

Town of East Haven, CT
East Haven Counseling & Community Services Commission
SPECIAL MEETING MINUTES
December 3, 2013 – 7:00 p.m.
595 Thompson Avenue, East Haven, CT 06512

The East Haven Counseling & Community Services will held a Special Meeting on Tuesday, December 3, 2013 at 7:00 P.M. , at 595 Thompson Avenue, East Haven, CT 06512.

1. Roll Call.

C.C.S. Chairman, Mr. Matt Abbott, Mr. Juan Montalvo, Marianne Cesare, Ms. Sandra Enders - Absent, and Ms. Samantha Batson – Absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

2. To consider and approve minutes from October 15, 2013 meeting.

Juan Montalvo makes a motion to approve minutes. Marianne Cesare seconds. All in Favor – Motion Carries.

3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.

Ms. Beth Trotta goes over the Monthly data for October/November report for 2013. (See Attached Report). Active case load is at 205 clients. We are now beginning to get some hours with the schools – “in-kind services” about 1.5 hours of meetings with the clinicians at the schools, 2.75 hours of phone consultation, other for 1.5 hours of calls for referrals for children. The schools are calling in and making referrals.

4. Commission Comments.

None

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5. Public Comment.

Temple Smith asked Ms. Trotta about a concern with hours that are accommodating to children during the week that may be late afternoon or early evening. Ms. Trotta stated it is a challenge because all of the clinicians only have so many hours that are before school and after school, and all of our intake appointments are during the day, however after that the clinicians do everything they can to have ongoing appointments to fit the child's needs as much as they can, and that the center does offer evening hours one night a week

6. Discuss and approve any other matters that may come before the commission.

None

7. Finalize and Approve 2014 Meeting Schedule

Calendar was reviewed and changes were made. Juan Montalvo made a motion to approve the adjusted 2014 meeting schedule. Marianne Cesare seconds. All in Favor - Motion Carries.

8. Adjournment.

Juan Montalvo motions to adjourn at 7:32 p.m., Marianne Cesare seconds – All in Favor – Motion Carries.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR : January 28, 2014

Temple Smith

East Haven Counseling & Community Services Commission Clerk