**Town of East Haven, CT**

**East Haven Counseling & Community Services Commission**

**REGULAR MEETING MINUTES– 7:00 p.m.**

**May 24, 2016 @ 7 p.m.**

**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services held a Regular Meeting on Tuesday, May 24, 2016 at 7:00 P.M - 595 Thompson Avenue, East Haven, CT 06512.

Chairman Matt Abbott calls the meeting to order at 7:00 p.m.

1. **Roll Call**

Chairman Matt Abbott, Sandra Enders, Arlene Hackbarth, and Nicole Serio-Merritt - Present. Samantha Batson absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

1. **To consider and approve minutes from April 26, 2016 meeting.**

Nicole made a motion to approve the minutes. Sandra seconded. All in Favor. Motion Carried

1. **Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**

**(Handouts given to commission)**

Data for the month of April 2016, Ms. Beth Trotta stated that they had 11 calls requesting service. Of that 11 were referred out or not eligible/not appropriate or no response, 0 did not show for orientation/intake. For admissions we had 0 for DMHAS( these were clients already enrolled in clinic and converted to DMHAS) and 4 discharges (from DMHAS only - not from caseload) and 2 for Non-DMHAS admissions and 6 discharges for total of 2 admissions and 10 discharges. The current active caseload as of April was 192

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This includes Non-DMHAS of 100 and DMHAS 92. We accumulated 1.5 hours of in-kind services for April for the Dept. of Education.

In terms of recruitment we have not filled the childhood counselor position as of yet. We have two people we are interviewing. They must have childhood therapy experience. We also have a mouse issue in the building that public works is taking care of. Poison was put out but we think they died in the wall which is creating a stink downstairs. Beth Trotta states that they did receive the Electronic Health Record incentive. That was $42,500. We plan on using some of it for a phone system. Probably the town will use the rest to plug in the holes due to the cut from the state. Paul Rizza was going to have to re-do our budget numbers, I am not sure yet what that cut is as of yet.

**4.** **Commission Comments.**

None

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

None

**7. Adjournment.**

Nicole made a motion to adjourn at 7:22 p.m. Arlene seconded. All in Favor. Motion Carried

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR: September 27, 2016

Temple Smith

East Haven Counseling & Community Services Commission Clerk