

**Town of East Haven, CT**  
**Housing Authority Special Meeting Minutes**  
**March 26, 2012**  
**Page 1**

**Members Present:**

Chairwoman Natarajan  
Commissioner Enders  
Commissioner Parlato

**Staff Present:**

Arthur L. DeSorbo, A.Dir.

**Members Absent:**

Commissioner Cottle

Chairwoman Natarajan called the meeting to order at 7:40 p.m. Roll was called and a quorum was present.

**Approval of Minutes**

Chairwoman Natarajan made a **MOTION** to table the minutes of the last meeting. Commissioner Parlato seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**Director's Report**

Acting Director DeSorbo stated that he has done an investigation on the financial position of the Housing Authority. In reality it's not good. An audit was never done for 2011 and there is a deadline for the end of March for HUD. Arthur has spoken to several local firms to see if they would be interested in completing one for the Authority and none were interested. It was either because of the fact that it was so late, or the fact that they would have to start 2012 and recreate 2011. Arthur has suggested that the Authority allow him to speak to Levitsky & Berney again seeing they were the last auditors. He didn't want to do it without asking the commissioners first and getting their permission.

Discussion was held with regard to administrative fees that were being used previously for salary. If there were any buildup of admin funds they would be lower now because of no salary being paid to anyone from the Housing Account so there is no depletion at this time. The new budgets were being worked on and Arthur is responsible for the Housing Authority and the Urban Renewal Agency. A cushion is needed and the people that are working in the office now are being paid out of Town funds. With regard to discretionary funding, there is just the clerking fee and other nominal bills that need to be paid. Acting Director DeSorbo has asked the Town to lend the funds to the Housing Authority so that the administrative

**Town of East Haven, CT**  
**Housing Authority Special Meeting Minutes**  
**March 26, 2012**  
**Page 2**

fees would be covered but hasn't gotten an answer yet. He has met with Paul Rizza the Finance Director and the Board of Finance as well as a Town Council member to discuss this issue and would advise that they hold off paying the outstanding unemployment bill at this time.

Acting Director DeSorbo also asked that at some point if he could be authorized to have a conversation with Levitsky & Berney again, which he thinks would be the most economical way and they might be considerate of the payback based on the history. He also asked at the first meeting to be named as Executive Director in name only which allows him to enter into agreements, etc. which needs to be done on behalf of the Authority.

**Approval of Bills**

Unemployment Compensation	\$2698.00	Megan McAuliffe Benefits
Linda LaLuna	\$ 100.00	Clerk Fee for March

**MOTION** to pay was made by Commissioner Parlato and seconded by Commissioner Enders. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**Personnel Issues**

None

**Discuss and Take Any Necessary Action on Hiring an Auditor**

**MOTION** made by Chairwoman Natarajan and seconded by Commissioner Enders to allow Arthur DeSorbo to enter into discussion with Levitsky & Berney regarding an audit. He will come back to the Authority and discuss the details. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**Discuss and Take Any Necessary Action on Executive Director**

**MOTION** made by Commissioner Parlato and seconded by Commissioner Enders to name Arthur L. DeSorbo as Executive Director of the Housing Authority, at no salary, to act as the official for the Authority to enter into agreements with the State when necessary. No decisions will be made without his approval. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

**Town of East Haven, CT**  
**Housing Authority Special Meeting Minutes**  
**March 26, 2012**  
**Page 3**

**Other Business**

Director DeSorbo will have a 4<sup>th</sup> member by the next meeting. He is attempting to get in touch with Commissioner Cottle to see if he is staying on the commission or he will have him resign.

There being no other business to come before the agency, a **MOTION** was made to adjourn the meeting at 8:27 was made by Commissioner Parlato and seconded by Commissioner Enders. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna  
Clerk