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East Haven

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TOWN CLERK'S OFFICE

EAST HAVEN, CONN

Lisa Balter

TOWN CLERK

East Haven Town Council

Agenda

The East Haven Town Council will hold its Regularly Scheduled Meeting Tuesday, October 3, 2023, at 7:30 p.m. at the East Haven Community Center, 91 Taylor Avenue, East Haven, CT in order to transact the following:

Call to order.

Roll call.

Item #1

Approval of Minutes

Item #2

Correspondence

Item #3

Subcommittee Reports:

- a. Education, Library and School Building
- b. Public Health, Safety, and Welfare
- c. Finance
- d. Public Services, Parks, and Recreation
- e. Urban Renewal/Housing
- f. Blight

Item #4

To consider and act upon an ordinance entitled "An Ordinance to Adopt an Economic Development Incentive Policies Program."

Item #5

To Consider and Act Upon a Resolution to provide a tax refund for the following in the amount of:

Refund \$4,201.55 / 2022-02-0041218

Rock Tech Inc.

Disability Accommodation Notice: Disability accommodation is available upon request. Any person with a disability requiring an accommodation, auxiliary aid or service, or a modification of policies or procedures to ensure effective communication and access to the public hearings/meetings of the Town of East Haven should contact the Mayor's Office at (203)468-3204. Accommodation requests should be made as soon as possible. Requests should be made no later than five (5) business days before the hearing/meeting.

1 Barberry Rd.

Reason for Refund: The Assessor's Department has completed a COC that indicates that this business has no assets in East Haven. Their Certificate of Change reduced the assessment by 269,330 resulting in an overpayment of \$4,201.55. The refund will go to Rock Tech Inc. 68B Allen Blvd Farmingdale NY 11735.

Item #6

To consider and act upon setting a public hearing date of November 17, 2023 for an ordinance entitled "An Ordinance Transferring from Various Account to the Fire Department Accounts", amount and detail follows:

Fire Department: FY 22/23-Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out		
01-334-0110	Regular Salaries	\$473,059.73	01-334-0115	Part Time Wages	\$14,924.02		
01-334-0530	Gasoline asnd Diesel	\$39,063.47	01-334-0140	Longevity	\$450.00		
01-334-0202	Water	\$25,470.97	01-334-0150	Vacation Pay	\$99,063.14		
			01-334-0160	Holiday Pay	\$6,227.29		
	Total	\$537,594.17	01-334-0165	Personal Days	\$5,512.38		
			01-334-0175	Education Incentive	\$42,640.72		
			01-334-0190	Overtime	\$76,894.87		
			01-334-0191	Garcia Payments	\$86,241.98		
			01-334-0840	Volunteer Fire Tax Abateme	\$2,000.00		
			01-334-0694	Other Contractual	\$6,965.53		
				pg 1 Total	\$340,919.93		
			01-334-0561	Vehicle Supplies	\$986.15		
			01-334-0594	Protective Safety	\$1,214.32		
			01-334-0657	Data Processing	\$1,023.12		
			01-334-0658	Equip. Maintainance	\$2,649.27		
			01-334-0662	Vehicle Repairs	\$3,389.21		
			01-334-0350	Professional Development	\$483.39		
			01-334-0270	Telephone	\$311.92		
			01-334-0410	Office Equipment	\$1.85		
			01-334-0430	Mech/Manual Op Equip	\$229.42		
			01-334-0435	Protective Equip	\$174.30		
				Pg 2 total	\$10,462.95		
			01-334-0450	Bldg. Maint. Equip	\$0.09		
			01-334-0458	Safety Equipment	\$0.67		
			01-334-0505	Books/Maps/Ref	\$998.87		
			01-334-0520	Gen. Office Supplies	\$19.90		
			01-334-0540	Photo Supplies	\$0.01		
			01-334-0563	Tires & Tubes	\$0.44		
			01-334-0565	Motor Oil/Lubricant	\$1.23		
			01-334-0590	Training Supplies	\$103.00		
			01-334-0644	Rental of Equipment	\$154.48		
			01-334-0646	Reg/Dues/Subscriptions	\$159.00		

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					Pg 3 total	\$1,437.69		
Page 4/5				01-334-0660	Bldg Maint	\$0.73		
				01-334-0664	Tire Repairs	\$0.10		
				01-334-0681	Physicians/Other	\$20.64		
				01-551-0202	Library Water	\$1,535.27		
				01-551-0901	Library HRA	\$43,815.46		
				01-442-0115	PT Wages - Soc Serv	\$10,754.63		
				01-442-0350	Prof. Develop - Soc Serv	\$850.00		
				01-442-0510	Photocopy- Soc Serv	\$100.00		
				01-333-0115	PT Wages- Fire Comm	\$300.00		
				01-333-0350	Prof. Develop- Fire Comm	\$295.14		
					pg 4 total	\$57,671.97		
Page 5/5				01-333-0615	Printing -FireComm	\$26.83		
				01-333-0694	Other Cert- Fire Comm	\$12.68		
				01-331-0350	Prof Develop- AC	\$1,080.00		
				01-331-0575	Clothing - A.C	\$1,710.24		
				01-331-0610	Advertising - A.C	\$1,900.00		
				01-665-0110	Salaries- Senior Center	\$28,847.94		
				01-223-0110	Salaries- Eng.	\$16,274.25		
				01-109-0110	Salaries -Town Clerk	\$24,942.67		
				01-107-0110	Salaries- Assessor	\$49,170.58		
				01-167-0920	Soc Security Medicare	\$3,136.44		
					pg 5 total	\$127,101.63		
					Total All Pages	\$537,594.17		

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Item #7

To consider and act upon setting a public hearing date of November 17, 2023 for an ordinance entitled “An Ordinance Transferring from Various Account to Various to the Police Department Accounts”, amount and detail follows:

Police Department: FY 22/23- Refer to Town Council

TO:			FROM:		
Budget Account	Account Title	Amount	Budget Account	Account Title	Amount
01-332-0190	Overtime	\$ 303,477.77	01-332-0110	Regular Salaries	\$136,944.71
01-332-0530	Gas & Diesel Fuel	47852.6	01-332-0131	Perfect Attendance	\$342.88
01-332-0662	Vehicle Repairs	719.88	01-332-0192	Replacement Vacation Days	\$16,000.00
			01-332-0350	Prof. Devel. & Training	\$3,603.89
			01-332-0410	Office and Lab Equipment	\$325.85
			01-332-0430	Mechan. & Manual Oper. Equip.	\$1,299.42
			01-332-0440	Motor Vehicles	\$0.86
			01-332-0505	Books/Maps/Reference Materials	\$87.61
			01-332-0515	Transcription/Translation Services	\$1,835.90
			01-332-0520	General Office Supplies	\$394.58
			01-332-0535	Evidence/Forensic Supplies	\$31.15
			01-332-0561	Vehicle Supplies & Parts	\$10.62
			01-332-0563	Tires & Tubes	\$1.23
			01-332-0565	Motor Oil, Lubricants	\$0.60
			01-332-0570	Building & Ground Maintenance/Supplies	\$275.23
			01-332-0575	Clothing & Uniforms	\$3,500.28
			01-332-0578	Medical & First Aid Supplies	\$475.19
			01-332-0590	Training Supplies	\$1,416.13
			01-332-0594	Protective Safety Supplies	\$2,367.28
			01-332-0615	Printing & Binding	\$59.48
			01-332-0644	Rental of Equipment	\$1,189.27
			01-332-0646	Regist. Dues & Subscriptions	\$690.00
			01-332-0657	Data Proc. Serv., Software	\$1,530.59
			01-332-0658	Equipment Maint. Svcs	\$1,635.35
			01-332-0660	Build. Mnt. & Repair Svcs	\$0.77
			01-332-0676	Waste Collection & Disposal	\$650.15
			01-332-0682	Veterinary Services	\$0.28
			01-332-0827	SCIAC MATCH	\$279.91
			FROM PSCC		
			01-336-0110	Regular Salaries	\$0.60
			01-336-0115	Part-Time Wages	\$16,965.39
			01-336-0132	Shift Differential	\$14.37
			01-336-0160	Holiday Pay	\$5,585.60
			01-336-0190	Overtime	\$6,147.74
			01-336-0350	Prof. Devel. & Training	\$1,659.90
			01-336-0410	Office & Computer Equipment	\$531.43
			01-336-0520	General Office Supplies	\$0.95
			01-336-0575	Uniforms	\$2,323.25
			01-336-0615	Printing & Binding	\$122.67
			01-336-0657	Data Proc. Serv., Software	\$12,600.00
			01-336-0658	Equipment Maint. Svcs	\$847.64
			01-336-0694	Other Contractual	\$544.05

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U:			FROM:		
Budget Account	Account Title	Amount	Budget Account	Account Title	Amount
			FROM BOPC		
			01-330-0350	Prof. Devel. & Training	\$570.00
			01-330-0646	Regist. Dues & Subscriptions	\$625.00
			FROM EOC		
			01-338-0800	Operating Expenses	\$3,181.93
			FROM OTHER		
			01-885-0890	Regional Economic Development	\$6,949.93
			01-885-0828	Master Development Plan	\$799.76
			01-885-0520	General Office Supplies	\$501.08
			01-880-0992	Spring Green Celebration	\$500.00
			01-880-0991	Misc. Community Services	\$519.91
			01-880-0894	Senior Day	\$508.04
			01-880-0892	After Prom Party	\$1,128.00
			01-880-0891	Halloween Celebration	\$1,000.00
			01-880-0836	Chamber of Commerce	\$350.00
			01-880-0824	Greater NH Transit	\$271.71
			01-880-0816	Old Town Cemetery	\$100.00
			01-665-0115	PT Wages Senior Center	\$1,298.58
			01-665-0568	Food & Supplies	\$112.15
			01-662-0202	Water	\$2,994.96
			01-662-0430	Mech. Oper Equipment	\$521.58
			01-662-0570	Bldg & Grounds Maint.	\$3,426.60
			01-112-0115	PT Wages (ZBA)	\$1,200.00
			01-112-0505	Ref Material	\$75.00
			01-112-0610	Advertising	\$837.65
			01-117-0115	PT Wages (Flood)	\$500.00
			01-117-0520	Office Supplies	\$50.00
			01-118-0115	PT Wages (Inland and Wetland)	\$130.00
			01-118-0520	Office Supplies	\$50.00
			01-118-0610	Advertising	\$580.00
			01-118-0667	Temp PT Help	\$300.00
			01-120-0115	PT Wages (Admin)	\$749.17
			01-110-0610	Advertising	\$715.03
			01-110-0615	Printing and Binding	\$2,831.11
			01-110-0646	Dues & Subscriptions	\$140.00
			01-110-0658	Equip Maint	\$828.83
			01-110-0675	School Custodian	\$439.21
			01-111-0505	Reference mat (P&Z)	\$250.00
			01-111-0520	Office Supplies	\$49.69
			01-111-0540	Photo & Record Supplies	\$639.16
			01-111-0610	Advertising	\$255.94
			01-111-0615	Printing and Binding	\$432.70
			01-109-0644	Rental of Equipment	\$845.40
			01-109-0646	Dues & Subscriptions	\$150.00
			01-109-0657	Data Processing	\$566.00
			01-109-0658	Equipment Maintenance	\$40.37
			01-109-0694	Other Contractual	\$604.00
			01-110-0116	PT Wages Sec (Reg)	\$2,335.00
			01-110-0310	Milage Reimbursement	\$649.45
			01-110-0350	Professional Development	\$125.00
			01-110-0360	Elected Officials	\$214.39
			01-110-0520	Office Supplies	\$902.91
			01-221-0350	Professional Development (Bldg)	\$80.00
			01-221-0410	Office & Lab Equipment	\$156.76
			01-221-0520	Office Supplies	\$33.60
			01-221-0615	Printing & Binding	\$126.75
			01-221-0646	Dues & Subscriptions	\$55.00
			01-109-0310	Milage Reimbursement (Town Clerk)	\$100.00
			01-109-0350	Prof Development	\$189.97
			01-109-0520	Office Supplies	\$24.98
			01-109-0610	Advertising	\$860.00
			01-109-0615	Printing & Binding	\$967.12

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To consider and act upon setting a public hearing date of November 17, 2023 for an ordinance entitled “An Ordinance Transferring from Various Account to the Sanitation/Building Accounts”, amount and detail follows:

To Account	Account Name	Amount in	From Account	Account Names	Amount out	Column	Column
01-226-0677	Recycling	\$46,123.84	01-226-0115	PT Wages	\$1,330.36		Refer to T
01-226-0190	07 Wages	\$2,154.72	01-226-0644	Rental of Equipment	\$6,000.00		
01-229-0190	07 Wages	\$57.39	01-226-0686	Environ Disp Srvs	\$500.00		
			01-226-0676	Waste Collection Disposal	\$208.18		
	Total	\$48,335.95	01-224-0561	Vehicle Supplies	\$11,046.99		
			01-224-0590	Patch Material	\$22,566.50		
			01-224-0644	Rental of Equipment	\$4,899.87		
			01-224-0645	Rental of Land	\$1,500.00		
			01-224-0664	Tire Repairs	\$205.17		
			01-224-0665	Auto Body Repairs	\$78.88		
				Total	\$48,335.95		

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Item #8

To consider and act upon setting a public hearing date of November 17, 2023 for an ordinance entitled “An Ordinance Transferring from Various Accounts to the Public Service Account”, amount and detail follows:

Public Service: FY 22/23- Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-226-0677	Recycling Service	\$134,339.10	01-224-0110	Regular Salaries	\$45,122.80
01-224-0530	Gasoline	\$59,676.19	01-224-0120	Snow/Ice Wages	\$11,420.32
01-224-0133	Classification Diff.	\$11,705.40	01-224-0170	Meal Allowance	\$1,000.00
			01-224-0190	OT Wages	\$951.17
	Total	\$205,720.69	01-224-0192	Seasonal OT	\$2,319.64
			01-224-0350	Prof. Training	\$64.65
			01-224-0430	Mech Operation	\$30.00
			01-224-0450	Bldg Maint Equip	\$2,123.55
			01-224-0458	Safety Equip	\$326.45
			01-224-0480	Grounds Maintenance Equipment	\$1,475.25
				Total Pg 1	\$64,833.83
To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-224-0510	Photocopy Supplies	\$14.71
			01-224-0563	Tires & Tubes	\$3,402.12
			01-224-0565	Motor Oil	\$948.22
			01-224-0578	Medical Supplies	\$32.76
			01-224-0580	Road Maintanace Materials	\$57.28
			01-224-0594	Protective Safety Supp	\$100.31
			01-224-0658	Equip Maint Serv	\$5,554.00
			01-224-0662	Vehicle Repairs	\$7,195.98
			01-224-0665	Auto Body Repairs	\$372.82
			01-229-0110	Reg Salaries	\$483.68
				Total pg 2	\$18,161.88

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To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-229-0115	Pt Wages	\$4,500.00
			01-229-0201	Electricity	\$23,764.25
			01-229-0202	Water	\$6,004.90
			01-229-0638	Equipment Maint Svcs	\$12,229.69
			01-229-0660	Bldg Maint Svcs	\$12,328.40
			01-229-0203	Natural Gas	\$10.25
			01-229-0290	Sewer Use	\$2,249.02
			01-229-0450	Bldg Maint Equip	\$141.51
			01-229-0570	Building and Ground Maintainance	\$359.61
			01-229-0660	Building Maintance Services	\$432.69
				Total pg 3	\$62,020.32

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-224-0694	Other Contractual Services	\$13,029.57
			01-101-0700	Charter Revision	\$5,000.00
			01-102-0360	Elect Official Remunb	\$1,375.00
			01-103-0115	PT Wages	\$1,113.57
			01-104-0110	Reg Salaries	\$7,175.73
			01-104-0190	OT Wages	\$182.94
			01-104-0200	Stipend	\$2,272.37
			01-104-0310	Milage Reimbursement	\$100.00
			01-104-0330	Travel Exp	\$100.00
			01-104-0350	Prof Development	\$78.30
				Total pg 4	\$30,427.48

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-104-0520	Office Supplies	\$338.45
			01-104-0644	Rental of Equipment	\$156.86
			01-104-0646	Registrations	\$127.80
			01-104-0657	Data Software	\$1,373.26
			01-101-0360	Elected Official Remunb	\$700.00
			01-101-0520	Office Supplies	\$186.98
			01-101-0615	Printing	\$100.00
			01-101-0694	Other Contractual	\$21.00
			01-105-0110	Reg Salaries	\$77.48
			01-105-0610	Advertising	\$1,101.54
				Total pg 5	\$4,183.37

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To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-106-0520	Office Supplies	\$214.32
			01-106-0610	Advertising	\$41.00
			01-106-0615	Printing & Binding	\$76.11
			01-106-0668	Legal & Lawyer Fees	\$468.08
			01-106-0694	Other Contractual	\$155.90
			01-107-0190	Overtime	\$4,360.56
			01-107-0350	Professional Development	\$1,000.00
			01-107-0505	Books, Maps & Ref	\$112.00
			01-107-0520	Office Supplies	\$154.55
				Total Pg 6	\$6,582.52

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-107-0615	Printing	\$166.14
			01-107-0646	Registration	\$45.00
			01-107-0658	Equipment Maint	\$57.35
			01-107-0694	Other Contractual	\$2,184.09
			01-108-0115	PT Wages	\$1,205.00
			01-167-0969	Labor Arbit	\$4,927.00
			01-167-0920	Social Security	\$3,518.50
			01-167-0965	Unemployment	\$711.00
			01-167-0904	Life Insurance	\$1,342.36
			01-167-0694	Other Contractual	\$557.25
				Total pg 7	\$14,713.69

To Account	Account Name	Amount in	From Account	Account Names	Amount out
			01-115-0520	Office Supplies	\$166.20
			01-115-0610	Advertising	\$1,626.99
			01-115-0694	Other Contractual	\$1,467.62
			01-500-0115	PT Wages	\$600.00
			01-500-0520	Office Supplies	\$100.00
			01-500-0615	Printing Supplies	\$100.00
			01-331-0520	Office Supplies	\$736.79
				Total pg 8	\$4,797.60
				Total All Pages	\$205,720.69

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Item #9

To consider and act upon setting a public hearing date of November 17, 2023 for an ordinance entitled “An Ordinance Transferring from Various Account to the General Services Account”, amount and detail follows:

General Services: FY 22/23- Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-885-0195	Special Assignments	\$427,226.32	01-662-0201	Electricity- Ice Rink	\$24,147.92
			01-662-0110	Salaries- Ice Rink	\$19,965.27
	Total	\$427,226.32	01-339-0694	Other Costs- Info. Tech	\$611.27
			01-167-0972	Return & Lump Sum	\$9,406.64
			01-167-0970	Labor Increases	\$187,340.29
			01-106-0110	Salaries- Tax Coll	\$50,915.58
			01-885-0255	Street and Traffic Lights	\$11,961.98
			01-221-0110	Salaries- Bldg	\$11,357.03
			01-115-0115	PT Wages -Civil Srv	\$10,899.04
			01-114-0694	Other Contract -Probate	\$5,475.07
				Pg 1 Total	\$332,080.09
			01-111-0110	Salaries- P&Z	\$16,771.99
			01-111-0658	Equipment -P&Z	\$8,600.00
			01-107-0657	Data Processing- Assessors	\$14,697.38
			01-106-0657	Data Processing -Tax	\$14,353.50
			01-101-0698	Acctg- Town Council	\$2,600.00
			01-104-0698	Acctg- Finance	\$6,375.38
			01-106-0190	OT Wages -Tax	\$2,460.50
			01-110-0115	PT Wages- Registrar	\$5,625.50
			01-880-0888	Vet Mem Fund	\$5,000.00
			01-110-0694	Other Contractual- Registrar	\$6,973.00
			01-221-0110	Salaries -Bldg	\$7,040.00
			01-221-0667	PT Help- Bldg	\$2,044.00
			01-221-0190	OT Wages- Bldg	\$700.00
			01-885-0270	Telephone Utilities	\$269.15
			01-885-0525	Printing and Data Processing	275.24
			01-885-0643	Postage	439.28
			01-885-0644	Rental Equipment	840.92
			01-885-0646	Registration	54.25
			01-661-0116	Beach Wages- Rec	13.97
			01-661-0520	Office Supplies- Rec	12.17
				Pg 3 total	\$11,688.98
				All Pages Total	\$427,226.32

Disability Accommodation Notice: Disability accommodation is available upon request. Any person with a disability requiring an accommodation, auxiliary aid or service, or a modification of policies or procedures to ensure effective communication and access to the public hearings/meetings of the Town of East Haven should contact the Mayor's Office at (203)468-3204. Accommodation requests should be made as soon as possible. Requests should be made no later than five (5) business days before the hearing/meeting.

Item #10

To consider and act upon a transfer referred by the Board of Finance to the Town Council as follows:

Town Requested Overtime: FY 22/23-Refer to Town Council

To Account	Account Name	Amount in	From Account	Account Names	Amount out
01-885-0196	Town Requested OT	\$37,872.66	01-104-0110	Salaries- Finance	\$37,872.66

Respectfully submitted,

Roberta A. DeLuca
Town Council Clerk