

Town of East Haven, CT
Housing Authority Meeting Minutes
April 7, 2014
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Members Present:

Chairwoman Natarajan
Vice-Chair Enders
Commissioner Parlato
Commissioner Sagnella

Staff Present:

Francine Carbone
Vicente Ithier, Imagineers

Members Absent:

Commissioner Bellmore

Public Hearing was opened at 7:00 p.m. Vicente Ithier from Imagineers was in attendance for the Public Hearing for the Annual Plan. No public were present. A short discussion was held with some question and answers. Public Hearing was closed at 7:10

Chairwoman Natarajan called the regular meeting to order at 7:15 p.m. Roll was called and a quorum was present.

Approval of Minutes

Vice-Chair Enders made a MOTION to approve the minutes of the March 3, 2014 meeting. Commissioner Parlato seconded. All were in favor, none were opposed and none abstained. MOTION CARRIED

Director's Report

Director DeSorbo was not in attendance tonight so there is no report.

Bills

Linda S. LaLuna	Clerk Fee for April	\$100.00
Bardell	Office Supplies	\$86.81
Levitsky & Berney	Professional Services-Audit Billing	\$5,500.00
Chris DiStasio	Consulting/Tech Services	\$185.00

MOTION to pay the bills as read was made by Commissioner Parlato and seconded by Vice-Chair Enders. All were in favor, none were opposed and none abstained. MOTION CARRIED

Personnel Issues

None

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Reorganization

Michael Enders nominated Barbara Natarajan as Chairwoman. Commissioner Sagnella seconded. It was asked three more times if there were any other nominations. There were none. MOTION CARRIED

Chairwoman Natarajan nominated Michael Enders as Vice-Chairman. Commissioner Sagnella seconded. It was asked three more times if there were any other nominations. There were none. MOTION CARRIED

Chairwoman Natarajan nominated Linda LaLuna as Clerk. Vice-Chairman Enders seconded. It was asked three more times if there were any other nominations. There were none. MOTION CARRIED

Other Business

Commissioner Sagnella made a MOTION to authorize Chairwoman Natarajan to sign the Public Housing Certificate of Compliance Annual Civil Rights Act and the Certificate of Compliance. Commissioner Parlato seconded. All were in favor, none were opposed and none abstained. MOTION CARRIED

There being no other business to come before the agency, a MOTION was made by Commissioner Parlato to adjourn the meeting at 7:25. Commissioner Sagnella seconded. All were in favor, none were opposed and none abstained. MOTION CARRIED

Respectfully Submitted,

Linda S. LaLuna
Clerk



LEVITSKY & BERNEY, P.C.

A PROFESSIONAL CORPORATION OF CERTIFIED PUBLIC ACCOUNTANTS
100 BRADLEY ROAD, WOODBRIDGE, CT 06525-2394
203-389-5371 - FAX 203-389-4430

March 31, 2014

East Haven Housing Authority

250 Main Street

East Haven, CT 06512

BALANCE

PROFESSIONAL SERVICES:

Progress Billing Audit – June 30, 2013

\$ 5,500.00

Chris DiStasio

108 Center St
West Haven, CT 06516

Invoice

Date	Invoice #
3/18/2014	2442

Bill To
East Haven Town Hall Housing Dept. 250 Main St East Haven, CT 06512

Ship To
East Haven Town Hall Housing Dept. 250 Main St East Haven, CT 06512

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/18/2014			

Quantity	Item Code	Description	Price Each	Amount
1	Consulting Services	Mar 18, 2014 service call setup computer equipment after carpet install	85.00	85.00

Total			\$85.00
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Chris DiStasio

108 Center St
West Haven, CT 06516

Invoice

Date	Invoice #
3/10/2014	2439

Bill To
East Haven Town Hall Housing Dept. 250 Main St East Haven, CT 06512

Ship To
East Haven Town Hall Housing Dept. 250 Main St East Haven, CT 06512

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/10/2014			

Quantity	Item Code	Description	Price Each	Amount
1	Consulting Services	Mar 12, 2014 service diagnose network issues tone out and punch down 2 network jacks	85.00	85.00
2	Hardware	1 FT Patch Cable	7.50	15.00

			Total	\$100.00
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Bardell

Office Stationery & Supplies LLC
 42 Michael St. & Rte. 80
 East Haven, CT 06513-1811
 (203) 469-2441 Fax (203) 468-8943

Printing
 Office
 Supplies
 Furniture
 Signs &
 Banners

Invoice

Date	Invoice #
2/13/2014	B33289

Bill To

TOWN OF EAST HAVEN
 250 MAIN STREET
 EAST HAVEN, CONNECTICUT 06512

Ship To

HOUSING DEPARTMENT
 SAME ADDRESS

P.O. Number	Terms:	Due Date	Rep	Account #	Ship	Via
	Net 30	3/15/2014			2/13/2014	

Quantity	Item Code	Description	Price Each	Amount
1	hewq7553a DISCOUNT 3...	hewq7553a printer cartridges 30% DISCOUNT	124.02 -30.00%	124.02 -37.21

FINANCE DEPT.
 14 MAR -6 AM 9:08
 TOWN OF EAST HAVEN

Thank you for your business.

Terms: Net 30 Days. All invoices over 45 days are subject to a service charge of 1% per month, (12 percent annually) plus reasonable costs and handling fees.

Sales Tax (0.0%)	\$0.00
Total	\$86.81

Received P...