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EAST HAVEN, CONN

*Stacy Granino, CTC*  
TOWN CLERK

**East Haven Town Council**  
Minutes

The East Haven Town Council will held its Regularly Scheduled Meeting Tuesday, October 5, 2021, at 7:30 p.m. or immediately following certain public hearings located at the East Haven Community Center, 91 Taylor Avenue, East Haven, CT in order to transact the following:

Chairman Deko called the meeting to order at 7:25 p.m. and read the Governor's executive order.  
Roll call-12 present 3 absent (Parlato, Hennessey, Ruggiero, and Maltese)

Staff Present-Mayor Joseph Carfora, James Keeley Finance Director, Michael Luzzi Town Attorney, Ray Baldwin Director of Administration, Edward Lennon Police Chief, Patrick Tracy Assistant Chief, and Charles Coyle Superintendent Public Works.

Pledge of Allegiance

Moment of Silence for all those affected by Covid-19

**Item #1**

Approval of Minutes

Vice Chairman Pacelli moved to approve the minutes of September 7, 2021.

Councilman Balter second the motion.

Voice vote-All in favor. None opposed. No abstentions.

Motion Carried.

Approved

**Item #2**

Correspondence

Chairman Deko stated he received in excess of 25 emails with regard to the rehabilitation of the Ice Rink supporting the repairs.

**Item #3**

Subcommittee Reports:

- a. Education, Library and School Building  
Councilwoman Cesare will forward updates to the clerk.
- b. Public Health, Safety, and Welfare  
Councilwoman Cesare will forward updates to the clerk.
- c. Finance  
Councilman Balter stated that the minutes from the Board of Finance are part of the current record.
- d. Public Services, Parks, and Recreation  
Vice Chairman Pacelli stated that road paving is ongoing and public works is doing a great job with the parks and town green.  
Councilwoman Parlato arrived at 7:28 p.m.
- e. Urban Renewal/Housing
- f. Blight

Vice Chairman Pacelli moved to change the order of the agenda to move to item #9.  
 Councilwoman Glassman second the motion.  
 Voice vote-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item #9**

Vice Chairman Pacelli moved to consider and act upon an ordinance entitled an ordinance entitled an  
 “Ordinance transferring from Various Budget Accounts to Police Services”—as follow:

To:	01-332-0190	Overtime	\$287,452.00
	01-332-0190	Overtime	\$ 28,766.00
	Total		<u>\$316,218.00</u>

FROM:

01-332-0110	Regular Salaries	\$189,677.00
01-332-0115	Part-Time Wages	\$ 31,720.00
01-332-0131	Perfect Attendance	\$ 100.00
01-332-0140	Longevity	\$ 600.00
01-332-0160	Holiday Pay	\$ 21,453.00
01-332-0175	Education Incentive	\$ 602.00
01-332-0178	No Smoking Incentive	\$ 1,900.00
01-332-0192	Repl. Vacation Days	\$ 25,000.00
01-332-0350	Prof. Development & Training	\$ 119.00
01-332-0410	Office & Lab Equipment	\$ 1,081.00
01-332-0420	Firearms, Police Equipment	\$ 511.00
01-332-0430	Mech. & Manual Equipment	\$ 597.00
01-332-0505	Books/Maps/Ref. Material	\$ 42.00
01-332-0510	Photo/Printing Supplies	\$ 663.00
01-332-0520	General Office Supplies	\$ 534.00
01-332-0561	Vehicle Supplies & Parts	\$ 64.00
01-332-0563	Tires & Tubes	\$ 68.00
01-332-0565	Motor Oil, Lubricants	\$ 36.00
01-332-0568	Food & Food Supplies	\$ 89.00
01-332-0570	Build. Maintenance Supplies	\$ 563.00
01-332-0578	Medical/First Aid Supplies	\$ 720.00
01-332-0590	Training Supplies	\$ 2,071.00
01-332-0592	Traffic & Street Signs	\$ 494.00
01-332-0594	Protective Safety Supplies	\$ 199.00
01-332-0615	Printing & Binding	\$ 369.00
01-332-0644	Rental of Equipment	\$ 1,033.00
01-332-0646	Registration Dues & Subscriptions	\$ 110.00
01-332-0657	Data Proc. Serv., Software	\$ 607.00
01-332-0658	Equipment Maintenance Services	\$ 5,039.00
01-332-0660	Building Maintenance/Repair Services	\$ 71.00
01-332-0662	Vehicle Repairs & Maintenance Services	\$ 39.00
01-332-0676	Waste Collection & Disposal	\$ 900.00
01-332-0682	Veterinary Services	\$ 284.00
01-332-0827	SCJAC MATCH	<u>\$ 97.00</u>
SUB TOTAL		\$ 287,452.00

\*\*\*FROM PSCC\*\*\*

FROM:

01-336-0110	Reg. Salaries	\$	26,956.00
01-336-0115	PT Wages	\$	<u>810.00</u>
SUB TOTAL		\$	28,766.00
		\$	287,452.00
		\$	28,766.00
Total		\$	<u>316,218.00</u>

Chairman Deko recognized Donna Richo, 67 Charnes Drive who asked why these two different accounts?

Jim Keeley, Finance Director indicated one is from the Police Department account and one is from the Public Safety account.

Vice Chairman Pacelli moved to approve as presented.  
 Councilwoman Lesco second the motion.  
 Roll call vote-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item #4**

Vice Chairman Pacelli moved to consider and act upon a resolution to provide a tax refund for the following:

Refund \$5,667.36 Account #2020-02-40255  
 Leased Equipment  
 Address: Bureau Veritas Commodities & Trade Inc.  
 Property Tax  
 1300 Hercules Avenue, Ste. 105, Houston, TX 77058  
 Per Connecticut State Statute #12-57

Chairman Deko recognized Anna DelRosso, Tax Collector via cell phone who explained that a personal property account was made in error by completing a declaration. This account is eligible for a refund because it is within 3 years.

Councilwoman Lesco second the motion.  
 Roll call-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item #5**

Vice Chairman Pacelli moved to consider and act upon a resolution that the Town of East Haven, pursuant to its Request for Proposals, award and enter into an agreement with SLAM Construction Services for “design build” services in connection with the renovation of the Ice Rink located at 67 Hudson Street, and authorize the Mayor to execute any and all documents necessary to effectuate the award and contract.

Chairman Deko recognized Ray Baldwin Director of Administration and Management and Town Attorney Michael Luzzi who introduced Jeffrey Donofrio of the Ciulla and Donofrio municipal lawyers who have overseen the construction and process for construction projects for municipalities throughout the state. The firm of Ciulla and Donofrio are the town’s assistant town attorneys by charter. Attorney

Donofrio is one of the top municipal lawyers in the State of Connecticut, as well as one of the top construction attorneys in Connecticut. He has done projects in multiple communities, much larger than this. Although it is a significant project for the town, he is here to explain the process and the procedure.

A video of the current conditions of the ice rink was presented to the council.

Ray Baldwin indicated that Attorney Donofrio has orchestrated major projects in the town of Trumbull where he was First Selectman and we are happy to have someone of his caliber working on this project and its procedures.

Attorney Donofrio gave a brief overview of the recent process that was completed through an RFQ. In November 2020, he was faced with the challenge of the ice rink, which is off-line due to disrepair caused by lack of maintenance. We created a Request for Proposals (RFP) in conjunction with a Request for Qualifications (RFQ) to inspect the entire facility and the town received 5 responses for feasibility studies. The town decided to go with the long-time architectural and engineering firm of SLAM as they were the low bidder at \$38,000 and they performed their evaluation. They determined the cost of repairs at \$11M and the town had no appetite to find those funds for a seasonal facility. After much discussion to minimize the cost some of the work it would be done in phases, some by the town employees that would handle the front of the building and the concession area and common areas. With all that, we negotiated to \$4.5M with contingencies. The town received four RFP's in total and has decided to go with the SLAM to complete the repairs. We hope to re-open September of 2022, providing there are no supply chain disruptions.

Chairman Deko recognized Sal Follo, 14 Kenny Court stated he supported the decision by Mayor Carfora to close the rink due to its condition. Now it time to get the rink open and stop losing our players to other towns. He fully supports the renovations of the rink.

Raymond Marsico, 30 Batt Lane President of Youth Hockey for 30 years and we have been losing players to other towns. Also, the loss revenue for the ice time and the learn to skate program all needs to get back online, very much in favor of this project.

Daniel McCann, 137 Mansfield Grove Road this is a hockey town, the rink is where his daughters grew up; very much in favor of the rehabilitation of the rink

Dr. Margaret Echetta is a former hockey mom very much in favor of this project.

Matt Lieber, 18 Hampton Road very much in favor of this project, it is an asset to the community.

Donna Richo, 67 Charnes Drive the rink generates about \$275,000; she assumed you will be bonding for this.

Jim Keeley replied that we are not at that stage yet, we have an approval of \$1.5M currently from past capital.

Donna Richo 67 Charnes Drive indicated that you will have to bond for this and suggests we dedicate the funds raised by the rink pay any debt we incur. Is the \$772,000 is for architectural design.

No that is the amount that covers the architect fee, design fee, bond premiums from contractors, insurance, pre-construction fee, etc.

Donna Richo stated that it is pretty much management fees and the project will be \$4.5M.

The \$772,000 is included in the \$4.5M.

Donna Richo stated that this is a small group who utilize the rink for a lot of money and the pool is probably used by more. There was \$1.2 in the Tyler fund what did we do with that. She is not in favor of bonding.

Councilwoman Glassman supports the project it is a great value to the community and thanked Ray Baldwin and Attorney Donofrio for their efforts. Please make sure the agreements include project labor agreements to also include language for wage violation in accordance with Department of Labor.

Councilwoman Lesco stated she fully supports the project as she grew up watching her brother play hockey there.

Councilman Santino fully supports the project.

Councilman Ranfone stated that the rink has good bones the roof is in good condition as well as the exterior, very much in favor of the project.

Councilwoman Parlato expressed appreciation for coming before the council. She then asked if this is only 8 months usage not year-round.

Chairman Deko asked to clarify, it's 8 months of ice but the facility and recreation department will be utilizing all year.

Councilman Parlato asked once everything has been bid for the project will we get a list of work that will be performed by our public works, looking at provision B.

We will be in close coordination throughout the entire process and the work the town will be doing in certain areas will not be included in the bid process.

Councilman Pompano is in favor of the project and asked about the timeline.

Attorney Donofrio stated the hope to start by the end of January.

Councilman Vollono in favor of the project because the rink is an important entity to the town.

Vice Chairman Pacelli supports the project it has always been a money maker for the town. If you felt at any time there were to be a problem with getting supplies would that increase the cost.

We don't have a handle on that it could be with any project until we open the bids.

Councilwoman Cesare thanked Attorney Donofrio but she has concerns for the supply-line issues. She is also very happy that our public works department will be doing some of the work, will that be during regular hours.

Chairman Deko indicated during regular hours.

Councilman Santino second the motion.

Roll call vote-All in favor. None opposed. No abstentions.

Motion carried.

Approved

## **Item #6**

Vice Chairman Pacelli moved to consider and act upon an ordinance entitled an "Ordinance transferring from Principal Payment Debt account to Retirement Lump Sum account \$625,000.00"—as follow:

To:	01-167-0972	Retirement Lump Sum	\$625,000.00
From	01-771-0710	Principal Payment Debt	\$625,000.00

Councilman Ranfone second the motion.  
 Roll call vote-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item #7**

Vice Chairman Pacelli moved to consider and act upon an ordinance entitled an ordinance entitled an “Ordinance transferring from Various Budget Accounts to Other Contractual Accounts \$135,784.00”—as follow:

To:	01-334-0110	Regular Salaries	\$ 44,695.00
	01-334-0190	Overtime	<u>\$ 90,819.00</u>
			\$135,784.00
From:	01-334-0150	Vacation Pay	\$107,671.00
	01-334-0175	Education Incentive	<u>\$ 28,113.00</u>
			\$135,784.00

Councilwoman Cesare second the motion.  
 Roll call vote-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item #8**

To consider and act upon an ordinance entitled an ordinance entitled an “Ordinance transferring from Contingency Account \$41,150.00 to Special Assignments Account \$44,150.00”—as follow:

To:	01-885-0195	Special Assignments	\$ 44,150.00
From	01-885-0689	Contingency	\$ 44,150.00

Councilwoman Lesco second the motion.  
 Roll call vote-All in favor. None opposed. No abstentions.  
 Motion carried.  
 Approved

**Item # 10**

Councilman Balter thanked Noreen Clough for her dedication and years of service to the town on the Board of Finance.

Vice Chairman Pacelli moved to adjourn.  
 Councilwoman Cesare second the motion.  
 Voice vote-All in favor. None opposed. No abstentions.  
 Meeting adjourn at 8:37 p.m.

Respectfully submitted,

Roberta A. DeLuca  
Town Council Clerk