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**TOWN OF EAST HAVEN
BOARD OF FINANCE**

**AMINUTES FOR MEETING ON TUESDAY MARCH 23, 2021, 7:00 P.M.
SPECIAL MEETING**

Noreen Clough read into the record:

**TO THE RESIDENTS AND TAXPAYERS OF THE TOWN OF EAST HAVEN
AND OTHER INTERESTED PARTIES:**

Due to Governor Ned Lamont's March 10, 2020 declaration of a public health emergency and civil preparedness emergency and his subsequently issued Executive Orders 7B and 7D: and, due to the spread of the Coronavirus Disease 2019 in the State of Connecticut including New Haven County, in-person public access to this meeting will not be permitted. **This will be a 100% electronic meeting.**

**The Public can access and participate in this Special Meeting
from a computer, tablet, or smartphone:**

Join Zoom Meeting

<https://us02web.zoom.us/j/89395480257?pwd=aFFlb3c1Vkg4a3RIWWwxR3l0WVNwQT09>

Meeting ID: 893 9548 0257

Passcode: 123456

**If you do not have internet access, you can DIAL IN using your phone:
+1 646 558 8656 US (New York)**

Meeting ID: 893 9548 0257

The East Haven Board of Finance held a Special Meeting on March 23, 2021, which commenced at 7:00 P.M. via ZOOM, in order to transact the following:

I. Roll Call

Rich DePalma, Noreen Clough, Beth Purcell, Ralph Vitale, Rich Esposito and Al Purzycki were present. Mayor Carfora was absent. Jim Keeley, Finance Director was also present.

II. Read and Approve Regular Meeting Minutes from January 20, 2021.

Correction needed under “Old Business”. The record should read LoCIP instead of Losuf.

Noreen Clough made a motion to approve Regular Meeting Minutes from January 20, 2021 with correction. Al Purzycki seconds.

Roll call, all in favor motion carried.

III. Old Business

None

IV. New Business

None

V. Public Comment A member of the public, Lorena, spoke and stated that she has been recording the budget workshops for educational purposes so that people can understand the process. I wanted to make sure that DC Moore was kept as part of the Old Business. This was initiated in August of 2020 and I participated in public comment in 2021. I want to make sure we continue keeping DC Moore, to stop that purchasing sale contract that was part of that Agenda which was initiated here at the BOF.

VI. Public Health

To: 01-440-0694 Other Contractual \$ 2,700.00

From: 01-885-0689 Contingency \$ 2,700.00

Noreen Clough made a motion to discuss, Beth Purcell seconds.

Discussion: Jim stated this was a bill that came to us in last fiscal year that was supposed to be paid for \$3,000.00 but was only paid for \$300.00. We just need to get the balance cleared because it was East Shore Health and we want it corrected.

Roll call, all in favor. Motion carried.

VII. Board of Finance

To: 01-102-0115 Part time wages \$ 900.00

From: 01-885-0643 Postage & Freight \$ 900.00

Noreen Clough made a motion to discuss, Beth Purcell seconds.

Discussion: Jim stated for the first time we are actually having minutes recorded on the record and is money well spent. Noreen thanked the undersigned clerk.

Roll call, all in favor. Motion carried.

VIII. Public Service-Refer to the Town Council

To: 01-226-0677 Recycling Service \$ 49,000.00

From: 01-885-0689 Contingency \$ 49,000.00

Ralph made motion to discuss and refer to Town Council. Noreen seconds.

Charlie stated this is an additional amount we incurred this year for recycling and we will have to add a bit more money because it goes up and down. It is not a set cost.

Noreen asked if this was because people are recycling more. Charlie stated that we are trying to work with (inaudible) to try and get better and have been in the talking stages to see what better avenue we can come up with because it is costly and increases as we go along. Rich DePalma stated that our recycling services are pretty close to our trash. (Inaudible) Charlie stated that maybe over time we can work with towns and come up with a better price to benefit the town.

Al stated that he listened to John Oliver and dove into recycling and it is very clear about what is happening now and what will happen in the future. Josh Balter, Town Councilman asked if we have enough in the mayor's budget to cover recycling in the next fiscal year. Jim Keeley stated honestly when we looked at it originally, we had a couple of bills that came in very late from public service so we did an original estimate when we put the money in. We looked at it based on information from the original money we had and it looked like we had enough and my recommendation would be is that we create new ?? inaudible . We did put it in there in this budget so we did have enough money. I would say that after this budget started, we had 2 bills that came through at \$22,000.00. When you look at that and look at the monthly cost you say it is not enough. Prior to that, we were below what that would be for the year which was fine when the budget was originally presented so I would say it would be ideal to put more money in the 2021/2022 budget for this line item that will needed. Josh asked Jim to outline what he needed and they could have further discussion.

Josh wanted to be prepared when we have to vote on the budget and if I have to make a motion to increase the amount.

Ralph asked who was talking just now, and Rich DePalma noted it was Town Councilman Josh Balter.

Roll call, all in favor. Motion carried.

IX. BOE-Refer to the Town Council

To:	90-4-602	District Wide Security	\$ 30,000.00
	90-4-201	District Wide Fire Alarm	\$ 26,208.00
	90-4-201	District Wide Fire Alarm	\$ 65,000.00
	90-4-201	District Wide Fire Alarm	\$ 90,000.00
	99-4-03	District Wide Lavatory Renovations	\$ <u>19,930.19</u>
			\$231,138.19
From:	90-4-602	Tuttle Security	\$ 30,000.00
	90-4-502	Ferrara Fire Alarm	\$ 26,208.00
	90-4-301	Carbone/Academy Fire Alarm	\$ 65,000.00
	90-4-201	Melillo-Fire Alarm	\$ 90,000.00
	99-4-03	Academy Lavatory Renovations	\$ <u>19,930.19</u>
			\$231,138.19

Noreen Clough made a motion to discuss and refer to Town Council. Beth Purcell seconds. Noreen clarified this was for capital. Jim Keeley stated yes.

Discussion: Rich DePalma asked why didn't they combine the fire alarms into one. Jim stated he actually suggested that when the purchase orders come down to break it down into line items it was all the same fund. It would be one thing if they were in different funds in different years but they were all line items in the same fund and it made sense to me to put in the same line item.

Vinny Consiglio stated we have extra money when the Tuttle alarm system was done and that is the extra money we have in there. Ferraro school that is extra money so the alarm system is already done. Carbone/Academy and Melillo have nothing done yet and those are big money projects. We are preparing for that now. We are actually meeting for some quotes next week before we go out to bid. We feel that if it says district, we could use that money all for the Carbone/Academy because the two schools are attached. It is a specialty alarm system because if something happens to the Academy, we have to evacuate the middle school at the same time. To get ahead of the game, the extra money sitting in the left overs, we would like to put all in the district use instead of labeling it to a school. We can make use of it. We also had some grant money that came in that is why we have extra money in those accounts. Rich DePalma asked if this would complete this project. Vinny stated he believes so.

We don't have those numbers yet. We should get some figures next week. The \$90,000.00 that is in Melillo School now, \$65,000.00 in the Academy. We do not know if it will cut it or not but it is better if we have it all for district use. Rich DePalma asked if we had any state or federal money left. Vinny stated it was all used.

Noreen clarified that basically we are only changing the names to be used across the district. Vinny stated yes. In the future Vinny stated we are going to try to put it in as district use instead of labeling the school because it has been working against us. Rich DePalma stated it is good to know where the alarms are going to be installed.

Roll call, all in favor. Motion carried.

X. Return budget to Mayor with possible recommendations

Beth Purcell asked if we were voting on the budget that was given back after the last meeting with the 2 changes that the BOF asked to make. Rich DePalma clarified these are the changes that will be going to the Mayor. Jim Keeley confirmed yes.

Rich asked if there were any other questions. Noreen stated she was very comfortable with the decisions we made and that being a flat budget with no increase is a good feeling to pass on to the tax payors. Rich DePalma reaffirmed what Noreen stated, the mill rate will stay the same and it is a balanced budget. It is \$93,455,000.00 budget. A good job well done. Noreen also stated this is all with services increased to the residents. Rich DePalma stated there were many increases to improve the quality of life, not just cuts.

Noreen made a motion to pass the budget back to the mayor with the changes we made Beth Purcell seconds.

Roll call, all in favor. Motion carried.

XI. Capital Improvement Plan for 2021/2022

Jim stated we want to change the wording and present it at the next meeting so it is worded in line with the way it was worded in the past. It will be done before the Town Council vote.

Noreen made motion to table this item XI in order to have more detail on it. Al seconds.

Roll call, all in favor Motion carried.

XII. Adjournment

Noreen Clough made a motion to adjourn at 7:25 P.M. Beth Purcell seconds. All in favor.

Susan Mauro, Board of Finance Clerk

