

EAST HAVEN PUBLIC LIBRARY, INC.  
SPECIAL MEETING  
BOARD OF TRUSTEES MEETING  
NOVEMBER 29, 2018  
YOUNG ADULT READING ROOM, 7:00 PM

1. Call to Order
2. Approval of Minutes: Regular Board Meeting of October 18, 2018
3. Special Agenda Items: (1) Presentation on the Hagaman Fund by Rebecca Bates, Assistant Vice President, Philanthropic Officer, U.S. Trusts, Bank of America Private Wealth Management and Kevin Kirby, AVP, Institutional Portfolio Strategist, U.S. Trusts, Bank of America Private Wealth Management (2) Presentation by Michelle Bacha, Accountant & Certified ProAdvisor for QuickBooks, Helming & Company, P.C., on the Library's FY 2017 (July 2017-June 2018) Return of Organization Exempt From Income Tax/Form 990
4. Correspondence
5. Public Comment
6. Treasurer's Report: Financial Statements for October of 2018
7. Director's Report:
  - a. Monthly Statistics – October of 2018
  - b. Project Updates
8. Committee Reports
9. Old Business:
  - a. Review and Revision of the Employee Manual
  - b. Approved Payment for Darleen's COBRA Health Insurance Extension
  - c. Video Produced for the Library's Community Foundation Profile
  - d. Sylvia DePalma's Library Files
10. New Business
  - a. Hagaman Memorial Library Board of Trustees Meeting Schedule for 2019
  - b. Hagaman Memorial Library's Holiday Schedule for 2019
  - c. Revised Hagaman Memorial Library Borrower Registration Policy
  - d. Kone Elevator Rider for Contract Price Increase Due to Elevator Code Changes
  - e. Repair of the Front Steps to the Library and Inside Ceiling Heating/Air Conditioning Vents
11. Executive Session: None
12. Adjournment

Respectfully Submitted,  
*Lucille Huelin*  
Lucille Huelin, Board Clerk