

The Town of East Haven, CT
Civil Service Commission Minutes
January 8, 2018, 7:00 pm, 250 Main Street

A Regular Meeting of the Civil Service Commission was held on Monday, January 8, 2018 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:03 p.m.

Roll Call:	Mr. Albert Carocci	Present
	Mr. John Stacey	Present
	Ms. Marlene Asid	Present

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the December 11, 2017 Meeting as submitted.

Mr. Carocci seconded.

Vote: Unanimous.

OLD BUSINESS

BOARD OF EDUCATION

ACCOUNTANT

Last month The Commission sent a Certified List consisting of one name to the Board of Education. The incomplete list was rejected and a new test was requested. The Commission discussed the option of lowering the passing score in an attempt to get a larger list to hire from. Ms. Asid is against this and has expressed her displeasure with this idea at several meetings. The option of using an on-line exam, instead of the usual written exam was discussed. The Chief Examiner will look for an on-line exam for this position.

A MOTION was made by Ms. Asid to begin the testing process for the position of Accountant consisting of an on-line exam with a pass point of 70 to be worth 100% of the final score to be valid for a period of 2 years.

Mr. Stacey Seconded.

Vote: Unanimous

SECRETARY III

The Commission received a request from the Board of Education for the Certified List to fill one position from the current Secretary III List and submitted that list to the Board of Education. The original test was for a Secretary III, Grade Level 13. The Board's position is a Secretary III, Grade Level 11 and they would like a new test.

A MOTION was made by Mr. Stacey to begin the testing process for the position of Secretary III, Grade Level 11 which will consist of a written exam with a pass point of 70 to be worth 100% of the final score to be valid for a period of 2 years.

Mr. Carocci Seconded.

Vote: Unanimous

TOWN CLERK

GENERAL CLERK, GRADE LEVEL 10

The Certified List was sent to the Department Head and interviews were conducted. The Commission has not been advised if a candidate has been hired.

POLICE DEPARTMENT

CERTIFIED PUBLIC SAFETY DISPATCHER

The Commission has been advised that Joe Peterson and Lindsay Martus have been hired. We do not know their dates of hire.

A MOTION was made by Mr. Carocci to certify the employment of Joe Peterson and Lindsay Martus and to send them the standard probation letter with a date of hire to be determined.

Mr. Carocci seconded.

Vote: Unanimous

POLICE OFFICER C-NEW RECRUIT LIST

The Commission was advised that Michael Juliano and Jimmy Nguyen have been hired effective December 28, 2017.

A MOTION was made by Ms. Asid to certify the employment of Michael Juliano and Jimmy Nguyen effective December 28, 2017 and to send them the standard probation letter.

Mr. Carocci seconded.

Vote: Unanimous

CIVIL SERVICE RULES AND REGULATION REVISION

The Chief Examiner sent an email to Attorney Zullo asking for clarification regarding this matter. He got back to her and stated it is on his to do list. She has not heard back from him yet.

NEW BUSINESS

POLICE DEPARTMENT

A MOTION was made by Ms. Asid to add the matter of "CERTIFIED PUBLIC SAFETY DISPATCHER-REQUEST FOR CERTIFIED LIST" to the Agenda.

Mr. Stacey Seconded.

Vote: Unanimous

The Police Chief informed the Commission another position has become available and he needs to fill this position immediately from the List of Certified Dispatchers.

A MOTION was made by Ms. Asid to certify the 3 available candidates to be considered for the current vacancies of Certified Public Safety Dispatcher.

Mr. Stacey seconded.

Vote: Unanimous

BILLS

There are no bills this month.

A MOTION was made by Mr. Stacey to adjourn the Meeting at 7:20 p.m.
Mr. Carocci seconded.
Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary