

**EAST HAVEN
OLD CEMETERY BOARD
REGULAR MEETING MINUTES
April 29, 2021**

A Regular Meeting of the Old Cemetery Board was held on Thursday April 29, 2021 via ZOOM at 7:34 p.m. for the purpose of the following:

1. Call to Order

Meeting was called to order at 7:34 pm by Chairman Melanie Johnson. In attendance were Judy Ruggiero, Marcia Federico, Arlene Hackbarth, Barbara Buonome and Bob Sand.

2. Approval of Minutes

Judy Ruggiero stated correction on Sands to Sand for Bob and 1st paragraph 5th line down change liter to litter. Barbara Buonome made a motion to accept the minutes with the changes. Melanie Johnson seconds the motion. All in Favor. Motion Carried.

3. Treasurer's Report

Judy Ruggiero stated that there had been no activity in the check book and the balance stands at \$15,200.45. Marcia Federico made a motion to accept the treasures' report. Barbara Buonome seconds the motion. All in Favor. Motion Carried.

**EAST HAVEN
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April 29, 2021**

4. Old Business

Melanie Johnson stated that Christ and Epiphany Church has contracted Fred to do the lawn care so when he does the Old Cemetery lawn he sends the crew over to do them as well. Judy Ruggiero stated that in response to Bob Sand's request on how many cuttings and payments were going on with the year the results are that Fred has done a total of 6 as of July 3, 2020 to October 23, 2020 so according to the contract he has 10 more cuttings until June 30, 2021 which is the end of his contract. In two months' time I cannot see him doing 10 more cuttings. The previous year he did 13 mows from July 1, 2019 to June 30, 2020 so he is not meeting the 16 mows that is in the contract. Judy confirms to Bob that this is based on his invoices that he has produced and we have paid.

Melanie Johnson stated that she took a walk in the cemetery and there are still a lot of sticks and debris in the cemetery further back that Fred has not gotten to along the fence line. There are still bags there that are really packed full, she has some bags that Bob can pick up if he needs more. Bob Sand states based on the numbers that Judy gave him and falling short on the cuttings and if he is not going to catch up on the cuttings we can have him do the clean-up. Bob will report back next month on the conversation with Fred. The cemetery did look good Arlene was there as well and the litter was picked up and being kept up with.

5. New Business

Bob Sand states he wrote out several drafts and passed it off to Judy to write a letter to Jim Keeley, and several copies were given to the board once Judy Ruggiero finalized it. Judy has not heard back yet to a response to the letter from Jim Keeley. Bob states however the contract does have an extension to another year, if the conversation goes to moving the contract date there should be 8 cuttings at the end of the year to appropriate. The goal is to move to a calendar year vs. fiscal year so we can get better bids to look at.

Melanie Johnson stated he spoke with Charlie Coyle and he said he is going to be writing a proposal to shore up the bank and had it into the grant writer, we also spoke about the survey and he and the engineer would go around looking at an exact area with the maps.

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Charlie Coyle stated he would be in touch. Bob Sand also has a recycling plan for all the leaves in the cemetery. Bob's request is to consider a recycle a location in the cemetery where we could compost or chip the debris and place it in spots to make it look good, Bob asks the board to give it some thought.

Arlene asks if there is anything about fixing up the stones. Bob states that he has not reached out to Benny as of yet. Bob states that he Marcia and Barbara are looking to sections some areas out to make a plan for that. Marcia and Barbara state that Thursday would work well to meet. Melanie stated that she has photographs of different companies that were working on the stones over the years if he would like those photographs. Bob asks if they are in consecutive order. Melanie states it looks that way.

Bob Sand asks if there is a website. Melanie stated that she believes that because they are a town property maybe the town can do it as they may have a web person. Bob stated that he believes they may. Arlene confirms that they did have someone she was not sure who it was. Bob stated he thinks it is Tina Hedley. Arlene stated that she research it and find out.

Barbara Buonome stated that it is time to put something in front of the gates. Pansies are now out and available. Bob Sand asks if new soil is needed. Barbara stated yes. Bob said he would pick up 2 bags and that Barbara would get the pansies.

Melanie stated that for the curbing Charlie suggested granite for the curbing, that is another thing he is writing a proposal for and according to the survey will re-claim some of the street there.

Temple Smith, Clerk stated that she is resigning and discusses the board choosing the next clerk. The board does have anyone they could think of. Temple will reach back out to Town Hall to see if there is any interest.

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6. Adjournment

Melanie Johnson made a motion to adjourn the meeting at 8:09 pm. Judy Ruggiero seconded. All in Favor. Motion Carried.

Respectfully Submitted,

Temple Smith, OCB Clerk