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East Haven Arts Commission Minutes

February 21, 2023, 7:00 PM

Hays School

PRESENT: Chairperson Cindy Genzano

Commissioner Michael Moore

Commissioner Mike Enders

Commissioner Debra Giordano

Commissioner Robert Genzano

Community Member: Travis Giordano

Absent Members: Commissioner Kari Collins, Commissioner Sharon Collins

Chairperson Cindy Genzano called the meeting to order at 7:03 p.m. Roll call was done and a quorum was present.

Item #2: Minutes Of Last Meeting

Commissioner Robert Genzano made a motion to accept the previous minutes; it was 2nd by Commissioner Michael Moore. All in favor.

Item #3:

We welcomed new member Mike Enders and Michael Moore. We now have 7 members on the board.

Item #4 & #5: New by-laws and elect Board Officers

Chairperson Cindy Genzano explained that our attorney has not yet finished the by-laws and therefore we can't vote on them. We also need to have an organizational meeting prior to this vote so that we can sign any necessary documents and elect officers.

Item #6: Report on receipt of funds and grants

Commissioner Robert Genzano reported that we are now officially a non-profit organization and we have officially attained 501(c) 3 status. So far grants have been written for 5 different organizations. We will receive \$5,500.00 from CT. Humanities and payment is currently being processed. We applied for a \$5,000 grant from Avangrid as well as a \$5,000 grant from CT Office of the Arts, of which we have passed through the first 2 rounds. We are at 85% completion for a grant from Community Foundation for Greater New Haven which is for \$15,000 spread out over 2 years. We not only have to provide info on our Summer productions but also include any art events we plan on having. It is a long process and members are urged to help write the grants at any time. We are also looking into The Work Force Arts Initiative since they generally fund non-profit organizations and will host an Intern that gets paid via them.

Item #7 Operating Procedures Theater Subcommittee

Chairperson Cindy Genzano will act as the point person for the purposes of explaining everything. Documents were emailed to all members and were gone over this evening. The main thing to remember is that any person on the Production team is considered a contractor, not an employee.

Item #8: Vote on Operating Procedures

Commissioner Michael Moore made a motion to accept the Operating Procedures as written; it was 2nd by Commissioner Mike Enders. All in favor.

Item #9: Need for Space Issues

We have learned that we may be able to use the hockey rink for rehearsals in the summer and we also have use of the community room at Hays. We need to get the dates of our rehearsals, etc. ASAP so that it can all get scheduled. We also might be able to use the firehouses if we run into a conflict. The schedules need to get to Liz and Michele as soon as we can.

Item #10: New Business

1. The Arts subcommittee will meet. Michele Benivegna is really interested in getting art on the Green and outside the Mayor's Office.
2. We were also informed about a Pet Extravaganza to happen this summer and the Town would like Art displayed.
3. We discussed the need for space and storage for our Historian and also a locked cabinet to safely store important items. Commissioner Michael Moore made a

motion that we allocate \$500 from our grant money to help fix up our room at Hays, it was 2nd by Commissioner Mike Enders. All in favor.

Our next meeting is Tuesday March 21, 2023 at Hays at 7:00p.m.

Commissioner Robert Genzano made a motion to adjourn the meeting at 8:41p.m.; it was 2nd by Commissioner Michael Moore. All in favor.

Respectfully Submitted,

Commissioner Debra Giordano

Secretary