

The Town of East Haven, CT
Civil Service Commission Minutes
September 24, 2015, 7:00 pm, 250 Main Street

A Special Meeting of the Civil Service Commission was held on Thursday, September 24, 2015 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. Albert Carocci	Absent
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

Staff Present: Police Chief Brent Larrabee, Deputy Chief Edward Lennon, Principal Vincent DeNuzzo-EHHS.

A MOTION was made by Ms. Asid to suspend the order of the Agenda and Move to Item 1(c) under Old Business

OLD BUSINESS

POLICE DEPARTMENT

Police Cadet Student Partnership

Chief Larrabee, Deputy Chief Lennon and Vincent DeNuzzo were in attendance to discuss the Student Cadet Program. Chief Larrabee stated he was able to implement a program similar to this in Stamford. It is collaboration between the School, Town and Police Department. Students who are in their Junior Year of High School would be eligible to apply. Principal DeNuzzo added this program would not require any additions to the current curriculum; students would need to be enrolled in of four courses already offered at the High School, Civil Law, Criminal Law, Forensic I or II. The educational component of the program would give the student ½ credit for Independent Study which would be overseen by the Principal and consist of 30-40 hours of work at Police Department. Students would also be required to write a weekly reflection log, submit papers in addition to actual time spent at the Police Department. The Police Department component would consist of 2-3 hours per week of work in the Police Department (during the school year, 4-7hours in summer) and

would provide an opportunity for the candidate to ride along with Officers and to observe certain crime scenes. The Town component would provide additional points for candidates on Civil Service Exams. There are currently four students interested in this program. The Chief Examiner asked how many students could they accommodate, Chief Larrabee felt 7-8 could be enrolled at one time and that he and the Principal would work on requirements and guidelines as to how to handle a large number of students and what would make a student eligible for the program. Another issue was how would the Civil Service Commission be able to identify these students 5 or more years after they graduated. A Certificate could be issued and must be provided to receive the additional credit or the transcript would need to identify the candidate as a graduate of the program and be submitted as proof. The Chief would like to get this program started as soon as possible. The Commission told him to go ahead; The Commission would begin the process of amending the Civil Service Rules.

A MOTION was made by Mr. Stacey to request the Town Attorney Amend Rule 7 to include an additional subsection entitled "School/Police Partnership" that would add 1 additional point to the final passing score of Police Officer C New Recruit candidates who have successfully completed the Program and provide proof of same.

Ms. Asid seconded.

Vote: Unanimous

POLICE OFFICER C

There is no action to take at this time.

POLICE OFFICER C-P.O.S.T. CERTIFIED OFFICER

The Police Commission hired James Grasso and Joseph Carangelo effective September 14, 2015.

A MOTION was made by Mr. Stacey to certify the employment of James Grasso and Joseph Carangelo in the position of Police Officer C effective September 14, 2015 and send them the standard probation letter.

Ms. Asid seconded.

Vote: Unanimous

A MOTION was made by Mr. Stacey to certify the next available P.O.S.T. Certified Police Officers eligible for hire the position of Police Officer C. Ms. Asid Seconded.
Vote: Unanimous

TOWN CLERK

GENERAL CLERK, Grade Level 10

This position has been vacated due to a retirement and posted for a lateral transfer. The position will be filled by a Linda Cicarella effective October 5, 2015.

A MOTION was made by Ms. Asid to certify the transfer of Linda Cicarella into the position of General Clerk in the Town Clerk's Office effective October 5, 2015.
Mr. Stacey seconded.
Vote: Unanimous

NEW BUSINESS

ASSESSOR'S OFFICE

ASSESSMENT CLERK, GRADE LEVEL 10

The Commission received a request from Mr. Gentilesco for a Certified List from the Secretary 10 List to fill one position.

A MOTION was made by Mr. Stacey to certify the top three available names in rank order to fill one position for Assessment Clerk, Grade Level 10 from the Eligibility List for Secretary II, Grade Level 10.
Ms. Asid seconded.
Vote: Unanimous.

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:35 p.m.
Mr. Stacey seconded.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary