

**HONORABLE BOARD OF POLICE COMMISSION  
REGULAR MONTHLY MEETING  
SEPTEMBER 25, 2012  
EAST HAVEN SENIOR CENTER**

Meeting called to order at 7:00 p.m. by Chairman Joseph Civitello

Roll Call: Virginia Williams, Secretary  
Pledge of Allegiance/Moment of Silence

**COMMISSIONERS PRESENT:** Chairman Joseph Civitello, Vice-Chairman Carl Perez, Commissioner Louis Crisci, Commissioner Frank Piergrossi, Commissioner Jose Velazquez.

**ALSO PRESENT:** Chief Brent Larrabee, Deputy Chief John Mannion, Attorney Zullo, Police Union President Local 1662 Robert Ranfone, Union Representative Troy Raccaia and citizens.

**APPROVAL OF MINUTES**

A motion was made by Commissioner Piergrossi to accept the minutes of August 28, 2012 as received seconded by Vice-Chairman Perez. All in favor. Motion carried.

**APPROVAL OF MONTHLY REPORTS**

A motion was made by Commissioner Piergrossi to accept the monthly reports as received, seconded by Vice-Chairman Perez. All in favor. Motion carried.

**PUBLIC COMMENT**

Dottie Owens, 287 Tyler Street: Addressed the board with concerns about a parking problem on Tyler & Brockett. Mrs. Owens stated that she had the Fire Department, Police Department and Mayor all come down and they all agreed that as long as the fire truck could get by they could park.

The Chief commented that the Trash Collectors were not able to get by and when there is a funeral, parking also becomes a problem. The Chief suggested possibly putting another sign down by the cemetery would help. He felt that there really wasn't a ready resolution at this time.

Chairman Civitello asked if there still is a vandalism problem in the cemetery. Mrs. Owens replied yes.

**CORRESPONDENCE RECEIVED/SENT**

1. Nerida Hancox: re: Sign for Autistic Child
2. Joseph Velardi: Resigning from the P.D. as of 9/21/12
3. Chairman Civitello: To Town Engineer, re: Kimberly & Forbes/Ocean Port
4. Mayor Maturo: Re: Deerfield Street/speed bumps

The Chief mentioned that there was no town wide policy regarding speed bumps and that he would investigate the sign regarding Autistic Child in area.

The Chief also mentioned that the Town Engineer was working on putting a new Stop Sign in place, which would be illuminated, on Kimberly & Forbes in the near future, in order to alleviate some of the problems in this area.

#### **OLD BUSINESS**

**1. Discussion/action regarding fingerprinting program.**

The Chief commented that as mentioned in last month's meeting, he recommends that we outsource this program. It would be more convenient for citizens to be fingerprinted at many locations, not just the police department. The fee would go from \$5.00 to \$25.00. He also mentioned that this would free up our officers on the road. The company would be bringing in their own equipment.

Commissioner Crisci wanted to make sure we wouldn't have to go out to bid.

Attorney Zullo replied he felt it was o.k. inasmuch as there was no cost to the town.

A motion was made by Commissioner Crisci to adopt the Fingerprinting Program for the East Haven Police Department, seconded by Commissioner Piergrossi. All in favor. Motion carried.

**2. Discussion/action regarding adopting the Sergeants job description approved by Civil Service.**

A motion was made by Commissioner Piergrossi to adopt the Sergeants job description as approved by Civil Service, seconded by Commissioner Crisci. All in favor. Motion carried.

**3. Discussion/action regarding adopting the Lieutenants job description approved by Civil Service.**

A motion was made by Commissioner Piergrossi to adopt the Lieutenants job description approved by Civil Service, seconded by Commissioner Velazquez. All in favor. Motion carried.

#### **NEW BUSINESS**

**1. Discussion/action regarding testing for Youth Detective at the East Haven Police Department.**

The Chief commented that he was in the process of negotiating with the union, but in the meantime he would like to call for the Youth Detective test.

A motion was made by Commissioner Crisci to send a letter to the Civil Service Commission requesting they start the testing procedure for Youth Detective at the East Haven Police Department, seconded by Vice-Chairman Perez. All in favor. Motion carried.

**2. Chief Larrabee to report on:**

- a. Training
- b. Picnic 9/15/12 at high school

The Chief commented that the department just finished Bike Training. He also said that he is trying to find the right school and right program for more training. The cost would have to be balanced.

Regarding the picnic, the Chief commented that it was very successful and it was good to showcase our people. He also commented that Officer Torello is doing a good job (DARE) Laura Lynn, the principal at Tuttle School was very instrumental in putting this picnic together.

Commissioner Piergrossi asked Chief Larrabee if the department could do something for Police Week in May. The Chief stated that he has been talking about recognition regarding that day.

Commissioner Crisci made a motion to add an item to the agenda. Discussion/possible hiring of Milton DeJesus as a Grade C Police Officer for the East Haven Police Department, seconded by Vice-Chairman Perez. All in favor. Motion carried.

Chairman Civitello stated to the board that Mr. DeJesus has already been interviewed by the board On September 20, 2012.

A motion was made by Commissioner Crisci to hire Milton DeJesus as a Grade C Police Officer for the East Haven Police Department, seconded by Commissioner Piergrossi. All in favor. Motion carried.

Chief Larrabee invited the board members to the swearing in ceremony of our new officers to be held on Monday, October 1, 2012 at the East Haven Police Department at 10:30.

A motion was made by Commissioner Crisci to go into Executive Session regarding Sgt. John Miller with the Chief and Town Attorney present, seconded by Vice-Chairman Perez. All in favor. Motion carried  
Time: 7:30 p.m.

As part of the record, Attorney Zullo commented that Sgt. Miller's attorney was contacted and that he had no objection about going into Executive Session regarding his client.

A motion was made by Commissioner Crisci to come out of Executive Session, seconded by Commissioner Piergrossi. All in favor. Time 8:05

A motion was made by Vice-Chairman Perez to adjourn, seconded by Commissioner Velazquez. All in favor.

Chairman Civitello adjourned meeting at 8:06 p.m.

Respectfully Submitted

Virginia Williams, Secretary