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**EAST HAVEN OLD CEMETERY BOARD  
REGULAR MEETING MINUTES  
DECEMBER 28, 2023**

The East Haven Old Cemetery Board held a regular meeting virtually and transacted the following:

Chairperson Robert Sand called the meeting to order at 7:00 pm.

**Roll Call** was taken and a quorum was present.

**Present:** Commissioners Arlene Hackbarth, Barbara Buonome, Judy Ruggiero, and Chairperson Robert Sand.

**Absent:** Commissioner James Longo.

**Approval of Minutes:**

Chairperson Sand asked if all in attendance had received and read the minutes from the November 30, 2023 special meeting and all had. Chairperson Sand asked if there were any corrections, omissions or questions.

**Commissioner Ruggiero stated she had one correction.**

Chairperson Sand asked if there were any other corrections.

Hearing none, Chairperson Sand asked for a motion to accept the November 30, 2023 special meeting minutes with the one correction.

Commissioner Hackbarth made a motion to accept the November 30, 2023 special meeting minutes with the one correction. Commissioner Buonome seconded the motion to accept the November 30, 2023 special meeting minutes with the one correction.

All in favor, none opposed, no abstentions, motion carried. Minutes from November 30, 2023 special meeting were accepted with the one correction.

**Correspondence: None**

## **Treasurer's Report:**

Commissioner Ruggiero stated on December 15, 2023 she paid Jovani Precious Cuts \$540.00 for fall cleanup that occurred on December 4, 2023. Balance in account was \$8,506.70 as of December 28, 2023.

Chairperson Sand asked if there were any questions, concerns, or corrections with the treasurer's report as read.

Hearing none, Chairperson Sand asked for a motion to accept the treasurer's report as read.

Commissioner Buonome made a motion to accept treasurer's report as read. Commissioner Hackbarth seconded the motion to accept treasurer's report as read.

All in favor, none opposed, no abstentions, motion carried. Treasurer's Report accepted as read.

## **Ongoing Project Reports:**

### **Landscaping:**

Chairperson Sand stated he asked Commissioner Ruggiero to examine the contract drawn up of Jovani Precious Cuts. Commissioner Ruggiero made wording corrections and revisions to contract.

Chairperson Sand stated cleanup of Indian Bowl began as well as cutting of specified trees. Debris was piled in agreed upon location for Public Works to pick up and dispose of it.

Chairperson Sand stated he, along with his grandson, personally cut the branches along the Hemingway Avenue side of the Cemetery and stacked them with other debris. Upon cutting the branches back, Chairperson Sand discovered there were headstones on the other side of the chain link fence on the neighbor's property. Chairperson Sand questioned the property boundary lines of the cemetery due to this discovery.

Chairperson Sand asked Commissioner Ruggiero to provide at the January 2024 the total number of grass cuttings performed during 2023.

### **Bamboo:**

Chairperson Sand reported no shoots have appeared in the old cemetery.

**Retention Wall:** No Report

### **Main Gate Entrance Pavers and Shrubbery Along Curbing:**

In early December 2023, Commissioner Hackbarth, Chairperson Sand and former Commissioner Johnson planted 200 daffodil bulbs on either side of the Old Cemetery Gate. Commissioner Hackbarth donated several bags of mulch and Chairperson Sand donated the daffodil bulbs.

### **Old Business:**

Chairperson Sand picked up the 2-drawer filing cabinet from former Commissioner Melanie Johnson. The cabinet was moved to the East Haven Land Trust Office to which Chairperson Sand has the code to door and key to office.

Chairperson Sand placed a call to Finance Director James Keeley to discuss applying for 2024-2025 Capital Improvement money. Mr. Keeley didn't answer the phone nor had he returned the voice mail message left by Chairperson Sand at the time of this meeting.

Commissioner Buonome stated the flyers were ready and would submit at the January 2024 meeting an invoice for \$20.00 for the cost of supplies. The flyers needed to be folded and both Commissioners Ruggiero and Buonome volunteered to fold the flyers. Chairperson Sand would pick up the folded flyers and drop some off at Town Hall and the Library. He would store additional copies in the filing cabinet at the Land Trust Office.

### **New Business:**

Chairperson Sand stated election of officers would take place at the February 2024 meeting when member's terms were renewed and new members were sworn in. Chairperson Sand stated he asked someone who was interested in joining the Commission to submit a resume to the Town Council Chair for consideration.

Chairperson Sand asked if there was any other New Business.

Hearing none, Chairperson Sand asked for a motion to adjourn the meeting.

Commissioner Ruggiero made a motion to adjourn the meeting. Commissioner Hackbarth seconded the motion to adjourn the meeting.

All in favor, none opposed, no abstentions, motion carried. Meeting was adjourned at 7:27 pm.

Respectfully submitted,  
Stacy Gravino, Clerk