

**The Town of East Haven, CT  
Civil Service Commission Minutes  
December 30, 2020, 7:00 pm,  
Via Zoom**

A Special Meeting of the Civil Service Commission was held on Wednesday, December 30, 2020 via Zoom.

The meeting was called to order at 7:00 p.m.

Roll Call:	Ms. Marlene Asid	Present
	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present

**STAFF PRESENT:** Chief Marcarelli, EHFD

**PUBLIC COMMENT**

There was no public comment.

**NEW BUSINESS**

**POLICE DEPARTMENT**

**RECORDS ROOM CLERK**

There is a vacancy in this position due to a resignation. Michelle Benivegna had requested a Certified List to fill this position as soon as possible. There is not a valid Eligibility List for a Grade Level 11 but there is a Current List for a Grade Level 13. The Commission has been asked to consider using this list to expedite the hiring process due to the Covid-19 crisis and issues surrounding remote testing.

A MOTION was made by Ms. Asid to certify the top 3 available names in Rank order from the Administrative Assistant, Grade Level 13 to fill the position of Record Room Clerk, Grade Level 11.

Mrs. Murray seconds the motion.

Vote: unanimous.

## **FIRE DEPARTMENT**

### **FIREFIGHTER D/EMT-CERTIFIED LATERAL TRANSFER**

### **FIREFIGHTER D-NEW RECRUIT**

Chief Marcarelli was in attendance. He stated there are possibly 12 vacancies due to retirements and promotions within the next 2 months in the ranks for the Fire Department. There are currently 13 applications for Certified Firefighters(Lateral Transfer). Chief Marcarelli stated not all of those are still available and some may not be eligible to be hired as transfers but he would like all of the eligible candidates to be considered for employment and placed on the Certified List. The previous recruitment for New Recruits may have up to 5 candidates who are eligible for employment at this time.

A MOTION was made by Ms. Asid to certify the available candidates who have applied as Firefighter D/EMT/Paramedic-Lateral Transfer and the top 5 available names from the in rank order to fill up to 12 positions from the Eligibility List for the position of Firefighter D.

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Ms. Asid to adjourn the Meeting at 7:17 p.m.

Mrs. Murray seconds the motion.

Vote: Unanimous

Respectfully submitted,

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Andrea M. Liquori  
Recording Secretary