

**The Town of East Haven, CT
Civil Service Commission Minutes
June 9, 2014, 7:00 pm, 250 Main Street**

The Regular Meeting of the Civil Service Commission was held on Monday, June 9, 2014 in the Mario Giamio Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the May 12, 2014 Regular Meeting and the June 2, 2014 Special Meeting as submitted.

Mr. Carocci seconded.

Vote: Unanimous.

STAFF IN ATTENDANCE

Deputy Chief Lennon, EHPD

PUBLIC COMMENT

There was no public comment.

A MOTION was made by Mr. Carocci to suspend the order of the Agenda and move to New Business Item #1.

Mr. Stacey seconded.

Vote: Unanimous.

NEW BUSINESS

POLICE DEPARTMENT

LIEUTENANT

A letter was received requesting a new exam be held for the position of Lieutenant. Deputy Chief Lennon was in attendance to discuss the matter. He stated he has done some research into the weighting of the written and oral exams typically used at this rank. He requested the

Commission review its standard procedure and consider using a system that would give more weight to the oral than the written exam. Mr. Stacey requested that the Chief and Deputy submit this research to the Commission for its review before this matter is voted on.

SERGEANT

A request was made to fill two positions from the eligibility list for Sergeant.

A MOTION was made by Mr. Stacey to certify the top four available names in rank order from the eligibility list for Sergeant to fill two positions.

Ms. Asid seconded.

Vote: Unanimous

A MOION was made by Mr. Stacey to add the matter of "Police Officer C-P.O.S.T. Certified Lateral Transfer" to the Agenda.

Mr. Carocci seconded.

Vote: Unanimous

The Police Department requested the application for Certified Officer be place on PoliceApp.com also. The Commission discussed the parameters of this test and charging a fee.

A MOTION was made by Mr. Stacey to establish a rolling recruitment for "Police Officer C-P.O.S.T. Certified Lateral Transfer" using PoliceApp.com and to require an application fee of \$41.00, candidates pass the C.H.I.P. test at 40% and a written exam with a passing score of 60% worth 100% of the final score in addition to being P.O.S.T. Certified Police Officers in the State of Connecticut and passing any other requirements set forth by P.O.S.T.

Mr. Carocci seconded

Vote: Unanimous

OLD BUSINESS

POLICE DEPARTMENT

DETECTIVE/YOUTH DETECTIVE EXAMINATION

The Police Commission has requested a Certified List to fill 2 positions from the Eligibility List for Detective.

A MOTION was made by Ms. Asid to certify the two available names from the eligibility list for Detective to fill two positions.

Mr. Stacey seconded.

Vote: Unanimous

POLICE OFFICER C-NEW EXAM

The application is available online at PoliceApp.com until July 15, 2014. Everything seems to be going smoothly.

PUBLIC SAFETY DISPATCHER

One of the candidates who was offered a position has decided not to accept it. Mr. Gentilesco requested a list to fill one position.

A MOTION was made by Mr. Stacey to certify the top 3 available names in rank order from the eligibility list for Public Safety Dispatcher to fill one position.

Ms. Asid seconded.

Vote: Unanimous

BOARD OF EDUCATION

SECRETARY

ACCOUNTANT I

ACCOUNTANT II

There is nothing to do at this time.

FIRE DEPARTMENT

FIREFIGHTER D/PARAMEDIC

There is nothing to do at this time.

FINANCE DEPARTMENT

ACCOUNT CLERK II, Grade Level 11

Account Clerk I, Grade Level 10

The Commission received a request from Frank Gentilesco to conduct an examination for this position and also include the position of Account Clerk I, Grade Level 10. There are positions in the Tax Office and at the Board of Education that are a Grade Level 10 and in the event a position became vacant this list could be used to fill those positions also.

A MOTION was made by Ms. Asid to add the position of Account Clerk I, Grade Level 10 to the Notice Of Testing for Account Clerk II, Grade Level 11 that was approved at the June 2, 2014 Special Meeting and use the same testing parameters that were set forth at that time.

Mr. Stacey seconded.

Vote: Unanimous

BILLS

There were no bills.

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:30 p.m.

Mr. Carocci seconded.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary