

RECEIVED FOR FILING
July 14, 2020 11:15 A.M.
DATE TIME
TOWN CLERK'S OFFICE
EAST HAVEN, CT
Stacy Gravino, CCTC
TOWN CLERK

Town Council Minutes

The East Haven Town Council held and continued certain public hearings Tuesday, July 7, 2020, at 7:00 p.m. Via Zoom in order to transact the following:

Chairman Deko called the public hearings to order at 7:05 p.m.

Roll call-11 Present 4 Absent(Lesco, Maltese, Pacelli, and Pompano) A quorum is present.
Staff Present: Police Chief Edward Lennon, Deputy Police Chief Patrick Tracey, Michelle Benivegna Assistant Director of Administration and Management, Lucille Huelin Tax Collector, Michael Milici Assessor, James Keeley Action Finance Director, Charles Coyle Superintendent Public Works, Vincent Consiglio Coordinator of Maintenance BOE, and Town Attorney Michael Luzzi.

Public Hearing Remained Open from June 2, 2020 Meeting.
Public Hearing #1

"An Ordinance Amending East Haven Code of Ordinance Section 11-16 by adding subsection k and l.

BE IT ORDAINED that East Haven Legislative Town Council hereby amends Code of Ordinance Section 11-16 to read as follows:

- k. At any place where a town resident or town resident visitor permit is required.
- l. At any place where a permit is required

BE IT FURTHER ORDAINED that Mayor Joseph A. Carfora., or his designee, is authorized to execute any and all documents to effectuate the intent of this ordinance;

BE IT FURTHER ORDAINED that this ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Chairman Deko recognized Lorena Venegas, 73 George Street East Haven. Ms. Venegas stated it wasn't on the agenda or posted on the website.

Chairman Deko indicated that this remained open from the last regular meeting and was posted on the website.

The Clerk explained that for informational purposes Councilwoman Hennessey read the entire ordinance, which has remained open and was posted on the town 's website and the Courier.

Ms. Venegas stated the notice says \$25,000.

The Clerk explained that the next public hearing is for a \$25,000 transfer, which was posted and advertised in the Courier and this public hearing was posted and advertised previously and remained open from the last meeting.

Ms. Venegas stated to Chairman Deko, that you were going to speak to Chief Lennon with regard to the changes.

Chairman Deko stated yes and the public hearing remained open.

Ms. Venegas said she never got a chance to see the language. In section K and L it says town residents and our charter fails to define what is a town resident. How do you define resident.

Chairman Deko asked Town Attorney Luzzi to address her questions.

Attorney Luzzi stated he is not going to respond to that question but to go back to what was said previously with regard to both redline versions 11.16 and 11.17 were posted in the prior week. With respect to the public hearing he agrees with the clerk, it was appropriately posted and advertised. The redline version was posted July 2, 2020. Not to cut into Ms. Venegas's time but, the council is being asked to pass this on to the police commission pursuant the state statute and our charter for parking and traffic regulations.

Chairman Deko stated he will give Ms. Venegas additional time.

Ms. Venegas would like the public hearing to remain open because maybe there are residents in the beach area that would like to participate. This wasn't on the police commission meeting either.

Chairman Deko stated it would not be on their agenda because after it is passed at the council it will be referred to the police commission. He asked Ms. Venegas if she had anything further.

Ms. Venegas stated that she needs a true definition of what resident means because there is not one in the charter.

Attorney Luzzi stated that this has to be referred to the police commission they are responsible and there will be public comment at that level too. He is not going to respond to that question, which is noted and at the appropriate time it will be addressed.

Chairman Deko asked if she had any further questions.

Ms. Venegas said that was her question, a text definition for resident. The public needs more context.

Chairman Deko recognized Karen Martin and she understands what Lorena is saying but, she appreciates that this council is going further than we have gone before with this ordinance for our beach community. We have been working towards something like this for many years and this is the best we have been given. We have a community at the beach who has been meeting month after month about this very same thing. She thanked everyone involved for going this far, thank you.

Tia DePalma, 10 Seaview Avenue stated she understands how this got started but has a few questions and her intent is not to take away from any of the work that's been done. Her concern is where will people park and what if someone comes to visit me they could very easily get a ticket.

Chairman Deko stated please keep in mind that the police commission will handle those issues. The council now is voting on whether or not to amend 11.16/11.17. All those particulars will be at the police commission.

Ms. DePalma thanked the council.

Councilman Santino moved to adjourn.
Councilwoman Cesare second the motion.
Voice Vote-All in Favor. None opp

Public Hearing #2

Councilwoman Hennessey read the following ordinance:

"Ordinance Transferring \$25,000 To Acct. #01-113-0694 Other Contractual Services, From Acct. #01-885-0689 Contingency."

NOW THEREFORE, BE IT "Ordinance Transferring \$25,000 To Acct. #01-113-0694 Other Contractual Services, From Acct. #01-885-0689 Contingency." as follows:

| To: | | For: | |
|--------------------|----------------------------|-------------|-----------------|
| Acct. #01-113-0694 | Other Contractual Services | | \$25,000 |
| <hr/> | | | |
| TOTAL | | | \$25,000 |
| | | | |
| From: | | | |
| Acct. #01-885-0689 | Contingency | | \$25,000 |
| | | | |
| TOTAL | | | \$25,000 |

WHEREAS, the Town Council of the Town of East Haven, upon recommendation of the Board of Finance, must approve both transfers of monies in excess of \$50,000.00 in any given fiscal year and reallocations of previous bond authorizations;

AND WHEREAS, the Board of Finance, meeting of April 29, 2020, approved and recommended the following transfers/bond reauthorizations to the Town Council:

IT ORDAINED by the Town Council of the Town of East Haven that said transfers/bond reauthorizations are approved.

This Ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Attorney Luzzi explained that this is an expense related to the quarry's legal suit against the town as it pertains to expert witnesses. He does anticipate having to come before this commission in the future, but these are invoice related to this fiscal year.

No public comment.

No questions from the council.

Councilwoman Cesare moved to adjourn.

Councilman Butler second the motion.

Voice Vote-All in Favor. None opposed. No abstentions.

Hearing adjourned at 7:28 p.m.

Respectfully submitted.

Roberta A. DeLuca
Council Clerk

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East Haven Town Council Minutes

The East Haven Town Council held its Regular Meeting Tuesday, July 7, 2020, at 7:30 p.m. or immediately following certain public hearings Via Zoom in order to transact the following:

Chairman Deko called the meeting to order at 7:30 p.m. he read into the record the Zoom process and the Governor's executive order.

Pledge of Allegiance

Moment of silence for all those affected by Covid 19 and certain events in the country. Also, he hopes that Councilwoman Lesco is on the mend.

Roll call-11 Present 4 Absent(Lesco, Maltese, Pacelli, and Pompano) A quorum is present.

Staff Present: Police Chief Edward Lennon, Deputy Police Chief Patrick Tracey, Michelle Benivegna Assistant Director of Administration and Management, Lucille Huelin Tax Collector, Michael Milici Assessor, James Keeley Action Finance Director, Charles Coyle Superintendent Public Works, Vincent Consiglio Coordinator of Maintenance BOE, and Town Attorney Michael Luzzi.

Item #2

Councilman Butler moved to approve the minutes of Minutes June 2, 2020 Regular Meeting, June 9, 2020 Special Meeting.

Councilman Santino second the motion.

Voice Vote-All in Favor. None opposed. No abstentions.

Approved

Item #3

Correspondence

None

Item #4

Subcommittee Reports:

East Haven Town Council Sub-Committee for Education/Library and School Building this report is being presented on behalf of Councilman Pompano, Councilwoman Cesar and Councilwoman Parlato.

Board of Education- ● District wide Teachers and administrators were creative with distance learning until the end of the school year ● JMMS honored Earth day by planting a tree. Mr. Vita volunteered to plant a cherry tree this year on behalf of the students ● The five year capital plan was approved ● 3

HOSA students participated in the First Virtual International Leadership Conference • The Sodexo Team has fed over 43, 159 meals throughout the three sites. • The new BOE truck has arrived and is in full use • The EHA had their art show virtually • Liz Franco-Spano was named East Haven Public Schools' 2019-2020 Teacher of the Year • Due to Covid-19 many of the year end ceremonies were virtual • The class of 2020 will graduate on July 11 at the High School.

The Library Committee- • Beginning July 6 the Library will reopen to the public on reduced schedule with limited capacity within the building • Curbside services will still be provided • The Director has applied for the Paycheck Protection Program, if approved it will cover 2.5 months of payroll • Staff members are working from home where they can, they are answering calls, keeping up with registrations, updating the website and even offering some programs through online virtual meetings • Public works personnel have been in the library to do some repairs and painting while it is closed • The GreatGive program took place on May 6th they are working on getting email notifications and alerts out to the public for the event. A donation button for this fundraiser is being worked on to add to the libraries website • Several options were discussed for payroll for the employees for the next few weeks • Current By-laws do not provide for electronic meeting and handling of an emergency closing, the Executive Committee will meet to discuss revisions and make recommendations to the next Board of Trustees Library Board Meeting.

The School Building Committee- • No meeting information was available

Public Safety/Health and Welfare This report is being presented on behalf of Councilman Butler, Councilwoman Ruggerio and Councilwoman Parlato.

Public Safety Fire Department- • COVID-19: ○ The department has been heavily entrenched with managing the pandemic. The department is assisting in any way possible and is also directing other departments in town as to guidance provided by the Connecticut DPH and DEMHS. Operations have been adjusted for force protection highlights are: ■ Stations have been placed in lockdowns, visitors are not allowed in and vendors are screened before entering. ■ Personnel are prohibited from wearing uniforms to and from work, uniforms are laundered in-station daily. ■ Medical screening is done twice daily. ■ Additional personnel has been added to each shift to allow for decontamination of personnel. ■ Masks are required on-duty ■ Arrangements have been made for food and lodging should personnel be unable to return home or shop for meals. ○ Many other safety measures have been put into place to protect the department as well as the public. Chief commended his department for the response to the Covid virus, their participation in parades around town and doing wellness checks on the elderly. His staff has gone above and beyond. • Logistics: Progress continues on the second phase of the public safety radio communication project. Squad 5 was replaced as part of the Assistance to Firefighters Grant Program, which included all tools and equipment. Former Squad 5 is now being used for Rescue 2 by Volunteer Company 1 1 Fire Marshall vehicle and Training Officer vehicle were replaced with 2020 Ford Equinox's as part of the 19-20 Capital Improvement Plan. Finance: • 2019 Assistance to Firefighters Grant Program application was submitted. The request was for protective clothing and replacement Lifepaks. • The Town budget process is on-going. The request from the fire department was \$7,128,922. • The Department received a \$30,000 donation from Sprint Wireless for a media spot. Due to the COVID-19 crisis, use of the funds has been slowed but the department is looking at a new maritime vessel and a side-by-side utility vehicle. • At the initiation of the pandemic the Mayor was supportive and immediately put in place a plan to acquire \$150,000 for a town wide response to the pandemic. Police and Fire Chiefs have been managing the incident jointly with the Mayor. Staffing: • One firefighter has indicated he may be retiring at the end of the summer. • One firefighter is on extended injury leave post-surgery and will not be returning until July. • Retired Battalion Chief William Mayer passed away after a battle with cancer. Local 1205 was able to honor him at his funeral service amid the pandemic. Police Department- • The department continues to work within COVID-19 guidelines • Policies were presented

to the Commission for approval • Consideration for traffic concerns on Cosey Beach Avenue, Crest Avenue and North Street were discussed Staffing: • Three (3) recruits graduated from the Academy on June 30, 2020 (there was no ceremony due to COVID-19), and will begin field training (FTO) on July 1, 2020 to meet the minimum 400 hour POSTCT requirement. They will be “road ready” in approximately 12-14 weeks. 2) • Two (2) recruits started the Academy on June 12 • Consideration of candidates for promotion to Sergeant were approved Detective Jeffrey Valette to the rank of Sergeant o Kershen Bissette to the rank of Sergeant 2 • The Commission approved the retirement of Sergeant Benjamin DeCrosta and approved his request for Supernumerary status • Request a certified Police Officer – Grade C Recruit List from the Civil Service Commission Health and Welfare American Disabilities Act Commission-No meeting was scheduled Counseling and Community Services- • an update on the number of referrals was reported • The current caseload is 150 • They are servicing clients via telehealth calls during the pandemic • A plan is being formulated on how to reopen in a safe manner that meets the states guidelines. • They are looking to fill a LCSW position to be at full capacity of 3 clinicians • Laptops were donated to help with the telehealth appointments

Councilwoman Glassman finance report: Couple of clarifications the police department transfer emergency vehicle and legal fees is because of a leasing program for the vehicles is old authorized funds instead of capital improvement funds.

The life insurance transfer of \$16,200 is because of the increase in rates and Mr. Keeley is seeking new quotes.

The funds for the facade at Momauguin School have been previously funded from the previous Council in the amount of \$50,000 and it now needs to be completed.

The \$4,400 for tax is for a tax foreclosure on Seaview Avenue.

A side note, this is the first day since March of this year that there are 0 reported deaths from Covid 19.

Councilman Santino reported on Public Services, Parks, and Recreation:

The Public Works Department has been working extremely hard making the town buildings safe, disinfecting town hall every day, repairing town buildings, and beautifying the center of town, you’ll notice the additions of all the flowers. In addition, the landfill has reopened with its normal hours.

Urban Renewal/Housing-No meetings.

Item #5

Councilwoman Hennessey read the following to Consider and Act Upon a Resolution to provide a tax refund of \$2,467.66 to People’s United Bank Escrow Department as follows:

A Resolution to provide a tax refund of \$2,467.66 to People’s United Bank Escrow Department:

WHEREAS, C.G.S. Section 12-129 provides that a local board of selectmen, or its equivalent, may, upon recommendation and certification of the Tax Collector, issue a refund for tax over payments;

AND, WHEREAS, the following entity or person has requested a refund for the following over payment:

People’s United Bank Escrow Department
1645 Ellington Road,
South Windsor, CT

Account #/List: 2018-01-2958

REASON: Bank over payment Total: \$2,467.66

TOTAL: \$2,467.66

AND, WHEREAS, the Tax Collector, via backup paperwork submitted to this Council, has recommended and certified the accuracy of this refund;

NOW, THEREFORE, BE IT RESOLVED that said refund is approved and the tax collector is authorized to effectuate said refund.

This resolution shall be effective in accordance with the provisions of the East Haven Town Charter.

Chairman Deko recognized Tax Collector Lucille Huelin who explained that this is a very clear mistake on the part of the bank where a house was sold with the taxes paid and the bank paid them upon the sale from the escrow, therefore they were paid twice.

Councilwoman Glassman moved to approve the motion as read.

Councilwoman Parlato second the motion.

Roll Call Vote-All in Favor. None opposed. No abstentions.

Approved

Item #6

Councilwoman Hennessey read the following to consider and act upon an ordinance entitled an "Ordinance Transferring \$25,000 To Acct. #01-113-0694 Other Contractual Services, From Acct. #01-885-0689 Contingency."

NOW THEREFORE, BE IT "Ordinance Transferring \$25,000 To Acct. #01-113-0694 Other Contractual Services, From Acct. #01-885-0689 Contingency." as follows:

| To: | | For: | |
|--------------------|--|----------------------------|-----------------|
| 01-113-0694 | | Other Contractual Services | \$25,000 |
| <hr/> TOTAL | | | \$25,000 |
| From: | | | |
| 01-885-0689 | | Contingency | \$25,000 |

TOTAL

\$25,000

WHEREAS, the Town Council of the Town of East Haven, upon recommendation of the Board of Finance, must approve both transfers of monies in excess of \$50,000.00 in any given fiscal year and reallocations of previous bond authorizations;

AND WHEREAS, the Board of Finance, meeting of April 29, 2020, approved and recommended the following transfers/bond reauthorizations to the Town Council:

IT ORDAINED by the Town Council of the Town of East Haven that said transfers/bond reauthorizations are approved.

This Ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Councilman Santino moved to approve the motion as read.

Councilwoman Glassman second the motion.

Roll Call Vote-All in Favor. None opposed. No abstentions.

Approved

Item #7

Councilwoman Hennessey read the following to consider and act upon a Resolution for the following transfer:

| | | |
|-------|--|-------------|
| To: | 97-4-13 Façade Repair Momauguin School | \$26,603.00 |
| From: | 97-4-02 Air Conditioners | \$3,644.98 |
| | 97-4-06 Fume Hoods | \$6,727.40 |
| | 97-4-07 ADA Compliance | \$12,681.62 |
| | 97-4-08 Mixing Valve | \$15.00 |
| | 97-4-11 AC upgrades | \$209.00 |
| | 97-4-12 Blinds | \$3,325.00 |
| | | \$26,603.00 |

and to execute any and all documents which it deems to be necessary or appropriate.

BE IT RESOLVED, that Joseph Carfora, as Mayor of The Town of East Haven, or his designee, is authorized and directed to execute and to deliver any and all documents on behalf of the Town of East Haven to effectuate transfer the funds as outlined above and herein

Chairman Deko recognized Vincent Consiglio Coordinator of Maintenance BOE who explained the facade is being restored to its original look and we have a short-fall of funds in our capital account so we are transferring funds from an old capital account from FY 16/17. We plan to have the work completed before the start of the school year in September upon the approval of this council.

Chairman Deko indicated that these funds were unused capital funds.

Councilman Santino stated that this is not just a restoration it is an emergency repair due to the crumbling of the facade and the columns are actually collapsing.

Ann Pennington asked “if this is for sod or is the building crumbling?”

Chairman Deko stated it is the facade.

Councilman Santino stated that when the tree was removed we could then see the building was in dire need of repair.

Councilwoman Parlato noted that the capital funds are left over from the FY 16/17 and already approved and will be applied to this repair.

Chairman Deko confirmed she is correct.

Councilman Santino moved to approve the motion as read.

Councilwoman Cesare second the motion.

Roll Call Vote-All in Favor. None opposed. No abstentions.

Approved

Item #8

Councilwoman Hennessey read the following to consider and act upon a Resolution for the following transfer:

Public Works

To: 01-224-0570 Bldg. & Ground Maintenance \$25,000.00

From: 01-224-0110 Wages \$25,000.00

and to execute any and all documents which it deems to be necessary or appropriate.

BE IT RESOLVED, that Joseph Carfora, as Mayor of The Town of East Haven, or his designee, is authorized and directed to execute and to deliver any and all documents on behalf of the Town of East Haven to effectuate transfer the funds as outlined above and herein

Chairman Deko recognized Charles Coyle Superintendent Public Works. Mr. Coyle stated that these are end of the year bills from all the work being done cleaning up town buildings that have been left unattended to for many years.

No public comment.

Councilwoman Glassman left the meeting at 8:08 p.m.

Councilman Balter asked what year these bills are from.

Mr. Coyle indicated FY 19/20.

Councilwoman Parlato asked Mr. Coyle if there is a possibility of there being a short-fall in this account this year since there is less money allocated in that account.

Chairman Deko recognized Jim Keeley, Interim Finance Director who stated that all the transfers are for the previous fiscal year to close out the year's accounts. Due to salaries being left unused from unfilled positions there should not be any issue; there is enough money left in that account.

Councilman Santino moved to approve as read.

Councilman Butler second the motion.

Roll Call Vote-All in Favor. None opposed. No abstentions.

Approved

Item #9

To consider and act upon setting a public hearing date for August 4, 2020 with regard to the following transfers:

- a. Legal
 - To: 01-113-0668 Legal/Lawyer Fees \$40,000.00
 - From: 01-885-0689 Contingency \$40,000.00
- b. Police Services:
 - To: 94-3-100-01 Legal Fees: \$11,650.77
 - 94-3-700-4 Police & Emergency Vehicles \$332,497.24
 - Total \$344,148.01
 - From: 94-3-200-001 O'Toole Associates \$11,650.77
 - 94-3-200-01 Community Surveys \$5,249.71
 - 94-3-300-001 Tech Expert & Consulting Fees \$475.00
 - 94-3-400-01 Legal Training \$988.90
 - 94-3-400-02 Misc. Training & Travel Costs \$137.36
 - 94-3-400-04 Firearms Ammunition \$544.11
 - 94-3-400-06 Misc. Equip \$282.15
 - 94-3-500-02 Power DMS \$142.65
 - 94-3-500-05 Printing Costs \$545.74
 - 94-3-600-01 Personnel Costs \$1,000.12
 - 94-3-600-02 Benefit Costs \$10,329.75
 - 94-3-700-01 Cost of Insurance \$82,301.75
 - 94-3-700-02 Interest on Borrowings \$125,000.00
 - 94-3-700-03 Contingency \$5,500.00
 - Total \$344,148.01
- c. Tax Department
 - To: 01-106-0668 Legal Fees \$4,400.00
 - From: 01-885-0689 Contingency Acct. \$4,400.00

Chairman Deko stated this is just to set a public hearing date. The Police Chief is here if he wants to say something.

Chief Lennon indicated that they just prepared a transfer for a vehicle lease program when the consent decree went into effect and so the funds have been sitting for a while.

Councilman Santino moved to approve the motion as read.
Councilwoman Hennessey second the motion.
Roll Call Vote-All in Favor. None opposed. No abstentions.
Public Hearing Set for August 4, 2020.

Item #10

Councilwoman Hennessey read the following to consider and act upon a Resolution approving and authorizing Joseph Carfora, as Mayor of The Town of East Haven or his designee, confirming the Town of East Haven's commitment to continue participation in the regional household hazardous waste collection center for a minimum three-year period (July 1, 2020 through June 30, 2023), and confirms its intent to contribute financially for the operation, processing, transportation and disposal of household hazardous waste.

The Town of East Haven authorizes its Mayor, or his designee to enter into this agreement with the South-Central Connecticut Regional Water Authority for the operation of the facility. Such agreement will permit the Authority to act as its agent to maintain the facility, to contract with a vendor for the transportation and disposal of the hazardous wastes, to receive financial support from grant sources, to enter into agreements with other municipalities and to operate the facility.

Invoicing will be based on a two-part formula:

1. Annual operational costs are based on the number of 1- and 2- family housing units in East Haven, and
2. Annual transportation and waste disposal costs are pro-rated by residents' usage.

This resolution shall be effective July 1, 2020 through June 30, 2023.

Chairman Deko indicated that this is something that is done every 3 years to be part of Hazwaste.

Councilwoman Parlato urged anyone to volunteer. It is a great multi-town based program and she volunteers there and is happy to see that a lot of East Haven Residents utilized the program.

Councilwoman Parlato moved to approve the motion as read.
Councilman Balter second the motion.
Roll Call Vote-All in Favor. None opposed. No abstentions.
Approved

Item #11

Councilwoman Hennessey read the following ordinance to be added to the agenda "An Ordinance Amending East Haven Code of Ordinance Section 11-16 by adding subsection k and l; AND Amending East Haven Code of Ordinance Section 11-17 its subsection 3(c)."

Chairman Deko stated and to add to the K and L, and without the proper permit or sticker displayed and visible on the vehicle.

Councilman Santino moved to add to the agenda as read and with the Chairman's added text.
Councilwoman Cesare second the motion.
Roll Call Vote-All in Favor. None opposed. No abstentions.

Councilman Santino moved to approve the Ordinance as read and with the added text from the Chairman.
Councilman Butler second the motion.
Roll Call Vote-All in Favor. None opposed. No abstentions.
Approved

Councilman Balter announced that he and his wife are offering the first annual scholarship for students studying government.

Councilwoman Hennessey wanted to publicly thank Mr. Coyle for getting the town off to a good start under the new administration. The town is perking up and thanks to your staff for painting on one of the hottest days the letters on the Industrial Park sign it looks beautiful. The weeds around town are diminishing; just everywhere there has been improvements and you are always open to suggestions and easy to approach, thank you again Charlie.

Respectfully submitted,
Roberta A. DeLuca
Town Council Clerk