

Town of East Haven, CT
Housing Authority Special Meeting Minutes
April 1, 2013
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Members Present:

Chairwoman Natarajan
Vice-Chair Enders
Commissioner Parlato
Commissioner Bellmore

Staff Present:

Arthur DeSorbo, Dir.
Francine Gaglione

Members Absent:

Commissioner Sagnella

Chairwoman Natarajan called the meeting to order at 7:15 p.m. Roll was called and a quorum was present.

Approval of Minutes

Vice-Chair Enders made a **MOTION** to accept the minutes of the December 17th Meeting and Commissioner Bellmore seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Director's Report

Director DeSorbo stated that he would like someone to make a motion that all bills are attached to the minutes that go on file in the Town Clerk's Office. That way there are never any issues if someone inquires about a bill. After a short discussion, Commissioner Bellmore made a **MOTION** to have all bills that were approved to be paid attached to the minutes and filed with the Town Clerk. Chairwoman Natarajan seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Director DeSorbo also stated that he is not very happy with Imagineers and their services. He feels that the Housing Authority has been taken for granted. He would like to have the agency agree to a presentation from Merit Properties at the next regular meeting. Director DeSorbo asked that this item be placed on the agenda for the next regular meeting on May 20th.

Approval of Bills

Linda LaLuna	\$ 100.00	Clerk Fee for April
James Keeley	\$ 900.00	Internal Accounting Services
Bardell	\$ 235.03	Office Supplies
TOTAL	\$1,235.03	

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MOTION to pay bills as presented was made by Commissioner Parlato and seconded by Chairwoman Natarajan. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Director DeSorbo did explain to the commissioners about the bookkeeping system and that Jim Keeley is the only one who opens bank statements for the Housing Authority as well as the audit is usually done right after the fiscal year ends. Question asked regarding Jim attending meetings. Director DeSorbo stated that he will be required to attend one meeting a quarter.

Personnel Issues

None

Discuss & Take Any Necessary Action on Section 8 Administrator

Director DeSorbo had wanted to give an upgrade/promotion to Francine to be named the Section 8 Administrator, but the Mayor said it was not possible at this time with the budget process going on.

Other Business

Director DeSorbo informed the commission that former ED Cassandra Ashe had been ordered by the court to pay restitution to the HA, HUD and the City of New London's Housing Authority.

The bedbug issue has been cleared up at Woodview as of now, but there are other issues going on with regard to the owner requesting that the tenants pay for their own units to be painted. Francine will get more information and relay it to the commission at the next meeting.

There being no other business to come before the agency, a **MOTION** was made to adjourn the meeting at 7:29 by Commissioner Parlato and seconded by Commissioner Sagnella. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk