

**The Town of East Haven, CT
Civil Service Commission Minutes
November 19, 2014, 7:00 pm, 250 Main Street**

A Special Meeting of the Civil Service Commission was held on Wednesday, November 19, 2014 in the Mario Giamio Conference Room, Town Hall, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:03 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

POLICE DEPARTMENT

DETECTIVE EXAMINATION

The exam for Detective is scheduled for January 15, 2015.

LIEUTENANT EXAMINATION

The written exam for Lieutenant was held on November 13, 2014 and the results have not been received yet. 6 candidates participated in the exam.

BOARD OF EDUCATION

SECRETARY III

A memo was received from Dr. Bonner. She stated she interviewed all three candidates and none were qualified for this position. She gave supporting reasons for each candidate and asked for the next three names. Mr. Carocci asked that she inform the candidates that while they were not selected for this position their name will remain on the list.

A MOTION was made by Mr. Stacey to certify the top three available names, #5, #6, and #7 in rank order to fill one position from the list for Secretary III.

Ms. Asid Seconded.

Vote: Unanimous.

BENEFIT COORDINATOR

The exam is complete. 7 candidates passed.

A MOTION was made by Ms. Asid to establish the Eligibility List for the position of Benefits Coordinator to be valid for a period of two years and to certify the top 3 available names in rank order to fill one position.

Mr. Stacey seconded.

Vote: Unanimous.

FINANCE DEPARTMENT

ACCOUNT CLERK II, Grade Level 11

Sherrill Della Camera has been hired effective November 3, 2014.

A MOTION was made by Mr. Carocci to certify the employment of Sherill Della Camera effective November 3, 2014 and to send her the standard probationary letter.

Ms. Asid seconded.

Vote: Unanimous.

HUMAN SERVICES

ADMINISTRATIVE ASSISTANT

Giovanna Beradesca has been hired. She has completed the pre-employment requirements but does not have a starting date yet.

BILLS

A MOTION was made by Ms. Asid to pay the following bills:

\$300.00(est.), to I/O Solutions, Test Rental

\$150.00(est.), to LTI, Foreign Language Testing

Mr. Carocci Seconded.

Vote: Unanimous

A MOTION was made by Mr. Carocci to adjourn the Meeting at 7:15 p.m.
Ms. Asid Seconded.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary