAL OF MINUTES

Commissioner Midolo made a motion to table the minutes of the May meeting in order to receive a written copy and Commissioner Sparaco seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

DIRECTOR'S REPORT

Paul Hongo was not in attendance tonight so there is no Director's Report.

SMALL CITIES PROGRAM

CDC Morrill stated that all bids were advertised and will be opened tomorrow. There was a pre-bid conference on May 29th and there were lots of contractors in attendance. The bids were for 23 Nicholas, 80 French and 48 Forest. Sarah stated that she anticipated the good turnout and will go on to the next three applicants on the list. She has received 2 new applications since the last meeting. She is also moving forward with the grant application, which was submitted and she is just waiting to see if it was approved again. The subordination request for 10 Burgess Street (Cretella) went through fine and the agency is still listed as lien holder.

BILLS

None

OTHER BUSINESS

CDC Morrill stated that she is now the Fair Housing Officer for the Town. She explained what her duties are with that position and just wanted to inform the agency and update them on happenings with that with regard to Willow Reed apartments and the request for handicap accessible parking.

Currently there us a \$25,000 cap on project costs. At the next meeting on July 2, the agency will discuss again before a permanent decision is made with regard to the amount of a project without agency approval being needed.

Sarah also stated that maybe the agency should think about creating a Mission Statement as many other commissions are looking into one, especially the Economic Development Commission.

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There being no further business to come before the commission, **MOTION** made by Commissioner Sparaco and seconded by Commissioner Midolo to adjourn the meeting at 8:25 pm. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk