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East Haven Arts Commission Minutes

April 18, 2023

Hays School

PRESENT: Chairperson Cindy Genzano

Commissioner Michael Moore

Commissioner Mike Enders

Commissioner Debra Giordano

Commissioner Robert Genzano

Commissioner Kari Collins

Commissioner Sharon Collins

Chairperson Cindy Genzano called the meeting to order at 7:15 p.m. Roll call was done and a quorum was present.

Item #2: Minutes Of Last Meeting

Commissioner Kari Collins made a motion to accept the previous minutes; it was 2nd by Commissioner Mike Enders. All in favor.

Item #3 Financial Report

Chairperson Cindy Genzano explained that we currently have a balance of \$14,487.00 which is the amount after royalties were paid for \$3,165.00 for SpongeBob The Musical and \$2,394.00 for Dear Edwina Jr. We have not yet deposited the \$500.00 grant from Avangrid or the \$3,050 from the CT Office of The Arts. We have been funded by the Foundation of Greater New Haven but we will not know the amount until the end of the month. We can now apply for the LeFevre grant and we are going to ask for an increase. Our bank situation is still being worked on.

Item #4: Adoptions of Resolutions

a. Approval Certificate of Incorporation

Commissioner Kari Collins made a motion to approve the Certificate of Incorporation; it was 2nd by Commissioner Mike Enders. All in favor.

b. Adoption of Bylaws of the Corporation

Commissioner Mike Enders made a motion to approve the adoption of our Bylaws; it was 2nd by Commissioner Michael Moore. All in favor.

c. Appointments of the Directors of the Corporation

The members will now be known as Directors instead of Commissioners and they are as follows:

Director Kari Collins

Director Sharon Collins

Director Michael Enders

Director Michael Moore

Director Cindy Genzano

Director Robert Genzano

Director Debra Giordano

d. Election of Officers of the Corporation

Robert Genzano made a motion to nominate Kari Collins as Vice Chair; it was 2nd by Debra Giordano. The floor was open for discussion, there being none, and it was then motioned to close nominations. A vote was taken and it was unanimous.

Kari Collins made a motion to nominate Cindy Genzano for Chair; it was 2nd by Michael Moore. The floor was open for discussion, there being none, and it was then motioned to close nominations. A vote was taken and it was unanimous.

Michael Moore made a motion to nominate Debra Giordano for Secretary; it was 2nd by Kari Collins. The floor was open for discussion, there being none, and it was then motioned to close nominations. A vote was taken and it was unanimous.

Debra Giordano made a motion to nominate Sharon Collins for Treasurer, it 2nd by Michael Enders. The floor was open for discussion, there being none, and it was then motioned to close nominations. A vote was taken and it was unanimous.

Congratulations to our slate of Officers!

e. Adoption of Resolutions Concerning Banking

Michael Moore made a motion to have the Chair and Treasurer be authorized to handle to banking for the Corporation; it was 2nd by Robert Genzano. All in favor.

f. Adoptions of resolutions for fees, charges, etc.

Robert Genzano made a motion to adopt the resolutions surrounding the actions desirable for the conduct of the Corporations activities including filings, fees or charges in connection; it was 2nd by Michael Enders. All in favor.

g. Review and adoption of Conflict of Interest, Whistleblower and Document Retention Policies

Michael Enders made a motion to adopt the Conflict of Interest Policy; it was 2nd by Sharon Collins. All in favor.

Michael Enders made a motion to adopt the Whistleblower Policy; it was 2nd by Robert Genzano. All in favor.

Michael Enders made a motion to adopt the Document Retention Policy; it was 2nd by Robert Genzano. All in favor.

5. Theater Committee:

We are now calling this the Theater Committee and dropping the sub. Kari Collins announced that their recommendations for the upcoming Summer Season: Young Adult show will be SpongeBob the Musical and our Junior one is Dear Edwina Jr. She has booked the dates with the high school for our performances. The rehearsal schedule still needs to be coordinated. More details will follow soon. Robert Genzano explained that it would be better to increase the stipends amount to be more in line with other Theater Companies in the area. Robert Genzano made a motion to increase our total amount be updated from \$14,000 to \$15,000 for this year, it was 2nd by Michael Moore. All in favor.

Sharon Collins made a motion to accept the recommendations from the Theater Committee for our upcoming Summer Season; it was 2nd by Michael Moore. All in favor.

6. Visual Arts Committee:

We are also dropping the sub and calling this a Committee. Michael Moore explained that there are no new updates. They are still working on Art on Main and the upcoming Paw festival. The Chamber of Commerce has been contacted and we are still trying to get support for EHAC.

7. New Business:

None this month

Our next meeting will be May 16, 2023 at 7:00 p.m. at Hays School.

Michael Enders made a motion to adjourn the meeting at 8:58p.m.; it was 2nd by Robert Genzano. All in favor.

Respectfully Submitted,

Debra Giordano

Secretary