

**East Haven Board of Finance  
Regular Meeting Minutes  
May 17, 2017**

The East Haven Board of Finance held a Regular Meeting on Wednesday May 17, 2017 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

**1. Roll Call**

Meeting was called to order at 7:00 p.m. by Vice Chairman Ralph Vitale.

Vice Chairman Ralph Vitale, Noreen Clough, Nicole Clark, Bob Schumitz, Beth Purcell, Richard DePalma were present. Also in attendance was Town Finance Director Paul Rizza, Chief of Police Edward Lennon, Fire Chief Matthew Marcarelli, Tax Collector Lucille Huelin, Animal Control Officer Owen Little, Civil Service Andrea Liquori, and Assistant Fire Chief Chuck Licata.

**2. Read and Approve Minutes from Regular Meetings held on March 15, 2017.**

Noreen Clough made a motion to accept the minutes. Beth Purcell seconded. Roll Call Vote. All in Favor. Motion Carried.

**3. Old Business**

Noreen Clough asks about the status of the State of Connecticut and if our town would be ok. Paul Rizza discusses that the budgets from the Democrats, Governors, Senate, Republicans and House of Representatives have all filed budgets, nothing is solid yet. There is a possibility that the town may have to re-open the budget we don't know yet.

**4. New Business**

None

**5. Public Comment**

None

Noreen Clough makes a motion to move 17 up to 6a. Roll Call Vote, All in Favor, Motion Carried.

**6. Civil Service**

<b>To:</b>	<b>01-115-0610 Advertising</b>	<b>\$4,000.00</b>
<b>From:</b>	<b>01-885-0689 Contingency</b>	<b>\$4,000.00</b>

**Cost of advertising Account Clerk II exam and Secretary I exam. Advertising account will be depleted after cost of advertising Firefighter exam.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

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Roll Call Vote. All in Favor. Motion Carried.

**7. Recreation Department**

<b>To:</b>	<b>01-662-0190</b>	<b>Overtime Wages</b>	<b>\$ 3,000.00</b>
	<b>01-662-0190</b>	<b>Overtime Wages</b>	<b>\$ 2,000.00</b>
	<b>01-662-0118</b>	<b>Seasonal Wages</b>	<b><u>\$23,000.00</u></b>
			<b>\$28,000.00</b>
<b>From:</b>	<b>01-662-0203</b>	<b>Natural Gas</b>	<b>\$5,000.00</b>
	<b>01-662-0201</b>	<b>Electricity</b>	<b>\$3,000.00</b>
	<b>01-661-0201</b>	<b>Electric Town Pool</b>	<b>\$7,000.00</b>
	<b>01-661-0203</b>	<b>Natural Gas</b>	<b>\$9,000.00</b>
	<b>01-661-0667</b>	<b>Temp/Part-Time Contr.</b>	<b><u>\$4,000.00</u></b>
			<b>\$28,000.00</b>

**To fund overtime wage account for operation of Ice Rink. To fund seasonal wage recreation for year round activity. – Refer to the Town Council.**

*Noreen Clough makes a motion to TABLE due to absences of a representative. Beth Purcell seconds. All in Favor. Motion Carries.*

**8. Animal Control**

<b>To:</b>	<b>01-331-0190</b>	<b>Overtime</b>	<b>\$4,900.00</b>
<b>From:</b>	<b>01-331-0570</b>	<b>Building/Grounds</b>	<b>\$1,900.00</b>
	<b>01-331-0458</b>	<b>Safety Equipment</b>	<b>\$2,000.00</b>
	<b>01-331-0203</b>	<b>Natural Gas</b>	<b>\$ 500.00</b>
	<b>01-331-0201</b>	<b>Electric</b>	<b><u>\$ 500.00</u></b>
			<b>\$4,900.00</b>

**Funds needed to cover overtime of officers being called back by EHPD outside of contractual hours.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Owen Little states that we have several calls for Animal Control and the DEP has cut their officers so that requires an increased work load.

Roll Call Vote. All in Favor. Motion Carries.

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**9.     Fire**

<b>To:</b>	<b>01-334-0482</b>	<b>Comm. Equipment</b>	<b>\$24,999.00</b>
<b>From:</b>	<b>01-334-0887</b>	<b>C-Med Annual</b>	<b>\$22,000.00</b>
	<b>01-334-0563</b>	<b>Tires &amp; Tubes</b>	<b><u>\$ 2,999.00</u></b>
			<b><u>\$24,999.00</u></b>

**See Attached Letter.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Fire Chief Marcarelli states that he amended 9 & 10 and the only ones we need to take action on is 11. Noreen Clough makes a motion to table 9. Beth Purcell seconds. Roll Call Vote. All in Favor. Motion Carried.

**10.    Fire**

<b>To:</b>	<b>01-334-0594</b>	<b>Protective Safety</b>	<b>\$7,000.00</b>
<b>From:</b>	<b>01-334-0665</b>	<b>Auto Body</b>	<b>\$3,000.00</b>
	<b>01-334-0681</b>	<b>Phys. &amp; Medical</b>	<b><u>\$4,000.00</u></b>
			<b><u>\$7,000.00</u></b>

**See Attached Letter.**

Fire Chief Marcarelli states that he amended 9 & 10 and the only ones we need to take action on is 11. Noreen Clough makes a motion to table 10. Beth Purcell seconds. Roll Call Vote. All in Favor. Motion Carried.

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**11. Fire**

<b>To:</b>	<b>01-334-0482</b>	<b>Comm. Equipment</b>	<b>\$24,999.00</b>
	<b>01-334-0594</b>	<b>Protective Safety</b>	<b><u>\$17,000.00</u></b>
			<b>\$41,999.00</b>
<b>From:</b>	<b>01-334-0563</b>	<b>Tires &amp; Tubes</b>	<b>\$ 2,999.00</b>
	<b>01-334-0887</b>	<b>CMed Annual</b>	<b>\$22,000.00</b>
	<b>01-334-0681</b>	<b>Phys. &amp; Med</b>	<b>\$ 4,000.00</b>
	<b>01-334-0665</b>	<b>Auto Body</b>	<b>\$ 3,000.00</b>
	<b>01-334-0350</b>	<b>Professional Dev.</b>	<b><u>\$10,000.00</u></b>
			<b>\$41,999.00</b>

**See Attached Letter – Refer to Town Council.**

Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds- Discussion

Fire Chief Marcarelli states that they will be replacing 35 portable radios as they are 20 years old, as well as replacement of protective clothing and stock some equipment, testing and outfitting new fire personnel.

Roll Call Vote. All in Favor. Motion Carried.

**12. Fire**

<b>To:</b>	<b>01-334-0458</b>	<b>Rescue Equipment</b>	<b>\$3,199.00</b>
	<b>01-334-0594</b>	<b>Protective Safety</b>	<b>\$3,348.00</b>
	<b>01-334-0657</b>	<b>Data Processing</b>	<b><u>\$2,499.00</u></b>
			<b>\$9,046.00</b>

<b>From:</b>	<b>01-333-0350</b>	<b>Prof. Development</b>	<b>\$2,499.00</b>
	<b>01-334-0310</b>	<b>Mileage</b>	<b>\$ 200.00</b>
	<b>01-334-0470</b>	<b>Rec. Equipment</b>	<b>\$ 500.00</b>
	<b>01-334-0505</b>	<b>Books</b>	<b>\$1,500.00</b>
	<b>01-334-0540</b>	<b>Photo Supplies</b>	<b>\$ 500.00</b>
	<b>01-334-0696</b>	<b>Laundry</b>	<b>\$ 348.00</b>
	<b>01-334-0887</b>	<b>CMed</b>	<b>\$1,000.00</b>
	<b>01-334-0644</b>	<b>Rental of Land</b>	<b><u>\$2,499.00</u></b>
			<b>\$9,046.00</b>

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**See Attached Letter.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.

Roll Call Vote. All in Favor. Motion Carried.

**13.    Police**

<b>To:</b>	<b>01-332-0190</b>	<b>Overtime Wages</b>	<b>\$69,745.00</b>
	<b>01-332-0190</b>	<b>Overtime Wages</b>	<b>\$   300.00</b>
	<b>01-332-0190</b>	<b>Overtime Wages</b>	<b><u>\$50,000.00</u></b>
			<b><u>\$120,045.00</u></b>
<b>From:</b>	<b>01-332-0110</b>	<b>Regular Salaries</b>	<b>\$69,745.00</b>
	<b>01-332-0178</b>	<b>No Smoking Incentive</b>	<b>\$   300.00</b>
	<b>01-332-0192</b>	<b>Rplcmnt Vacation Days</b>	<b><u>\$50,000.00</u></b>
			<b><u>\$120,045.00</u></b>

**\*VACANT – Detective salary for FY16/17. Testing in progress; expected completion sometime in FY17/18. To cover year-to-date deficit in the Overtime Wages account. – Refer to Town Council**

Noreen Clough makes a motion to Refer to Town Council. Beth Purcell seconds. Discussion.  
Roll Call Vote. All in Favor. Motion Carried.

**14.    Police**

<b>To:</b>	<b>01-332-0350</b>	<b>Prof. Devel. Training</b>	<b>\$4,000.00</b>
<b>From:</b>	<b>01-332-0575</b>	<b>Clothing &amp; Uniform</b>	<b>\$4,000.00</b>

**To cover cost of POST Academy training for new recruits Anthony Fiorillo and Raymond Wilson. Copy of invoice attached.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.  
Roll Call Vote. All in Favor. Motion Carried.

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**15. Public Safety Command Center – (PSCC)**

<b>To:</b>	<b>84-3-200-2</b>	<b>EMD/EPM</b>	<b>\$10,848.00</b>
<b>From:</b>	<b>84-3-300-1</b>	<b>Personnel Training</b>	<b>\$10,848.00</b>

**To cover priority Dispatch outstanding invoice SIN008288 (see attached).**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.  
Roll Call Vote. All in Favor. Motion Carried.

**16. Public Safety Command Center – (PSCC)**

<b>To:</b>	<b>01-336-0115</b>	<b>Part-Time Wages</b>	<b>\$5,000.00</b>
<b>From:</b>	<b>01-336-0132</b>	<b>Shift Differential</b>	<b>\$5,000.00</b>

**To cover deficit in PT Wages for two new PT Dispatchers hire in January & February 2017, respectively (minimum 32 hours / bi-weekly, each) Shift differential for FY16/17 has been paid on account 01-336-0110 (Regular Salaries) as originally established for PSCC payroll. Starting FY17/18, will be properly drawn on 01-336-0132 accordingly.**

Noreen Clough makes a motion. Beth Purcell seconds. Discussion.  
Roll Call Vote. All in Favor. Motion Carried.

**17. Suspense List Fiscal Year 2016/2017 – Refer to the Town Council.**

**Noreen Clough makes a motion to Refer to the Town Council. Beth Purcell seconds. All in Favor. Motion Carried.**

Tax Collector Lucille Huelin states that these items are mainly uncollectable; there are some of the motor vehicle owners that are deceased. We still track people and can collect for 15 years and DMV has the edge that we can still collect when they go to register. DMV has had a lot of issues but we are working on with them on this.

Roll Call Vote. All in Favor. Motion Carried

**18. Adjournment – Noreen Clough made a motion to adjourn at 7:29 p.m. - Beth Purcell seconds. All in Favor. Motion Carried.**

**Respectfully Submitted**

**Temple Smith – BOF Clerk**