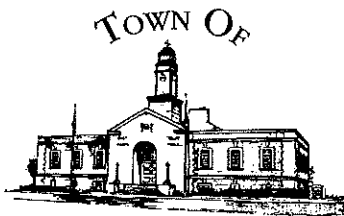


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TOWN CLERK'S OFFICE
EAST HAVEN, CONN.

Stacy Gravano, CTC
TOWN CLERK



EAST HAVEN

CIVIL SERVICE COMMISSION

Notice of Application

The Civil Service Commission announces it is accepting applications for the position of Laborer in the Public Works Department.

SALARY: \$43,275.00 per year (July 1, 2020)

This is a rolling application process that will be open indefinitely. Your application will be on file and you may be called if a position becomes available.

Duties: See attached job description.

Minimum Qualifications

Knowledge, Skill and Ability:

Ability to carry out oral instructions; physical strength and endurance preferred

Experience and Training: High School education or equivalent; some experience in heavy manual labor; any equivalent combination of education and experience.
Possession of a valid and appropriate driver's license from the State of Connecticut.

Applications are available online at <http://www.townofeasthavenct.org/civil-service-commission/pages/job-notices-and-tests>, from the Civil Service Commission and the Office of the Mayor, 250 Main Street, East Haven CT 06512.

Applications must be returned to The Civil Service Commission, 250 Main Street, East Haven CT 06512.

Andrea M. Liquori

Andrea M. Liquori
Chief Examiner

The Town of East Haven is an Equal Opportunity Employer. Minorities, Veterans, Females and the Handicapped are encouraged to apply.

TOWN OF EAST HAVEN
JOB DESCRIPTION
DEPARTMENT OF PUBLIC WORKS LABORER

GRADE 2-6

GENERAL STATEMENT OF DUTIES: A wide variety of routine manual work of ordinary difficulty and responsibility in performing both heavy and light physical labor and assisting in semi-skilled tasks.

SUPERVISION RECEIVED: Performs work under the general direction and supervision of the Director of Public Works or other designated supervisor or foreman.

SUPERVISION EXERCISED: None.

EXAMPLES OF DUTIES: Loads and unloads materials, supplies, furniture* equipment, earth and rubbish, cleans sidewalks, streets, gutters and catch basins; patches roads with asphalt, rakes or shovels asphalt when asphalt machine is in use; shovels snow and spreads sand; cuts grass, weeds and brush with hand or power motor; trims hedges; picks up and disposes of leaves, papers, branches, rash and other debris; may maintain and clean pumping station, may assist sewer operator as assigned; lines athletic fields; assists various trades such as carpenters, masons and maintenance as unskilled helper, pumps gas, cleans tools at completion of job or end of the day; helps to wash tucks and equipment; installs sanders, plow and leaf boxes; operates light and non-complex equipment in work that is readily learned on the job such as jack hammer, snow-blower, leaf sucker, chipper, tamper and the like. May operate mini-bus; does related work as required.

MINIMUM QUALIFICATIONS

KNOWLEDGE, SKILL AND ABILITIES: Ability to carry out oral instructions; physical strength and endurance preferred.

EXPERIENCE AND TRAINING: High School education or equivalent; some experience in heavy manual labor; any equivalent combination of education and experience. Possession of a valid and appropriate driver's license from the State of Connecticut.

This job description is not, nor is it intended to be, a complete statement of all duties, functions and responsibilities which comprise this position,