MEMBERS PRESENT:
Commissioner Amendola
Commissioner Enders
Commissioner Bittner

STAFF PRESENT:
Sal Brancati, Director

The meeting was called to order at 7:30 p.m. Roll was called and a quorum was present.

APPROVAL OF MINUTES
MOTION made to approve the minutes of the January 23rd meeting by Commissioner Bittner and seconded by Commissioner Enders. All were in favor, none were opposed and none abstained. MOTION CARRIED

DIRECTOR’S REPORT/SMALL CITIES
Director Brancati updated the commission on several projects going on in Town.

West End- will be going out to bid at the end of next week-will start at Elm Street and go to Pardee Place-curbs, sidewalks, lighting, trash cans and repaving of the street on both sides-will be in three phases.

Received a grant for a skate park-the skate park will be precast-there will also be a basketball court included in the grant-Will be built at tennis courts on Hudson Street- Will have auto locks

A new fence and netting will be going around sections of Memorial Field due to grant money awarded to the Town. Bids are coming in under budget.

North High Street sidewalk project not going as well-Not all residents have signed the paperwork necessary for the State to begin project. If not full compliance it doesn’t go forward.

Raising of Coe and Hemingway Avenue-Haks Engineering Firm has been hired for the design-This is also a project that is being done with a grant from the State.

Big Lots is finishing up renovations on the old Xpect Discount store and hopes to be open sometime in June.

ServPro has finished up renovations of the old Food Bank building on Bradley Street and are now open and running.

Vet Hospital should be fully operational in the next 30 days. The owner of the property is replacing the entire façade.

16 Main Street-The owner converting building into another private medical office facility. He is keeping the existing building and adding on. It has been approved by the Zoning Board.

Tyler Street-We are still waiting for them to get CHFA approval which is needed for the tax credits. Only 4-5 of these approvals are awarded a year-Sal will have some indication if going forward soon.

There is a tax lien sale on the former Il Salice building on Roma Street. There is approximately $144,000 owed in taxes and a foreclosure has started.
Sal is working on a new comprehensive plan of development and will be modifying the 2007 plan that is already in place. He feels it should be completed by September 2017.

**OLD BUSINESS**
None

**NEW BUSINESS**
None

There being no further business to come before the commission, **MOTION** made by Commissioner Enders and seconded by Commissioner Bittner to adjourn the meeting at 7:59 p.m. All were in favor, none were opposed and none abstained. **MOTION CARRIED**

Respectfully Submitted,

*Linda S. LaLuna*

Clerk