

Town of East Haven, CT  
East Haven Counseling and Community Services Commission  
Minutes

17 January 2012 7pm  
595 Thompson Avenue, East Haven, CT

A meeting of the East Haven Counseling and Community Services Commission was held on 17 January 2012 at 595 Thompson Avenue.

The meeting was called to order by Chairman Matthew Abbott at 7:06pm

Item # 1 Roll Call:

Matthew Abbott, Joyce Bellis, Julia Coppola, Eileen DeMayo , Cynthia Rojas

Present: Commissioners Matthew Abbott, Joyce Bellis, Eileen DeMayo  
and Executive Director Peter Lynch

Absent: Julia Coppola\* and Cynthia Rojas (Commissioner Coppola arrived at 7.30)

Item # 2 To consider and approve minutes from Tuesday 13 December 2011 special meeting

Motion made by Commissioner DeMayo, Seconded by Commissioner Bellis

Minutes approved.

Item # 3 Director Lynch Updates

Executive Director Lynch gave an update on status of computer system. Should be fully operational shortly. New town IT person very helpful.

Budget process in the works, received package from finance office today. Most line items no change or contractual increases. Some capital improvements are needed, namely carpet replacement (building still has original carpet) Will have budget materials for next meeting, prior to presentation to Mayor.

Productivity numbers for staff need to be addressed, they have not changed, would like to look at ECC model. Currently waiting list can be as long as three months. Would like to streamline intake procedures.

Levels of crisis planning town wide should be increased, will make proposals to administration.

Item #4 Commissioner Comments

Commissioners Abbott and Coppola confirmed that their commissions expire on 1 February 2012, this may be their last meeting. Director Lynch will call Mayor's office concerning commissioners.

Next meeting will be on Tuesday 7 February 2012 at 7pm

Motion to adjourn by Commissioner Abbott @ 8.04pm, seconded by Commissioner DeMayo.

Motion carried.

Respectfully Submitted,

Margaret Prendergast