

**Town of East Haven, CT
Board of Finance – Minutes
Regular Meeting – May 16, 2012**

The East Haven Board of Finance held its Regular Meeting on Wednesday, May 16, 2012 at 7:30 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

1. Roll Call

Mr. Richard DePalma made a motion for Mr. Salvatore Maltese to chair the meeting in the absence of Mr. Ralph Vitale, Ms. Marlene Asid seconded. All in Favor

Mr. Salvatore Maltese called the meeting to order at 7:30 pm with the following members in attendance, Ms. Marlene Asid, Ms. Beth Purcell, Mr. Richard DePalma and Ms. Noreen Clough. ABSENT – Mr. Ralph Vitale. Also present were Mr. Paul Rizza Director of Finance, Town Attorney Joseph Zullo, Director of Administration and Management Mr. Arthur DeSorbo Town Councilman Mr. Robert Parente, Town Council Chairman Mr. Richard Anania, Town Councilman Mr. Bill Richardson and Chief of Police Mr. Brent Larrabee.

2. Read and Approve Minutes

Mr. Salvatore Maltese made a motion to approve last meetings minutes, Ms. Noreen Clough accepted, Seconded by Ms. Beth Purcell.

3. Correspondence Received - NO

4. Correspondence Sent - NO

5. Old Business – YES

Ms. Noreen Clough asked where we stand with FEMA money. Mr. Paul Rizza said that we have approval on amount of \$33,000 and that we are still waiting on \$525,000 more to be received from FEMA. Ms. Noreen Clough asked Mr. Rizza where we were on forecasting. Mr. Rizza replied that he still working on it – FEMA is throwing off the figures but he will have something very soon to present and footnote the FEMA money as a revenue

6. New Business – YES

Ms. Beth Purcell asked Mr. Rizza if the Board of Education can come to the next Finance meeting to give us an update on where they are considering year end is coming. Mr. Rizza stated that he thought it would be a good idea and suggested that the superintendent Mr. Serio and Patty Lewis should be the ones to attend to answer any questions. Ms. Noreen Clough asked where we were with Capital Projects. Mr. Rizza stated that they are looking at some Capital Projects but Mayor Maturo would be very reluctant to approve anything that cannot be completed in one year.

**Town of East Haven, CT
Board of Finance – Minutes
Regular Meeting – May 16, 2012**

7. Public Comment- YES

Ms. Donna Richo 67 Charnes Drive, East Haven wanted to ask questions regarding the chillers on the agenda but would like to hold questions until it is addressed if possible. Town Attorney Mr. Zullo wanted to approve new standing rules that public comment may be addressed after each item on the agenda and he did not have a problem with Ms. Richo or anyone else to from public comment to address their questions after each item if that was ok with the board. All members of the Board of Finance did not have a problem with Attorney Zullo's suggestion. Town Council Chairman Mr. Richard Anania addressed the board that he as well had comments regarding the chiller once it is addressed as well. Mr. Salvatore Maltese recognized Town Council Chairman and approved his opportunity to address questions at that time.

8. Public Service

To:	01-226-0676	Waste Collection	\$24,500.00
From:	01-224-0120	Snow & Ice	\$20,000.00
	01-224-0644	Rental of Equipment	\$ 1,500.00
	01-229-0638	Equip. Maintenance Service	<u>\$ 3,000.00</u>
			\$24,500.00

Transfer to complete fiscal year, waiting for FEMA reimbursement from Hurricane Irene.

Ms. Noreen Clough made a motion that they remove item number 8 for Public Service until a representative from Public Service could be in attendance. Mr. Richard DePalma seconded the motion. All in Favor.

9. Police Department

To:	01-332-0662	Vehicle Repairs	\$3,798.00
From:	01-332-0175	Education Incentive	\$2,000.00
	01-332-0505	Books/Maps	\$ 700.00
	01-332-0440	Motor Vehicles	<u>\$1,098.00</u>
			\$3,798.00

Needed to pay bills to hopefully finish the fiscal year. Many unexpected repairs to vehicles.

Ms. Noreen Clough made a motion to discuss. Mr. Richard DePalma seconded. Mr. Richard DePalma asked Police Chief Larrabee if these vehicles were repairs or physical damages. Police Chief Larrabee state that it was not physical damage but in fact mechanical repairs, normal wear and tear. Roll Call Vote – All in Favor – None Opposed – Motion Carries.

**Town of East Haven, CT
Board of Finance – Minutes
Regular Meeting – May 16, 2012**

10. **Finance Director – Mr. Paul Rizza**

Discussion from Finance Director Mr. Paul Rizza Regarding Re-Allocation Board of Education FY 2011-12 Capital Funds in the amount of \$67,551.00 for repair of chiller #2 at East Haven High School. (Refer to Town Council)

Mr. Paul Rizza stated that he received a call from Building and Grounds Mr. Joseph Travelino that chiller number 2 up at the high school was broken. Johnson Controls had come in to look at the chiller and take it apart and what they found was that the chiller and its internal parts had to be replaced. Discussion was also had regarding chiller number one and has not been in operation for a quite a long time. Those are the only two chillers that operate the A/C up at the high school. In addition discussion was had regarding no available funds for the repairs; therefore discussion was had regarding re-allocation of Board of Education Capital Project funds for possible repairs. Mr. Rizza directs the Board of Finances attention to a spread sheet showing possible Capital Project money available. Mr. Rizza states that he received a memo for Superintendent Mr. Serio asking for re-allocation of Board of Education money for repairing the chiller. Mr. Rizza states that he is not aware of any service contract set up for repairing the chillers. Mr. Richard DePalma states he was not pleased to hear that there were no service contracts in place and was concerned that the same is happening at Joseph Melillo Middle School as well and this needs to be looked into and addressed to Mr. Serio fearing that any maintenance schedule that was not adhered to possibly voided any warrantee that the chillers had. Ms. Donna Richo stated that maintenance is not being done in any of the schools like it should be it is time to take the bull by the horns and it is time to get it done. Mr. Richard DePalma stated that one of the conditions to allocating this money would be that he wants to see what kind of maintenance schedule moving forward will be in place because he does not want to spend this kind of money to only find this problem happen again. Ms. Richo states that you're going to find that the plan will be put in place but in fact it not is done. Ms. Richo states that the town should manage and be responsible for all the maintenance of the schools we own those building and we need to manage them. Ms. Noreen Clough is concerned about the first chiller as well. Town Council Chairman Mr. Richard Anania states shame on who ever let it go to this point there is no reason for someone to let this go to this point. There are 2 chiller one should be operational and one should be a backup, if one went down it should have be repaired right away. I am a licensed air conditioner mechanic for the state what exactly are they doing for \$67,000? Can we look into the UI grants with possible money back for being energy efficient? I feel they may need to be totally replaced seeing that they are 17 years old. Mr. DePalma states that he fears that grants take a while and the school supports the Little Jackets program, summer school, etc. Mr. DePalma asks Mr. Rizza when would the work begin with Johnson Controls? Mr. Rizza stated right away once this is figured out. Mr. DePalma thinks that we should get chiller number 2 going and look into a grant for chiller #1. Ms. Noreen Clough suggests removing this from the agenda because there are too many unanswered questions right now that need to answered. Town Councilman Mr. Bill Richardson stated that it sounds like the \$15,000 already

went out to bid for the initial inspection. Will the \$52,000 be going out to bid? Mr. Rizza stated that it already went out to bid less than year ago which Johnson Control received it for repairs was bid already not specifically the high school. Attorney Zullo stated that technically the bidding process has been satisfied but you could re-bid for a better price, however at the cost of time to get it repaired. Ms. Noreen Clough again stated that she does not think it is fair to push this item to the Town Council without have the Board of Education present to answer some questions, they have valid questions, we have valid questions, and they should be here. Ms. Noreen Clough makes a motion for this item to be removed off the agenda until the Board of Education could be present for discussion and if we have to have a special meeting then so be it. Mr. Sal Maltese calls for a second on that motion. Ms. Beth Purcell seconds. Roll Call Vote. Mr. Salvatore Maltese – Yes, Ms. Marlene Asid – YES, Ms. Beth Purcell – YES, Ms. Noreen Clough – YES, Mr. Richard DePalma – NO. Motion Passes 4 to 1.

11. **Adjournment**

Mr. Salvatore Maltese made a motion to call the meeting adjournment at 8:15pm. Ms. Noreen Clough approved. Ms. Beth Purcell seconded. All in Favor. None Opposed. Motion Carries.

Mrs. Temple Smith
East Haven Board of Finance/ Clerk