

Town of East Haven, CT
East Haven Counseling and Community Services Commission
Minutes
7 February 2012 7pm
595 Thompson Avenue, East Haven, CT

A meeting of the East Haven Counseling and Community Services Commission was held on 7 February 2012 at 595 Thompson Avenue.

The meeting was called to order by Chairman Matthew Abbott at 7:03pm

Item # 1 Roll Call:

Matthew Abbott, Joyce Bellis, Marianne Cesare, Eileen DeMayo ,Cynthia Rojas

Present: Commissioners Matthew Abbott, Joyce Bellis, Marianne Cesare and Executive Director Peter Lynch

Absent: Commissioners Eileen DeMayo * and Cynthia Rojas
(Commissioner DeMayo arrived at 7.10)

Item # 2 To consider and approve minutes from Tuesday 17 January 2012 meeting

Motion made by Commissioner Bellis, Seconded by Commissioner Abbott
Minutes approved.

Item # 3 Director Lynch Updates

Executive Director Lynch first thanked Commissioner Coppola for her services and welcomed Commissioner Cesare to the commission.

Offered congratulations to Arlene Hackbarth for celebrating her 40th anniversary as secretary for Counseling and Community Services.

Noted that in light of current issues in town, the client population at C&CS doesn't seem to represent updated town census. Challenge to staff and agency to explore what outreach and diversity training the agency will provide.

Item #4 Commissioners Comments - none

Item #5 Old Business

Update on computers - technical snags with ISP slowed things down a bit.

Item #6 2012-13 Budget - Director Lynch handed out a copy of the current year's budget with year to date expenditures, which showed that we are on track. The majority of the budget is from contractual wages, and due to contractual needs the overtime amount for staff needs to be increased. Some items which need to be priced/addressed for the new fiscal budget are carpets, document shredding and repairs for the sign outside.

Commissioners requested to be notified with regard to meeting time with finance committee for the budget presentation.

No other new business.

Next meeting: Tuesday 20 March 2012 at 7pm

Motion by Commissioner Bellis to adjourn @ 8pm, seconded by Commissioner DeMayo.

Motion carried.

Respectfully Submitted,

Margaret Prendergast