

AGENDA
EAST HAVEN PUBLIC LIBRARY, INC.
BOARD OF TRUSTEES SPECIAL MEETING
DECEMBER 07, 2017
DEMAYO ROOM, 7:00 PM

1. Call to Order:
2. Approval of Minutes: Regular Board Meeting of October 19, 2017
3. Special Agenda Items: (1) Teleconference Call on Hagaman Fund with Kevin Kirby, AVP, Institutional Portfolio Strategist, U.S. Trust, Bank of America Private Wealth Management, and (2) Presentation by Carl Helming, Certified Public Accountant, Helming & Company, P.C., on the Library's FY 2016 (July 2016-June 2017) Federal Return of Organization Exempt From Income Tax/Form 990
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for October of 2017
7. Director's Report:
 - a. Monthly Statistics – October of 2017
 - b. Project Updates
8. Committee Reports
9. Old Business:
 - a. Review and Revision of the Employee Manual
 - b. State Library/CEN Fiber Optic Installation/Service
 - c. Elevator ADA Compliance Study
 - d. Library Emergency Policy
 - e. Internet Safety Policy
 - f. Revision of Internet Use Policy
10. New Business
 - a. Schedule of Library Board Meetings for 2018
 - b. Library Holiday Schedule for 2018
 - c. Library's FY 2018-19 Budget Submission to the Town of East Haven
11. Executive Session: None
12. Adjournment

Respectfully Submitted,
Lucille Huelin
Lucille Huelin, Board Clerk

