

Town of East Haven

Bid # 16-01 - Sale and Removal of Panasonic Arbitrator Vehicle Video Camera Systems

Sealed bids may be submitted to the Office of the Director of Finance, 250 Main Street, East Haven, Connecticut 06512, until March 16, 2016 at 10:30 AM when they will be opened.

The East Haven Police Department seeks bids from qualified firms for an open bid for the sale and removal of Panasonic Arbitrator Vehicle Video Camera Systems from the East Haven Police Department patrol vehicles.

Bid is based on the supply of the goods/services per specifications as indicated in the bid document.

Specifications and forms on which bids must be submitted may be obtained at the Finance Office on or after March 3, 2016 or for viewing and/or printing from the following Town website:

<http://www.townofeasthavenct.org/purchasing-department/pages/bid-opportunities>

There is no charge for the bid packet.

Bids must be submitted in triplicate - one (1) original and two (2) copies.

The Director of Finance reserves the right to reject any or all bids or to waive defects in same if it is deemed in the best interest of the Town to do so.

It is the sole responsibility of the Bidder to ensure the bid is received by the proper authority prior to the bid opening time. Bids received after this time will be considered informal and will be rejected. No Bidder may withdraw their proposal within sixty (60) days of the date of the bid opening.

Minority and female-owned companies are encouraged to participate and will be afforded full opportunity to submit bids and are encouraged to do so.

The Town of East Haven is an Affirmative Action Equal Opportunity Employer.

Paul S. Rizza
Finance Director

Town of East Haven

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GENERAL SPECIFICATIONS

The East Haven Police Department seeks bids from qualified firms for an open bid for the purchase and removal of Panasonic Arbitrator Vehicle Video Camera Systems as specified below. This bid is based per specifications as indicated in the bid document.

SCOPE

The East Haven Police Department is seeking bids for parties interested in purchasing fully operational used Panasonic Arbitrator Video Camera Systems from the Town of East Haven, CT. The person, entity or firm that is successfully awarded this bid will be responsible for the costs of the removal of the systems from the East Haven Police Department (EHPD) patrol fleet during date(s), time(s), and location established by the East Haven Police Department. Preference will be given to bidders that are certified Panasonic Arbitrator installers.

EQUIPMENT FOR SALE

- (19) Panasonic Arbitrator Vehicle Video Camera Systems in working order that include the following:
 - VPU (recorder unit)
 - 19 Cameras (front) with bracket
 - 17 Cameras (rear seat) with bracket
 - Camera mount (front)
 - GPS antenna
 - Wireless microphone (transmitter)
 - Wireless microphone vehicle dock with mount
 - G-Force Sensor (crash sensor)
 - Assorted cables and adapters
 - No SD cards or LED dashboard indicators will be included with the systems
- (4) Additional wireless microphones (transmitter)
- (4) Desktop chargers
- The Town of East Haven offers no warranty for the above listed equipment and it is being sold “as is”

REMOVAL OF EQUIPMENT FROM EHPD PATROL FLEET

- All above equipment will be removed from East Haven Police Department patrol vehicles without causing harm or damage to other electronic or other vehicle systems. Upon completion, vehicles will be returned immediately to full working order
- The vehicles the systems are to be removed from are:
 - Ford Interceptor SUV
 - Ford Interceptor Sedan
 - Ford Crown Victoria
 - Ford Expedition

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- Dates, times, and locations of removal will be established by the East Haven Police Department
- Upon initiation of the removal process, the removal must be completed immediately and without delay
- The removal time frame is between April 1, 2016 and September 30, 2016
- Once notified by the East Haven Police Department to commence removal of the above listed units, work must begin within 10 days of notification and continuously occur during approved hours until all 19 units have been completely removed
- The Town will not incur any charge for the labor or removal of the listed equipment. This charge shall be reflected in the purchase price for the list of items above

WARRANTIES

The successful Bidder shall warranty their labor for damages that may occur during the removal process of these Panasonic Arbitrator Systems. All warranties shall be effective following the day that all work has been completed to the Town of East Haven for 30 days.

WARRANTIES

The successful bidder shall be fully responsible for providing Workers Compensation, General Liability, and Automotive Liability coverage as follows:

- Workers Compensation Statutory minimum
- Employer's Liability minimum of \$500,000.00 (each accident)
- Commercial General Liability minimum of \$1,000,000.00
- The bidder will indemnify and hold harmless the Town of East Haven and the East Haven Police Department
- A performance bond equal to the total contracted price must be presented before the start of the job

NOTES TO BIDDERS

1. All prices are to be FOB East Haven, Connecticut.
2. Payment will be made in full to the Town of East Haven prior to taking possession of the above listed equipment.
3. Partial bids will not be accepted.
4. The Town of East Haven will hold the successful bid prices firm until December 31, 2016.
5. Preference will be given to bidders that are certified Panasonic Arbitrator installers.
6. Envelope(s) must be plainly marked "BID", referencing Bid #16-01.
7. Bids must be submitted on the bid sheet.
8. Proof of insurance as indicated in this bid must be enclosed with the bid submission.
9. All technical questions or requests to view work to be completed must be directed towards Lieutenant Dave Emerman at 203-468-3835 or demerman@easthavenpolice.com.

Town of East Haven
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Systems

BIDDER NAME: _____

COMPANY NAME (IF APPLICABLE): _____

ADDRESS: _____

PHONE #: _____

FAX #: _____

EMAIL: _____

BIDDER CERTIFIED PANASONIC ARBITRATOR INSTALLER/TECHNICIAN?	YES	NO
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PRINTED SIGNATURE: _____

SIGNATURE: _____ **DATE:** _____

**** NOTE: This sheet must be enclosed with your bid submission. Attach all pricing and bid documentation to this sheet****