

**The Town of East Haven, CT
Civil Service Commission Minutes
January 14, 2019, 7:00 pm, 250 Main Street**

A Regular Meeting of the Civil Service Commission was held on Monday, January 14, 2019 in the Mario Giaimo Conference Room, 250 Main Street, East Haven, CT.

The meeting was called to order at 7:02 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mr. John Stacey	Present
	Mr. Clayton Janer	Absent

PUBLIC COMMENT

There was no public comment.

READING AND APPROVAL OF MINUTES

A MOTION was made by Mr. Stacey to approve the minutes of the December Regular Meeting as submitted.

Ms. Asid seconded.

Vote: Unanimous

OLD BUSINESS

BOARD OF EDUCATION

SECRETARY I, Grade Level 9

Last month we sent the Board of Education a Certified List with 4 names on it to fill 2 positions. The position at JMMS has been filed by Paula Sullo, anticipated date of hire 2/4/19, subject to Board of Education approval. There is another vacancy at Overbrook, interviews are taking place with the 3 other candidates still on Certified List.

A MOTION was made by Ms. Asid to certify the employment of Paula Sullo effective February 4, 2019 in the position of Secretary I, Grade Level 9 pending approval from the Board of Education, and to send her the standard Probation Letter.

Mr. Stacey seconded.

Vote: Unanimous.

SUBSTITUTE CUSTODIAN

This position has been advertised and applications are being accepted until January 25, 2019.

**PUBLIC WORKS
MECHANIC**

The Commission has not received any information regarding this position. At last months meeting, the Commission instructed the Chief Examiner to contact Mr. Coppola and ask for a status report and advise him of the one new application that was received. He asked to have the application forwarded to him and also stated he was waiting for 2 of the former applicants to finish their CDL course.

LABORER

David Estep has been hired effective 11/18/19.

A MOTION was made by Mr. Stacey to certify the employment of David Estep effective November 18, 2018 in the position of Laborer and to send him the standard Probation Letter.

Ms. Asid seconded.

Vote: Unanimous.

**POLICE DEPARTMENT
PUBLIC SAFETY DISPATCHER**

One of the Certified Candidates removed their name from list and the other remained as a part-time dispatcher. There was some confusion regarding this position. The Chief decided to only hire from New Recruit List and they did the background of the other candidate tied for 3rd. They hired Kevin Dacey and Andrew Seward. Their date of hire has yet to be determined.

A MOTION was made by Mr. Stacey to certify the employment of Kevin Dacey and Andrew Seward in the position of Public Safety Dispatcher List with a date of hire to be determined and to send them each the standard Probation Letter.

Ms. Asid seconded.

Vote: Unanimous.

BILLS

A MOTION was made by Mr. Stacey to pay the following bills:

\$25.00 to I/O Solutions, Test Rental

\$796.22 to Hearst Publications, Advertising

\$360.00 to Penfield Publications, Advertising

Ms. Asid seconded.

Vote: Unanimous

A MOTION was made Mr. Stacey by to adjourn the Meeting at 7:20 p.m.

Ms. Asid seconded.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary