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Lisa Balter
TOWN CLERK

**The Town of East Haven, CT
Civil Service Commission Minutes
February 24, 2022, 7:00 pm,**

The Special Meeting of the Civil Service Commission was held on Thursday, February 24, 2022 via Zoom.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

FINANCE DEPARTMENT

ACCOUNT CLERK II, GRADE LEVEL 11

The request to waive the exam has been withdrawn. A request to hold and exam for this position has been received.

A MOTION was made by Mrs. Deko to begin the testing process for the position of Account Clerk II, Grade Level 11 consisting of a written exam with a pass point of 70 worth 100% of the final grade.

Mrs. Murray seconds the motion.

Vote: Unanimous

OLD BUSINESS

BOARD OF EDUCATION

SECRETARY 9

A request was received for a Certified List to fill one position.

A MOTION was made by Mrs. Deko to certify the top 3 available names in rank order to fill one position from the Eligibility List for Secretary 9.

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to adjourn the Meeting at 7:02 p.m.
Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori
Recording Secretary