

Town of East Haven, CT
East Haven Counseling & Community Services Commission
REGULAR MEETING MINUTES – 7:00 p.m.
March 23, 2021 @ 7 p.m.
Via ZOOM

The East Haven Counseling & Community Services held a Meeting on Tuesday, March 23, 2021 at 7:00 p.m. via ZOOM.

Roll Call

Samantha Batson, Nicole Serio-Merritt, Arlene Hackbarth and Amy Derbacher were present. Chairman Matt Abbott was absent. Also in attendance was Ms. Beth Trotta, LCSW, BH Care Director.

Samantha Batson made a motion to nominate Nicole Serio-Merritt as temporary chair. Amy Derbacher seconded the motion. All in Favor. Motion Carried.

1. To consider and approve minutes from February 23, 2021 meeting.

Correction – Samantha Batson seconded the motion not Amy Derbacher. Samantha Batson makes a motion to accept the minutes with the correction. Amy Derbacher seconds the motion. All in Favor. Motion Carried.

2. Ms. Beth Trotta, Program Manager to update commission on current clinic situation.

(Handouts given to commission)

Beth Trotta states that the clinic is closing/transferring to BH Care and last day to see clients is April 9, 2021 (the last day to bill). If there is a clinical necessity we can see people up to April 30th. The doctors are seeing those up to April 23rd to make sure there are enough medication refills. The two staff people are going over to the Senior Center, the bookkeeper will be going to the Finance Dept. but will be here until May 14th. We should be vacated from the building shortly thereafter. Beth is suggesting there may be no need to have meetings after the April meeting. The board agrees. We have helped people find other services. There will be something on the town's website that says counseling services will

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be transferred to BH Care and the crisis line will have a recording and people will be getting a letter. We are making sure people are getting their medication as well and getting the prescribers over to BH Care and prioritizing them for refills. We are not able to transfer the children to BH Care however. BH Care does not have the DCF licensing and will be referred to other services. BH Care is getting the license but not in time to transfer and the parents and children are upset and there is no good solution other than referring other services as a resource. Beth lets Arlene know that she found the blue prints for the building for the historical society.

Data for the months of February 2021. Ms. Beth Trotta stated that they had 15 calls requesting service. Of that 15 were referred out or not eligible/not appropriate or no response. 0 did not return paperwork. 0 did not show for orientation/intake. For admissions we had 0 and 0 discharge. We have 84 for DMHAS admissions and 65 for Non-DMHAS. The current active caseload is at 149. We accumulated in-kind services of 3 hours. We had accumulated 151.5 billable hours. Productivity is at 54.4% No Show Rate 11.5%, and number of Clients service hours (appointments made and kept) 270.

Revenue this period \$15,433.14 –DMHAS \$0/FY 2021 to date \$160,607.80 . Total FY 2020 \$231,104.00 – 2019 Total FY \$262,053.

4. Commission Comments.

None

5. Public Comment.

None

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6. Discuss and approve any other matters that may come before the commission.

None

7. Adjournment

Samantha Batson made a motion to adjourn at 7:29 pm . Nicole Serio Merritt seconded the motion.

Respectfully Submitted,

Temple Smith
East Haven Counseling & Community Services Commission Clerk