

**EAST HAVEN
OLD CEMETERY BOARD
MEETING MINUTES
MAY 24, 2012**

MEMBERS PRESENT

Carmel Antonucci
Marcia Federico
Cathy Watts
Jim Saccavino
Judy Ruggiero
Peggy Thomas
William Jackson, Chair

MEMBERS ABSENT

1. **Call to Order:** Bill Jackson called the meeting to order at 7:35 p.m.
2. **Approval of Minutes:** Cathy made a motion to accept the minutes of April 26, 2012; seconded by Judy. All in favor, motion carried.
3. **Treasurer's Report:** The Treasurer's report remains the same. The **Balance** is **\$7,356.30**. Peggy made a motion to accept the Treasurer's report; seconded by Marcia. All in favor, motion carried.
4. **Old Business:** There was discussion regarding the landscaper and how many times they mow the lawn at the Old Cemetery. Judy stated, she does not receive a bill from the landscaper until the end of the season, which includes the spring and fall clean-up. The overall consensus was that the landscaper did not do a very good job of mowing the lawn this time around. There was still a lot of tall grass that needed to be cut. Some of the members also noticed broken tin cans and plastic bottles that had not been picked up before the lawn was mowed. Bill thought that broken limbs, brush and trash were to be picked up before they cut the lawn, as part of the terms of the contract.

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The clerk for the board will get a copy of the contract from the Finance Department and mail one to each member. Bill will contact the landscaper regarding the number of mowings that are left and speak with him about generating a monthly statement indicating the dates when the lawn was mowed. He will also make mention to the way the lawn was previously mowed and the boards concerns about mowing over bottles and trash.

Judy spoke with the Finance Department about the bids for the landscaping at the Old Cemetery. All bids have to be submitted by Tuesday, June 5th, 2012 at 10:00 a.m. A 10% discount will be given to anyone who is from East Haven. The board has overall been happy with ACA Landscaping in the past and hopes with the discount, they will continue to be the lowest bidder. The amount of the contract last season was \$6,275.00.

Cathy stated the Town is responsible for cutting the lawn in the front portion of the Old Cemetery. She notified Nick at the Public Works Department that the front area needed to be mowed. When they cut the lawn this last time, however, they damaged the Ginko Tree. The tree needs to be either replaced or repaired, if possible. She will speak with the Mayor's Office regarding this problem to help expedite a result.

Benny, the mason, has begun restoring the six stones the board contracted him to do. All the bases and foundations have been poured. The job seems to be fifty per cent done. The one stone that will be billed on the next invoice, looks to be half way completed also.

Cathy and Bill worked on putting up all the flags at the cemetery. The flags will remain until November 11, 2012. The town purchased twelve new flags bringing the total to thirty-five flags in all.

Bill stated there are about five or six cookbooks left. Cathy said she owes \$30.00 for three of the books and will pay for them when she collects the money.

5. **New Business:** The Garden Club volunteered to help with the clean-up at the Old Cemetery. The date set for the clean-up will be Saturday, June 30, 2012 at 9:30 a.m. Judy mentioned possibly getting some Rotary members to help out also.

6. **Adjournment:** Peggy made a motion to adjourn at 7:50 p.m.; seconded by Marcia. All in favor, motion carried.

Respectively Submitted,

Lorene Russell
Board Clerk