



EAST HAVEN DEPARTMENT OF POLICE SERVICES

471 NORTH HIGH STREET • EAST HAVEN, CONNECTICUT 06512

Mayor Joseph A. Carfora



Honorable Board of
Police Commissioners

HONORABLE BOARD OF POLICE COMMISSIONERS REGULAR MONTHLY MEETING MINUTES

DECEMBER 17, 2019 AT 7:00 PM

471 NORTH HIGH STREET

EAST HAVEN, CT

COMMISSIONER(S) PRESENT: Chairman William Illingworth (presiding), Vice Chairman Joseph DiSilvestro, Commissioner Dawne Flynn, Commissioner Paul Carbo

ALSO PRESENT: Chief Edward Lennon, Deputy Chief Patrick Tracy, ETV Videographer

Chairman Illingworth called the meeting to order at 7:02 PM.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call – Clerk Maldonado; quorum obtained
4. Announcement(s)

Chairman Illingworth wished the Board, the staff and the entire Department a Merry Christmas and a Happy New Year, and a safe and wonderful holiday. He also wanted to mention that the Board appreciates and notices the hard work of the Department – job well done by everyone.

5. Consider and act upon the approval of the regular monthly meeting minutes of November 26, 2019
Vice Chairman DiSilvestro made a motion to accept and approve the regular monthly meeting minutes of November 26, 2019 as received; seconded by Commissioners Carbo and Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.
6. Consider and act upon the approval of the monthly reports (December 2019)
Vice Chairman DiSilvestro made a motion to accept and approve the monthly reports as received; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.
7. Consider and act upon Committee Reports & Recommendations
 - a. Alarms Committee
Commissioner Flynn wanted to mention a News Channel 8 report from December 4 out of New London (smaller population than East Haven) having to do with false alarms. They have calculated that three (3) false alarms at \$25 (fine) each equals the equivalent to two officers full-year's salary for a 1/2-hour call. Commissioner Carbo also commented that he brought this issue to the former Town attorney and was told it was not something the Town wanted to do. He proposed bringing it to the new Town attorney. Chairman Illingworth agreed.

- b. Police Personnel Committee
 - c. Traffic & Public Safety Committee
8. Public Comment
9. Correspondence Received/Sent
- a. Sergeant Anthony Rybaruk (Retirement Notification), dated December 13, 2019 – Will address under 12.b.
10. Department Updates (Chief Lennon)
- a. Personnel Matters/Injured Employees
 - i. A few vacancies/promotions that will be addressed at the Special Meeting on January 2, 2020.
 - ii. Five (5) sworn personnel on long-term injured status; will drop to four (4) pursuant to agenda item 12.b.
 - b. Overtime – Up and down this time of year due to holidays and vacations; by comparison to previous years there are no anomalies to be concerned about.
 - c. Awards & Commendations – the Committee is reviewing and processing.
 - d. Noteworthy News
11. Old Business
12. New Business
- a. Discussion and approval of revised policies 401.7 (AVL and Officer Video Camera Use), 403.4 (Response to Calls for Service), 411.4 (Police Vehicle Operation), 412.4 (Arrests), 414.5 (Motorized Pursuits), 428.3 (Arrest or Detention of Foreign Nationals), 437.4 (K9 Unit), 444.2 (Evidence Collection & Preservation), 505.4 (Juvenile Offenders), 701.5 (Towing of Vehicles)
- Deputy Chief Tracy commented that the majority of the revisions are minor for CALEA compliance. Policy 401 was updated to include a timeline for quarterly supervisory review. Policy 428 was updated to comply with Public Act 19-20 and 19-23 (removed Human Trafficking). Policy 414 was changed to comply with State law and the state-wide model policy which will go in to effect January 1, 2020.
- Vice Chairman DiSilvestro made a motion to approve revised policy 401.7 (AVL and Officer Video Camera Use) effective January 15, 2020 (revised motion, amended to January 1, 2020; seconded by Commissioner Flynn); seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.
- Vice Chairman DiSilvestro made a motion to approve revised policy 403.4 (Response to Calls for Service) effective January 15, 2020; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.
- Vice Chairman DiSilvestro made a motion to approve revised policy 411.4 (Police Vehicle Operation) effective January 15, 2020; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.
- Vice Chairman DiSilvestro made a motion to approve revised policy 412.4 (Arrests) effective January 15, 2020; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 414.5 (Motorized Pursuits) effective January 1, 2020; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 428.3 (Arrest or Detention of Foreign Nationals) effective January 1, 2020; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 437.4 (K9 Unit) effective January 15, 2020; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 444.2 (Evidence Collection & Preservation) effective January 15, 2020; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 505.4 (Juvenile Offenders) effective January 15, 2020; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously.

Vice Chairman DiSilvestro made a motion to approve revised policy 701.5 (Towing of Vehicles) effective January 15, 2020; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

b. Consider and act upon the retirement of Sergeant Anthony Rybaruk

Clerk Maldonado read aloud the Retirement Notification letter from Sergeant Anthony Rybaruk.

“I regretfully submit notice of my intent to retire from the East Haven Police Department effective December 17, 2019 due to the injuries I suffered in the line of duty. I want to thank you for the opportunity to serve the residents of East Haven along with my fellow officers, it has been an honor and privilege.”

Chief Lennon commented that Sergeant Rybaruk has served the Department with distinction since 2005 and it pains us to see him retire especially since he wanted to continue working. It is a big loss to the Department and a big loss personally – we will miss having him here. We wish him the best of luck in the future.

Deputy Chief Tracy says that Sergeant Rybaruk always has a way to bring light to difficult situations and he will surely be missed, and we wish him luck.

Chairman Illingworth, unfortunately with great regret, requested a motion. Vice Chairman DiSilvestro made a motion to accept the retirement notification of Sergeant Rybaruk effective December 17, 2019; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously. Chairman Illingworth wishes Sergeant Rybaruk well.

c. Interview of Police Officer – Grade C Certified Lateral Transfer Candidate (Executive Session)

Vice Chairman DiSilvestro made a motion to conduct the interview for Police Officer – Grade C certified lateral transfer in executive session with the Board, Chief Lennon and Deputy Chief Tracy present; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously. Executive Session commenced at 7:18 PM.

Candidate James Hoyer went in to executive session at 7:32 PM and exited at 7:39 PM.

Chairman Illingworth made a motion to conclude executive session and return to public session; seconded by Commissioner Flynn. All in favor. No one opposed or abstained. Motion carried unanimously. Public session resumed at 7:42 PM.

Commissioner DiSilvestro made a motion to extend an offer of employment to James Hoye for the position of certified Police Officer – Grade C effective January 2, 2020; seconded by Commissioner Carbo. All in favor. No one opposed or abstained. Motion carried unanimously.

13. Adjournment

Commissioner Carbo made a motion to adjourn; seconded by Vice Chairman DiSilvestro. Chairman Illingworth adjourned the meeting at 7:43 PM.

Respectfully submitted,

Marsha M. Maldonado
Clerk to the Honorable Board of Police Commissioners

[Audio recording on file – duration 16:22 minutes for public session only; executive session excluded]