

EAST HAVEN PUBLIC LIBRARY, INC.
BOARD OF TRUSTEES MEETING
JULY 26, 2018
YOUNG ADULT READING ROOM, 7:00 PM

1. Call to Order:
2. Approval of Minutes: Regular Board Meeting of June 21, 2018
3. Special Agenda Items: None
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for June of 2018, including Hagaman Trust Account Summary for June of 2018 and Invest Funds report as of June 30, 2018
7. Director's Report:
 - a. Monthly Statistics – June of 2018
 - b. Project Updates
8. Committee Reports
 - a. Great Give
9. Old Business:
 - a. Review and Revision of the Employee Manual
 - b. Elevator ADA Compliance Study
 - c. Trustees Signing Conflict of Interest Statement for FY 2018
 - d. Helming & Company P.C Proposal for Completion of the Library's 2017 (July 2017-June 2018) Federal Return of Organization Exempt From Income Tax/Form 990 and for Accounting Policies and Procedures Manual
 - e. Health Savings Account (HSA) as a Health Insurance Coverage Option for Library Employees
 - f. Approve Payment for Darleen's COBRA Health Insurance Extension
 - g. Flat Roof System Needs Repair
10. New Business
 - a. Library's FY 2018-19 Budget (Town Appropriation + Library Revenues)
 - b. Video Produced for the Library's Community Foundation Profile
 - c. Donation Form for Local History Items Donated to the Library
 - d. Approve Job Description for Staff Facilitator Librarian
11. Executive Session: None
12. Adjournment

Respectfully Submitted,
Lucille Huelin
Lucille Huelin, Board Clerk