

**Town of East Haven, CT**  
**East Haven Counseling & Community Services Commission**  
**REGULAR MEETING MINUTES– 7:00 p.m.**  
**May 27, 2014, @ 7 p.m.**  
**595 Thompson Avenue, East Haven, CT 06512**

The East Haven Counseling & Community Services held a Regular Meeting on Tuesday, May 27, 2014 at 7:00 P.M - 595 Thompson Avenue, East Haven, CT 06512.

Chairman Matt Abbott called the meeting to order at 7:07 p.m.

**1. Roll Call**

C.C.S. Chairman, Mr. Matt Abbott, Ms. Samantha Batson, Ms. Sandra Enders – all present. Mr. Juan Montalvo and Ms. Marianne Cesare – Absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director

**2. To consider and approve minutes from April 22, 2014 meeting.**

Ms. Sandra Enders made a motion to approve the minutes. Ms. Samantha Baston second. Motion Carried.

**3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.**

Ms. Beth Trotta states that our APRN – Sharron Drakos has resigned effective June 26<sup>th</sup>. If you are aware of anyone that is an APRN that is interested in a 7 hour slot please let me know. Also as of August 1<sup>st</sup> Eileen our secretary/administration will be retiring. That position hopefully will be filled again as a town position for the clinic. As of right now the center will not be accepting any new child referrals for at least 90 days, we are full right now and would prefer not to have a waiting list. During the next meeting I have the 2014 policy manual that I need each commissioner to look at and sign. Ms. Trotta reviews the monthly data report for April 2014, our billing/collections is now up to \$200,000 we took in thus far this year. Our current active case load is 198 clients. This April we had 14 admissions and 9 discharges and 6.5 hours of In-Kind Services.

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**4. Commission Comments.**

Chairman, Mr. Matt Abbott reminds the commission that there will not be a meeting in July and August for summer break but there will be a meeting in June.

**5. Public Comment.**

None

**6. Discuss and approve any other matters that may come before the commission.**

None

**7. Adjournment.**

Ms. Sandra Enders made a motion to adjourn at 7:22 p.m. Samantha Batson seconds. All in Favor.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR : June 24, 2014

Temple Smith  
East Haven Counseling & Community Services Commission Clerk