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TOWN CLERK

**The Town of East Haven, CT
Civil Service Commission Minutes
July 11, 2022, 7:00 pm**

A Special Meeting of the Civil Service Commission was held on Monday, July 11, 2022, in the East Haven Community Center, 91 Taylor Avenue, East Haven CT.

The meeting was called to order at 7:10 p.m.

Roll Call: Mrs. Sue Deko Present
 Mrs. Ann Murray Present

OLD BUSINESS

BOARD OF EDUCATION

SECRETARY I, GRADE LEVEL 9

Candidates were interviewed by the Board of Education and Lisa Womble was selected. We do not have an official starting date for her.

A MOTION was made by Mrs. Deko to Certify the employment of Lisa Womble in the position of Secretary I, Grade Level 9 and to send her the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

SECRETARY III, GRADE LEVEL 10

The Board of Education is still conducting interviews for this position we have not been advised that they have hired anyone as of this date.

SECRETARY III, GRADE LEVEL 11

Candidates were interviewed by the Board of Education and Sarah Parlato was selected. We do not have an official starting date for her.

A MOTION was made by Mrs. Deko to Certify the employment of Sarah Parlato in the position of Secretary III, Grade Level 11 and to send her the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

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FINANCE DEPARTMENT

ACCOUNT CLERK II, GRADE LEVEL 11

Candidates were interviewed and Denise Pederson was selected effective June 2, 2022.

A MOTION was made by Mrs. Deko to Certify the employment of Denise Pederson in the position of Account Clerk II, Grade Level 11 and to send her the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

POLICE DEPARTMENT

DETECTIVE

Seven candidates have signed up to take this exam. They are currently in the study period, which should be a period of 60 days to prepare for the exam. The written exam will be held on July 21, 2022.

POLICE OFFICER C-NEW RECRUIT EXAM

All candidates who are eligible, will participate in a written exam to be held July 21, 2022.

RECREATION

RINK MAINTAINER

Due to the small number of qualified candidates who applied, the position was awarded to Chris Aveno effective July 11, 2022.

A MOTION was made by Mrs. Deko to Certify the employment of Chris Aveno in the position of Recreation Maintainer and to send him the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

NEW BUSINESS

BOARD OF EDUCATION
SECRETARY I, GRADE LEVEL 10

Another position has become available at the Board of Education.

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A motion was made by Mrs. Deko certify the top three available names in rank order to fill one position from the Eligibility List for Secretary II, Grade Level 10.

Mrs. Murray seconds the motion.

Vote: Unanimous

BILLS

A MOTION was made by Mrs. Murray to pay the following bills:

\$450.00 to Penfield Publication, Advertising

\$23.00 to Ricoh, Rental Fee

\$1000.00 to IOS, Test Rental

\$1533.08 to Hearst Publications, Advertising

Mrs. Deko seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to adjourn the Meeting at 7:27 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

Andrea M. Liquori, Recording Secretary