

**TOWN OF EAST HAVEN, CT  
HONORABLE BOARD OF POLICE COMMISSION  
REGULAR MONTHLY MEETING  
JANUARY 28, 2014  
EAST HAVEN POLICE DEPARTMENT  
471 NORTH HIGH STREET  
EAST HAVEN, CT**

**COMMISSIONERS PRESENT:** Chairman Lou Crisci, Vice-Chairman Jose Velazquez, Commissioner Joseph Civitello, Commissioner Paul Constantinople, Commissioner William Illingworth

**ALSO PRESENT:** Chief Brent Larrabee, Deputy Chief John Mannion, Union President Local 1662 Bob Nappe, New Haven Register Reporter Evan Lips, ETV Videographer

Meeting called to order at 7:00 PM by Chairman Lou Crisci

1. Roll Call
2. Pledge of Allegiance
3. Moment of Silence
4. To consider and act upon the approval of the minutes of Special Meeting of December 17, 2013

A motion was made by Commissioner Illingworth to accept the minutes of December 17, 2013 as received, seconded by Vice-Chairman Velazquez. All in favor. Motion carried.

5. To consider and act upon the approval of the monthly reports
  - a. Traffic Maintenance Monthly Report – January 2014

A motion was made by Commissioner Illingworth to accept the report as received, seconded by Vice-Chairman Velazquez. All in favor. Motion carried.

- b. Chief of Police Monthly Arrest Report

A motion was made by Commissioner Illingworth to accept the report as received, seconded by Vice-Chairman Velazquez. All in favor. Motion carried.

## 6. Public Comment

## 7. Correspondence Received/Sent

Received notification of retirement from Detective Thomas Russell and Officer Alfred Maio. Letters were distributed to the Board in advance of the meeting for their review and consideration.

## 8. Personnel Matters

### a. Injured Employees

### b. Overtime

### c. Contract Negotiations – General Status Update

Chief Larrabee requested approval for the hiring of a new crossing guard. Interview and background check complete. A motion was made by Commissioner Illingworth to approve the hiring of the crossing guard and notify Civil Service, seconded by Vice-Chairman Velazquez. All in favor. Motion carried.

Chief Larrabee noted that there is one officer out on long term injury leave whose return to active duty is unknown.

Chief Larrabee commented on the number of contributing factors that affect the overtime budget such as retirements/resignations, training of new hires/cadets, administrative costs, etc. Chief Larrabee proposed compiling data and supporting documentation to determine the needs of the department in consideration of the current economic climate. He expects to have the completed report within six (6) months for the Board's review.

The Department has made a concerted effort to reduce overtime and have made marginal improvements with a longer term goal in mind. Chief Larrabee is confident that overtime expenditures will continue to decrease.

Discussion ensued about new hires resigning upon completion of their police training. Chief Larrabee stated that the cost to train a new recruit was approximately \$100,000. The recent implementation of a pre-employment agreement is intended to stem any further resignations of this nature. Further, the Town Attorney is pursuing litigation against other jurisdictions believed to be poaching. Additionally, the Town

Attorney is seeking reimbursement from the individual for applicable expenses paid by the East Haven Police Department.

Chief Larrabee stated that the current sergeant and lieutenant lists are expiring and is requesting a new list. Chairman Crisci will ask for a motion to add this to the agenda under 'New Business'.

Commissioner Illingworth asked about the status of the Policies & Procedures training, specifically noting the vast amount of information for staff to review and retain. Chief Larrabee responded that to be in full compliance with the Settlement Agreement, Phase I was due by February 1, 2014 and has been successfully completed. Phase II is due March 1, 2014 and training is scheduled to begin in February. Chief Larrabee further stated that the eventual goal is to become an accredited police department.

Chief Larrabee stated that there are no new contract negotiation updates.

#### 9. Old Business

- a. Kevin White – Forbes Intersection Update, if any

No update at this time

#### 10. New Business

- a. Police Officer C – Request Non-Certified List

Chief Larrabee is requesting six (6) names. A motion was made to approve the request to Civil Service by Commissioner Illingworth, seconded by Commissioner Constantinople. No one opposed or abstained. All in favor. Motion carried.

- b. Sergeants/Lieutenants List

Chief Larrabee stated that the current sergeant and lieutenant lists are expiring and is requesting a new list.

A motion to add this item to the agenda was made by Commissioner Illingworth, seconded by Vice-Chairman Velazquez. No one opposed or abstained. All in favor. Motion carried.

A motion to approve the request to Civil Service for a new sergeants list was made by Commissioner Illingworth, seconded by

Commissioner Constantinople. No one opposed or abstained. All in favor. Motion carried.

A motion to approve the request to Civil Service for a new lieutenants list was made by Commissioner Illingworth, seconded by Vice-Chairman Velazquez. No one opposed or abstained. All in favor. Motion carried.

- c. Consider and possible action upon the retirements of Det. Thomas Russell and Officer Alfred Maio

Detective Thomas Russell – Effective date of retirement January 1, 2014. A motion to begin processing the paperwork was made by Commissioner Illingworth, seconded by Commissioner Constantinople. No one opposed or abstained. All in favor. Motion carried.

Officer Alfred Maio – Effective date of retirement February 3, 2014. A motion to begin processing the paperwork was made by Commissioner Illingworth, seconded by Commissioner Civitello. No one opposed or abstained. All in favor. Motion carried.

Chief Larrabee extended a special thank you to Commissioner Civitello for his service to the Board of Police Commissioners.

A motion was made by Commissioner Illingworth to adjourn the meeting, seconded by Vice-Chairman Velasquez. All in favor.

Chairman Crisci adjourned the meeting at 7:40 PM.

Respectfully submitted,

Marsha M. Maldonado  
Confidential Secretary