

Town of East Haven, CT
East Haven Counseling & Community Services Commission
Minutes
September 24, 2013 – 7:00 p.m.
595 Thompson Avenue, East Haven, CT 06512

The East Haven Counseling & Community Services held a Meeting on Tuesday, September 24, 2013 at 7:00 P.M , at 595 Thompson Avenue, East Haven, CT 06512.

1. Roll Call.

C.C.S. Chairman, Mr. Matt Abbott, Mr. Juan Montalvo, Ms. Marianne Cesare, Ms. Sandra Enders, and Ms. Samantha Batson - All Present. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

2. To consider and approve minutes from June 25, 2013 meeting.

Chairman Mr. Matt Abbott makes a motion to accept the minutes. Ms. Sandra Enders accepts the motion and Ms. Marianne Cesar seconds – Mr. Juan Montalvo makes a motion to amend the May 21, 2013 minutes to reflect the amended date of May 21, 2013. Ms. Marianne Cesare seconds. All in Favor. Motion Carries.

3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation including FY2012/2013 stats and the DPH site visit on 7/19/13.

Ms. Trotta states that the site visit from DPH went well, there are just some minor corrections to be made. Ms. Trotta reviews the Clinical Stats & Productivity for FY 2012/2013 with the commission (see attached). Ms. Trotta reviews the September 24, 2013 Commission Report / EHCCS Monthly Data for June 2013 (see attached.) EHCCS Monthly Data for July & August 2013 was reviewed (see attached). Ms. Trotta also presented a “Disaster Plan” that is required by the state to be kept on file. (see

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attached). Ms. Trotta also presented a “Flow Chart” to the boards as requested.

4. Commission Comments.

Discussion of moving the Oct, 22nd meeting to Oct. 15th. Discussion of the upcoming Nov & Dec meeting dates. Mr. Matt Abbott makes a motion to cancel the Oct 22nd meeting and make it a special meeting on Oct 15th. Ms. Marianne Cesare seconds motion. Roll Call Vote – All in Favor.

5. Public Comment.

None

6. Discuss and approve any other matters that may come before the commission.

None

7. Adjournment.

Mr. Matt Abbott motions for adjournment at 7:44 p.m. Ms. Sandra Enders seconds motion.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR : October 15, 2013

Temple Smith
East Haven Counseling & Community Services Commission Clerk