

**HONORABLE BOARD OF POLICE COMMISSION
REGULAR MONTHLY MEETING MINUTES
JUNE 26, 2012
EAST HAVEN SENIOR CENTER**

Roll Call
Pledge of Allegiance

COMMISSIONERS PRESENT: Chairman Joseph Civitello, Vice-Chairman Carl Perez, Commissioner Jose Velazquez, Commissioner Louis Crisci. (Commissioner Piergrossi absent)

ALSO PRESENT: Chief Brent Larrabee, Lt. Edward Lennon, ETV Videographer, Reverend Karen Johnson, Father John Lavorgna and Father Thomas Sievel.

APPROVAL OF MINUTES: A motion was made by Commissioner Crisci to approve the minutes of May 29, 2012, seconded by Vice-Chairman Perez. All in favor. Motion carried.

A motion was made by Commissioner Crisci to approve the minutes of the Special Meeting of June 6, 2012, seconded by Vice-Chairman Perez. All in favor. Motion carried.

APPROVAL OF MONTHLY REPORTS: A motion was made by Vice-Chairman Perez to approve the monthly reports as received for June 2012, seconded by Commissioner Crisci. All in favor. Motion carried.

PUBLIC COMMENT: None

CORRESPONDENCE RECEIVED/SENT:

1. William Candela, Sr.: Re: requesting No Parking Sign
2. Joseph Polio: Re: Signs on Maplevale Rd. & Maple Street
3. Chief Larrabee: Re: Letter of Appreciation Officer Germe
4. Chief Larrabee: Re: Letter of Appreciation Officer Justin Brochu
5. Town of North Haven, Lt. Glenn: Thank you E.H.P.D. regarding escort for his father-in-law
6. North Branford Police: Re: Thank you to Sgt. Montagna for excellent police work
7. Chief Larrabee: Re: Assignment/Court Liaison and Evidence Property Officer.

Committee Reports: None

A motion was made by Commissioner Crisci to move the Agenda to New Business to consider and act upon the appointment of Chaplains for the East Haven Police Department, seconded by Vice-Chairman Perez. All in favor.

NEW BUSINESS

1. To consider and act upon appointing a Police Chaplain for the East Haven Police Department.

Chief Larrabee commented that he has been working with the Interfaith Council and introduced all present. He also stated that he felt that this group will be pro-active. Chairman Civitello will be swearing them in today and they will be getting a badge and I.D.

Chairman Joseph Civitello administered the following oath to Reverend Karen Johnson, Father John Lavorgna and Father Thomas Sievel:

“Do you solemnly swear to the best of your ability to assist the East Haven Police Department as Police Chaplains when needed in matters of family issues, death notifications, counseling, or on any other matters of mutual concern”

Chief Larrabee congratulated them after the oath.

2. Consider and act upon amending the starting dates of Eduardo Diaz, Andrew D’Addio and Kershen Bisette.

A motion was made by Vice-Chairman Perez to amend the starting date of Eduardo Diaz to September, 1, 2012, seconded by Commissioner Crisci. All in favor. Motion carried.

Lt. Edward Lennon reported to the board that candidate Andrew D’Addio left him a message that he is no longer interested in employment at the East Haven Police Department. A letter will be sent to Civil Service.

A motion was made by Commissioner Crisci to accept Andrew D’Addio’s withdrawal, seconded by Vice-Chairman Perez. All in favor. Motion carried.

A motion was made by Vice-Chairman Perez to amend Kershen Bisette’s starting date from June 29, 2012 to July 1, 2012, seconded by Commissioner Crisci. All in favor. Motion carried

Chief Larrabee reported to the board that we have one more candidate that looks promising, who is Latino and lives in East Haven.

UNFINISHED BUSINESS

Attorney Zullo explained to the board that the Grievance which was submitted to the board on May 29, 2012, had 10 days to render its decision (per contract) Failure to do so would advance the Grievance to the next step which is the Mayor. If not presented to the Mayor it would be abandoned. The additional step was added some time ago.

Chairman Civitello asked if this final step was used in other municipalities, that is was very unusual. Attorney Zullo stated that he didn't know but would look it up.

Chief Larrabee commented on the status of a candidate Mr. Martinez. He stated that he was interviewed in the past but that he has since lost his certification.

A motion was made by Vice-Chairman Perez that a letter is sent to Civil Service taking Mr. Martinez name off the list due to the lack of certification, seconded by Commissioner Crisci. All in favor. Motion carried.

Chief Larrabee commented on the Precious Metals. He stated that we need to adopt something and we need some direction.

He said he would appreciate it if it could be reviewed tonight and approved tonight if possible.

Attorney Zullo gave an overview of the policy. He stated that the statue was very long, that you must designate a licensing authority, which would be the police department, and that fees would be collected and the applications held by the police department.

Attorney Zullo also commented that we would be requiring more information from the people coming in to include that the dealer must have a computer system to collect this information. He also commented that there would be a monthly statement of transactions for the dealers to submit to the police department no later than 15 days from the end of each month.

Chairman Civitello asked the Chief who would be overseeing this. The Chief responded that it would be the Detective Bureau.

A motion was made by Commissioner Crisci that an item be added to the Agenda regarding the adoption of the Precious Metals Policy, seconded by Vice-Chairman Perez. All in favor. Motion carried.

A motion was made by Commissioner Crisci to accept the Town of East Haven-Policies regarding licensing as a Pawnbroker, Secondhand Dealer, or Precious Metals, Gemstone, and Coins Dealer, seconded by Vice-Chairman Perez. All in favor. Motion carried.

The Chief commented that we are re-writing the job description of the Police Chief, which will be forwarded to the Search Committee.

Regarding the re-writing of job descriptions for Captain, Lieutenant, Sergeant, Detective, etc. They will first be sent to the Police Union for their comments and then presented to the Honorable Board of Police Commission to be adopted.

The most time sensitive one at the present time is the job-description for Detective. There is urgency for the job description for Detective inasmuch as a test will be given in October for this position.

Commissioner Crisci questioned some of the wording in the tentative job description for Chief of Police.

A motion was made by Commissioner Crisci to adjourn, seconded by Vice-Chairman Perez. All in favor.

Chairman Civitello adjourned meeting at 7:33 p.m.

Respectfully Submitted

Virginia Williams, Secretary