1. Call to Order
   Chairman Jerry Jaffe called the meeting to order at 7:01PM

2. Pledge of Allegiance
   Those present recited the Pledge of Allegiance.

3. Roll Call
   Jerry Jaffe-present
   Nicole Nastri-absent
   Ric Raffone-present
   Robert Cubellotti-present
   Dave Gersz-present
   Vin Corso- absent

   Also in attendance was Town Engineer Kevin White and Assistant Town Attorney Jennifer Coppola.

4. Approval of Minutes from November 13, 2019
   A motion was made by Mr. Raffone to approve the minutes from November 13, 2019 with a correction to note that Mark Zaretsky from The New Haven Register was in attendance. Said motion was seconded by Mr. Cubellotti. All were in favor.

5. Public Comment
   Ms. Niki Whitehead inquired about filling the vacancies on the commission and how party affiliation affected those appointments. She felt that the state statues would come into play in this situation. Mr. Cubellotti noted that the commission would let the Mayor work out the appointments. Mr. Gary Chieppo stated that he felt all commission communication regarding violations should be send certified, return receipt.

6. New Business
   A. No new applications - None
   B. Call for any other new business -None

7. Old Business-
   A. Action Update: Town Attorney (J. Zullo & Assistant Town Attorney (A. Zullo)
Chairman Jaffe noted that he had not update on this action.

B. 197 Borelli road Engineering update regarding the pipe that had been crushed in the drainage easement-
   Mr. White noted that there any water that puddled in the road was being moved toward the property.

8. Enforcement-
   Mr. Karl Muller, property owner was in attendance. Mr. Jaffe asked if he had been contacted by the previous Town Attorney. Mr. Muller responded no. Mr. Jaffe asked if he knew why the levied fines were not noted to be a part of the sale price of the land. Mr. Muller stated no. Mr. Jaffe noted that the Phase 1 violation had occurred and the commission noted that a fine of $5,000 would be in line. That fine was decreased to $2,500 and was supposed to be noted that the $30,000 sale price of the land was inclusive of this fine. That was never done. There was supposed to be a memo of understanding sent out to Mr. Muller after the meeting on October 2, 2019 between Mr. Jaffe, Al Zullo, Joseph Zullo, Sal Brancati and Kevin White. That memo was never sent. Mr. Jaffe asked Mr., Muller if he would be willing to sign a “memo of understanding” stating that the purchase price was to have included the $2,500 fine, He stated that yes he would. After further discussion on the matter, he stated that we not sign the memo until he consulted with his attorney. The commission noted to him that it would be in his best interest to sign the memo of understanding as the fines would revert.

   Phase 2- A Notice of Violation had been issued regarding work that had been done on the property behind the old Apizza Grande. Mr. Muller noted that he had a permit to do work on the property and to bring in 50 cubic yards of process. Commission members noted to Mr. Muller that work had been done within the 50-foot buffer zone. Mr. Muller noted that he believes that no work was done in that area. Mr. White noted that more than 50 cubic yards of process had been brought in. Mr. Muller disagreed with him. Mr. White noted that the commission will take the next steps regarding this violation.

461 North High Street: Maple Street tree removal violations-
Homeowner, Danielle Verderame, had been sent a letter to stop all work on the property and was requested to be present at tonight’s meeting. She was not in attendance. Mr. Cubellotti noted that more work had been done on the property since the last meeting. Mr. White will send out a Notice of Violation.

9. Other Business –
   A. Status of commission appointment-
   There are still vacancies on the commission and the hopes are that they will be filled soon.

10. Communications/Correspondence- None

11. Comments from members – None
There being no further business, a motion was made by Mr. Gersz to adjourn the meeting at 7:48. Said motion was seconded by Mr. Cubellotti. All were in favor.

Respectfully submitted,

Kristen Vineyard, Clerk