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**East Haven Board of Finance
Special Meeting Minutes
July 21, 2021**

MINUTES

The East Haven Board of Finance held a Special Meeting on Wednesday July 21, 2021 at 7:00 P.M. at the Town of East Haven Senior Center and Social Services, 91 Taylor Avenue, East Haven, CT. 06512.

1. **Roll Call**

Mayor Carfora, Rich DePalma, Noreen Clough, Beth Purcell, Rich Esposito and Al Purzycki were present. Ralph Vitale was absent. Jim Keeley, Finance Director was also present.

2. **Read and Approve Minutes from Meeting held on May 19, 2021**

Noreen Clough made a motion to approve meeting minutes held on May 19, 2021. Beth Purcell seconds, *all in favor*.

3. **Old Business**

Rich DePalma asked how the audit is coming along. Jim Keeley stated it is coming along. The auditors were in and we've gotten everything to them.

4. **New Business**

None

5. **Public Comment**

None

6. **Town Clerk**

To: 01-109-0657 Data Proc. \$ 3,780.12

From: 01-109-0110 Reg. Salaries \$ 3,780.12

Noreen Clough made a motion to amend the "From" account number to reflect the number above and to discuss. Beth Purcell seconds. *All in favor*

Discussion: Town Clerk, Stacy Gravino, stated this is from when she changed to our new system back in April and they finally got around to sending us the bill. There wasn't enough money in the account. Luckily, we had some money left in regular salaries to cover.

Roll call, all in favor.

7. **Legal Refer to Town Council**

To: 01-113-0694 Other Contractual \$105,000.00

From: 01-885-0689 Contingency Account \$105,000.00

Noreen Clough made a motion to discuss and to refer to the Town Council. Beth Purcell's seconds. ***All in favor.***

Discussion: Attorney Michael Luzzi stated we need the first \$50,000 for fees to cover expert witnesses for Barberry vs. Maturo. It is important that we have additional money for expert witnesses on that case. For the next \$55,000.00, this is for an expert with regards to the Bluffs to identify our wants and needs and special requests to advise our boards and commissions. These all would be subject to requests for proposals and we would want to make sure they hired appropriate experts.

These two amounts were voted on separately. The first \$50,000.00 a ***roll call was made and Mayor Carfora abstained and the remaining Board members were in favor. Motion carried.***

Regarding the second portion of this transfer, \$55,000.00, ***there was a roll call, all in favor, motion carried.***

8. **Tax Assessor**

To: 01-107-0694 Other Contractual \$ 12,000.00

From: 01-107-0110 Regular Wages \$ 12,000.00

Noreen Clough made a motion to discuss, Beth Purcell seconds.

Discussion: Jim Keeley stated that is for the revaluation. Normally there are questions that are posed to Tax Assessor. In their absence we have legal counsel outside so this is just moving it from regular salaries to other contractual so it is correct language. This is for year 20/21.

Roll call, all in favor, motion carried.

9. **Public Works**

To: 01-224-0133 Class Diff. \$ 13,237.00
01-224-0192 Seasonal OT \$ 9,295.00
01-229-0570 Bldg. & Grnd Maint \$ 12,000.00
01-229-0694 Other Contractual \$ 12,000.00
01-224-0570 Bldg Grnd Maint \$ 24,000.00
01-661-0694 Other Contractual \$ 10,000.00
\$ 80,532.00

From: 01-224-0110 Reg Salaries \$22,532.00
01-229-0110 Reg Salaries \$ 6,300.00
01-229-0202 Water \$11,000.00
01-229-0203 Natural Gas \$ 6,700.00
01-224-0130 Temp Wages \$18,000.00

01-224-0530	Gas	\$ 6,000.00
01-661-0110	Regular Salaries	<u>\$10,000.00</u>
		\$80,532.00

Noreen Clough made a motion to Amend and to discuss each item above separately and each item was therefore amended and made into their own item as noted below. Beth Purcell seconds. ***Roll call, All in favor.***

Noreen Clough made a motion to discuss and make this 9a, Beth Purcell seconds.

9a. To:	01-224-0133	Class Diff.	\$ 13,237.00
	01-224-0192	Seasonal OT	<u>\$ 9,295.00</u>
			\$ 22,532.00

From:	01-224-0110	Reg Salaries	\$ 22,532.00
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Charlie stated this is to clear up old bills from the prior year for everything that needed to get done. ***Roll call, all in favor, motion carried.***

Noreen Clough made a motion to discuss and make this 9b, Beth Purcell seconds.

9b To:	01-229-0570	Bldg. & Grnd Maint	\$ 12,000.00
	01-229-0694	Other Contractual	<u>\$ 12,000.00</u>
			\$ 24,000.00

From:	01-229-0110	Reg Salaries	\$ 6,300.00
	01-229-0202	Water	\$ 11,000.00
	01-229-0203	Natural Gas	<u>\$ 6,700.00</u>
			\$ 24,000.00

Charlie stated this is also to clear up old bills from the prior year that we did not anticipate. ***Roll call, all in favor, motion carried.***

Noreen Clough made a motion to discuss and make this 9c, Beth Purcell seconds.

9c.			
To:	01-224-0570	Bldg Grnd Maint	\$ 24,000.00
From:	01-224-0130	Temp Wages	\$18,000.00
	01-224-0530	Gas	<u>\$ 6,000.00</u>
			\$24,000.00

Charlie Coyle stated this is for unforeseen things that came up throughout the year that we have to cover. ***Roll call, all in favor, motion carried.***

Noreen Clough made a motion to discuss and make this 9d, Beth Purcell seconds.

9d.

To: 01-661-0694 Other Contractual \$ 10,000.00

From: 01-661-0110 Regular Salaries \$ 10,000.00

Charlie Coyle stated this is for work on the beach. **Roll call, all in favor, motion carried.**

10. Public Works Refer to Town Council

To: 01-224-0190 OT \$40,000.00
01-224-0120 Snow & Ice \$36,111.00
\$76,111.00

From: 01-224-0110 Reg Salaries \$49,000.00
01-224-0530 Gas \$ 7,000.00
01-229-0110 Reg Salaries \$ 6,000.00
01-229-0203 Natural Gas \$10,000.00
01-229-0290 Sewer Use \$ 4,111.00
\$76,111.00

Noreen Clough made a motion to discuss and to refer to the Town Council. Beth Purcell seconds.

Discussion: Rich DePalma asked why we have money left in regular salaries. Charlie stated there were people out on worker's compensation. Now we are all staffed, but there was money left.

Roll call, all in favor. Motion carried.

11. BOE-Capital Improvements/reallocation

Proposed change of title of Capital Project account 90-4-102 EHHS Turf Field and Track to EHHS Track and Field improvements.

Noreen Clough made a motion to discuss, Beth Purcell seconds.

Discussion: Rich DePalma asked if there was a total on this. Rich Caponera, Chief of Operations and Fiscal Oversight, stated the turf field and track is \$38,748.00. We are asking just to add improvements to the end of that. The money that was allotted for that line item was for the track and field. The initial track and field were placed and the cost came under by \$38,748.00. We have a gaping hole at the visiting bleachers and want to get that replaced.

Roll call, all in favor. Motion carried.

12. Adjournment

Noreen Clough made a motion to adjourn, Al Purzycki seconds, ***all in favor.***

Dated this 29th day of July, 2021, East Haven, CT 06512

SUSAN MAURO, BOF CLERK