

Town of East Haven, CT
East Haven Counseling & Community Services Commission
AMENDED- SPECIAL MEETING MINUTES– 7:00 p.m.
February 3, 2015 @ 7 p.m.
595 Thompson Avenue, East Haven, CT 06512

The East Haven Counseling & Community Services held a Special Meeting on Tuesday, February 3, 2015 at 7:00 P.M - 595 Thompson Avenue, East Haven, CT 06512.

Chairman Matt Abbott called the meeting to order at 7:06 p.m.

1. Roll Call

C.C.S. Chairman, Mr. Matt Abbott and Ms. Samantha Batson - Present. Ms. Sandra Enders – Absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director

2. To consider and approve minutes from October 14, 2014 meeting.

Ms. Samantha Batson made a motion to approve the minutes. Mr. Matt Abbott seconds. All in Favor. Motion Carried.

3. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.

Ms. Beth Trotta reviews the Monthly Data as of January 27, 2015. Calls requesting Services/Telephone 60. Clients referred out/not appropriate 60. Admissions 12 (these were converted as DMHAS clients) . Discharges 1. I have also added to the chart a section called DMHAS target clients admissions/discharges. The State said we have to serve a “target client” percentage in order to be funded from the state. July – November we have not really met that goal. Once our new staff came on board in Dec. we had them look at who could be converted to DMHAS as a client and now we are 91 percent. The next piece that I would like to focus on with the staff is coming up with the hours or units of service that are provided to these 91 clients. Our current case load as of the end of December is at a 157 clients. Because it is February 3rd I was able to get the February numbers out to review with you. In the month of January we

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had 35 people calling for services. 8 of them were referred out/were not eligible/ or did not respond. 3 did not show for orientation group. We actually had 9 intakes this month – none were targeted – 4 discharges. Our case load is at 162 clients. Our in-kind services to the schools was at 5.50 month's admissions 5 and 10 discharges. In-Kind Services for Dept. of Ed, phone consultation 1.0 hour, and other referrals. I consolidated the policy for handing out our sample medication. It is the same as what we were doing but prior it was three pages so I consolidated it to one page. (sample handed to the board). I wanted to go over our meeting for 2015 to see what works for the board.

4. Commission Comments.

None

5. Public Comment.

None

6. Discuss and approve any other matters that may come before the commission.

Mr. Matt Abbott asks the board if February 24th is still a good meeting date. All in Favor. Ms. Beth Trotta states it would be a good date to review the budget that has been submitted for review to Town hall. Mr. Matt Abbott states he will call again to Town hall to try to see if there are any suggestions to fill the seats that are open on the Commission.

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7. Adjournment.

Ms. Samantha Batson made a motion to adjourn at 7:33 p.m. Mr. Matt Abbott seconds. All in Favor.

EHCC COMMISSION MEETINGS ARE USUALLY ON THE 4th TUESDAY OF THE MONTH. NEXT MEETING IS SCHEDULED FOR February 24, 2015

Temple Smith
East Haven Counseling & Community Services Commission Clerk