

Town of East Haven, CT
Housing Authority Meeting Minutes
November 3, 2014
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Members Present:

Chairwoman Natarajan
Vice-Chair Enders
Commissioner Parlato
Commissioner Sagnella
Commissioner Bellmore

Staff Present:

Sal Brancati, Director of Admin. & Mgmt.

Chairwoman Natarajan called the meeting to order at 7:05 p.m. Roll was called and a quorum was present.

Approval of Minutes

Commissioner Parlato made a **MOTION** to approve the minutes of the September 15th, 2014 meeting. Vice-Chair Enders seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Director's Report

Director Brancati wanted to clarify the Zullo and Jacks bill that was emailed to the commissioners. It is a bill for Urban Renewal, NOT the Housing Authority.

Director Brancati stated that we are back on track for HUD for the monthly funding after a two month denial because of the excess of funds in the accounts. September and October rents were paid out of the account for roughly \$86,000.00. A wire for \$43,000 was received for November and was sent to Imagineers for processing

A meeting is scheduled with Levitsky & Berney on November 20th for the 2014 audit. An engagement letter has been signed and it should go relatively easy Director Brancati stated. The Housing Authority's performance rating is 100% with HUD and is considered a High Performing Housing Authority, by passing all inspections and having all bills paid.

There were some issues with Messina Drive and an eviction that was thought to be unjustified. Director Brancati met with the manager of East Farm Village as well as the tenant. A discussion was held with regard to this item and no action is needed by the Housing Authority. Commissioner Bellmore suggested that Director Brancati contact Elderly Services for the tenant, which he said he would.

There will be 2 portability vouchers being coming to East Haven from New Haven but no new vouchers are available and there is an extensive waitlist.

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Bills

Linda S. LaLuna	Clerk Fee for November	\$100.00
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MOTION to pay the bills as read was made by Commissioner Parlato and seconded by Commissioner Sagnella. All were in favor, none were opposed and none abstained.

MOTION CARRIED

Personnel Issues

None

Other Business

Commissioner Bellmore stated that there have been no financial statements shown to the commission since she has been a member of the commission. She has been asking forever for attention for the fiscal statement of the Housing Authority. Director Brancati stated he could get something from Jim Keeley, who handles the books for the Housing Authority and could present it to the commission. A discussion was held with regard to the finances and how the monthly wires and payments to Imagineers work.

There being no other business to come before the agency, a **MOTION** was made by Commissioner Parlato to adjourn the meeting at 7:55. Commissioner Sagnella seconded. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna
Clerk