

**The Town of East Haven, CT  
Civil Service Commission Minutes  
January 13, 2020, 7:00 pm, 250 Main Street**

A Regular Meeting of the Civil Service Commission was held on Monday, January 13, 2020 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:06 p.m.

Roll Call:	Ms. Marlene Asid	Absent
	Mrs. Kate White	Present
	Mrs. Sue Deko	Present

**RECEIVED FOR FILING  
JAN 15 2020  
TOWN CLERK'S OFFICE  
EAST HAVEN, CONN.**  
*Stacy Gravano, CTC*  
**TOWN CLERK**

**STAFF IN ATTENDANCE:** Zackary Barker, President, EHTHEU Local 1303-159

**PUBLIC COMMENT**

There was no public comment.

**READING AND APPROVAL OF MINUTES**

A MOTION was made by Mrs. White to approve the minutes of the December 10, 2019 Regular Meeting as submitted.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. White to approve the minutes of the December 26, 2019 Special Meeting as submitted.

Mrs. Deko seconds the motion.

Vote: Unanimous

**OLD BUSINESS**

**TAX COLLECTOR/ BOARD OF EDUCATION**

**ACCOUNT CLERK I, GRADE LEVEL 10**

The test is complete. The Eligibility List for the Tax Collector's Office will contain 10 names and the Eligibility List for the Board of Education position will contain 2 names.

A MOTION was made by Mrs. White to establish the Eligibility List for the position of Account Clerk I, Grade Level 10-Tax Collector to be valid for a period of 2 years.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. White to Certify the top 3 available names in rank order from the Eligibility List for the position of Account Clerk I, Grade Level 10-Tax Collector to fill one position.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. White to establish the Eligibility List for the position of Account Clerk I, Grade Level 10-Board of Education to be valid for a period of 2 years.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. White to Certify the top 2 available names in rank order from the Eligibility List for the position of Account Clerk I, Grade Level 10-Board of Education to fill one position.

Mrs. Deko seconds the motion.

Vote: Unanimous

**BOARD OF EDUCATION**  
**SUBSTITUTE CUSTODIAN**

This position is posted as a rolling application. Several applications have been received but none of the candidates have come in to take the short exam.

**POLICE DEPARTMENT**  
**PROMOTIONAL EXAMINATIONS-LIEUTENANT and SERGEANT**

The Commission was advised that Sergeant Stephen Paulsen was promoted to Lieutenant and Detective Robert Brockett and Officer John Finnimore were promoted to Sergeant effective January 21, 2020.

A MOTION was made by Mrs. White to certify the promotion of Stephen Paulsen in the position of Lieutenant effective January 21, 2020 and to send him the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. White to certify the promotions of Robert Brockett and John Finnimore in the position of Sergeant effective January 21, 2020 and to send them the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

### **DETECTIVE**

The examination for this position is posted until January 17, 2020.

Approximately 7 officers have applied to participate.

### **PUBLIC SAFETY DISPATCHER**

#### **NEW RECRUIT EXAM**

The exam was complete and the list has been established. The Police Department has not requested a list at this time, there is no action to be taken.

### **POLICE OFFICER C-NEW RECRUIT LIST**

The Commission was advised that Julio Gil-Martinez, Brandon DePalma and Sean Halligan were hired effective January 6, 2020.

A MOTION was made by Mrs. White to certify the hiring of Julio Gil-Martinez, Brandon DePalma and Sean Halligan in the position of Police Officer C effective January 6, 2020 and to send them the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

### **POLICE OFFICER C-P.O.S.T. CERTIFIED LATERAL TRANSFER**

The Commission was advised that James Hoye was hired effective January 2, 2020.

A MOTION was made by Mrs. White to certify the hiring of James Hoyer in the position of Police Officer C effective January 2, 2020 and to send him the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

**FIRE DEPARTMENT  
FIREFIGHTER/PARAMEDIC**

The Fire Commission has hired Liam Hamill effective November 11, 2019 and Conor Thomsen effective December 16, 2019.

A MOTION was made by Mrs. White to certify the hiring of Liam Hamill effective November 11, 2019 and Conor Thomsen effective December 16, 2019 in the position of Firefighter D/Paramedic and to send them the standard probation letter.

Mrs. Deko seconds the motion.

Vote: Unanimous

**NEW BUSINESS  
BOARD OF EDUCATION  
SECRETARY I, GRADE LEVEL 9**

A request had been received from the Superintendent's Office to fill a Secretary I, Grade Level 9 position in November. The list was sent over and the position was offered to one of the candidates on the list.

Subsequently, the candidate informed the Board that she was no longer interested in the position. The list has very few names left on it and the Superintendent's Office requested a new test.

A MOTION was made by Mrs. White to initiate the testing process for the position of Secretary I, Grade Level 9. The test shall consist of a written exam with a pass point of 70 worth 100% of the final grade and the Eligibility List for this position will be valid for a period of 2 years.

Mrs. Deko seconds the motion.

Vote: Unanimous

**BUDGET**

The 20220/2021 budget proposal was reviewed with the Commission. There are no changes in the budget requests other than the increase in Part-time wages.

**BILLS**

A MOTION was made by Mrs. Deko to pay the following bills:

\$25.00 to I/O Solutions, Test Rental

\$25.00 to I/O Solutions, Test Rental

\$1675.00 to I/O Solutions, Test Rental

Mrs. White seconds the motion.

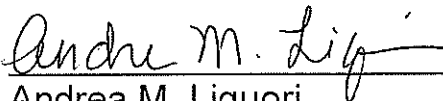
Vote: Unanimous

A MOTION was made by Mrs. White to adjourn the Meeting at 7:30 p.m.

Mrs. Deko seconds the motion.

Vote: Unanimous

Respectfully submitted,



Andrea M. Liquori

Recording Secretary