

**The Town of East Haven, CT
Civil Service Commission Minutes
September 9, 2019, 7:00 pm, 250 Main Street**

A Regular Meeting of the Civil Service Commission was held on Monday, September 9, 2019 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Kate White	Present
	Mr. John Stacey	Absent

STAFF IN ATTENDANCE: Zackary Barker, President, EHTHEU Local 1303-159

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Ms. Asid to approve the minutes of the August 12, 2019 Regular Meeting as submitted.

Mrs. White seconds the motion.

Vote:	Ms. Marlene Asid	Yes
	Mrs. Kate White	Yes
	Mr. John Stacey	Abstain

OLD BUSINESS

TAX COLLECTOR

ACCOUNT CLERK I, GRADE LEVEL 10

The Certified List was sent to the hiring authority, nothing has been done to date.

FIRE DEPARTMENT

FIREFIGHTER/PARAMEDIC

The Fire Chief advised the Chief Examiner that Brandon Hirshfield and Jeffrey Puciato were hired effective August 14, 2019.

A MOTION was made by Ms. Asid to certify the employment of Brandon Hirshfield and Jeffrey Puciato in the position of Firefighter/Paramedic effective August 14, 2019 and to send them the standard probation letter. Mrs. White seconds the motion.
Vote: Unanimous

CERTIFIED FIREFIGHTER/PARAMEDIC-LATERAL TRANSFER

There is no action to take at this time.

POLICE DEPARTMENT

**PROMOTIONAL EXAMINATIONS-SERGEANT, LIEUTENANT, CAPTAIN
SERGEANT**

The exam for Sergeant is complete. 9 Officers participated in the Oral Interview which was held on Friday, August 16, 2019. 9 Officers successfully completed the exam.

A MOTION was made by Mr. Stacey to establish the Eligibility List for the position of Sergeant to be valid for a period of 2 years and to certify the top 3 available names in rank order to fill one position.

Mrs. White seconds the motion.

Vote: Unanimous

LIEUTENANT & CAPTAIN

These positions were posted and 4 officers submitted letters requesting to participate in the Captain exam and 5 for the Lieutenant exam. The written exam for each position is scheduled for October 30, 2019. Mr. Stacey was disappointed to learn these tests are going forward without a vacancy in these ranks but was glad the cost would be reasonable. Ms. Asid explained that if the Deputy Chief position is filled from within there could be vacancies.

PUBLIC SAFETY DISPATCHER

There is no action to take at this time.

BOARD OF EDUCATION

ACCOUNT CLERK I, GRADE LEVEL 10

The Certified List was sent to the hiring authority, nothing has been done to date.

SUBSTITUTE CUSTODIAN

This position is currently being advertised. The exam is a short multiple-choice exam that is administered on the computer. The Chief Examiner advised the Commission that the Superintendent of Schools may request we have a rolling application process for this position so there is always an available list of substitutes.

BILLS

A MOTION was made by Mr. Stacey to pay the following bills:

\$290.79 to Minuteman Press, Stationary

\$95.13 to Bardell, Office Supplies

\$500.00(Est) to CPS-HR, Test Rental Fee

\$500.00(Est) to IPMA, Test Rental Fee

\$294.00 to La Voz, Advertising

\$360.00 to The Inner-City Newspaper, Advertising

\$776.58 to Hearst Publications, Advertising

\$100.00 to Chris Distasio, Computer Repair

\$25.00 to I/O Solutions, Test Rental

Mrs. White seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:20 p.m.

Mrs. White seconds the motion.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary