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TOWN CLERK'S OFFICE
EAST HAVEN, CONN.

**EAST HAVEN TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 4, 2018**

Stacy Gravano, CTC
TOWN CLERK

The East Haven Town Council held a regular meeting Tuesday, September 4, 2018, at 7:00PM at the East Haven Senior Center, 91 Taylor Avenue, East Haven, CT 06512.

Chairman Ken Mckay calls the meeting to order at 7:14PM and asks all to stand for the pledge of allegiance and a moment of silence for the passing of Senator John McCain.

Item #1

Roll Call-12 present-3 absent (Santino, Badamo and Butler III).
A quorum is present.

Item #2

Approval of minutes from the August 7, 2018 Regular Meeting.

Councilwoman Loria Jaffe makes a motion.
Councilman Louis Pacelli seconds the motion.
Voice vote: all in favor-none oppose-none abstain. Motion carries.

Item #3

Approval of minutes from the August 7, 2018 Public Hearing.

Councilman Louis Pacelli makes a motion.
Councilman Joseph Deko seconds the motion.
Voice vote: all in favor-none oppose-none abstain. Motion carries.

Item #4

Correspondence- a letter to Mayor Maturo from William Jackson the Chairman of the Old Cemetery Board requesting that the vacancy on the board be filled by Ms. Melanie Johnson who is currently the Vice President of the East Haven Historical Society.

- Chairman Mckay says they will ask for a resume from her and bring it up at the next administrative services meeting next month.

Item #5

Subcommittee Reports:

- a. Subcommittee on Education, Library, and School Building;
(*Robert Parente, Lou Pacelli, Linda Hennessey*)
 - Councilman Robert Parente says they had a hectic summer but the maintenance Dept. under Mr. Consiglio brought in all new furniture to the Middle School which they obtained through a grant; this includes 65" TVs in all of the classrooms. He asks Superintendent Erica Forti if there were any issues with the bus stops. She responded that she rode along in a Durham Schools bus and visited all of the stops that called into her office and evaluated if they were for convenience or safety and all of the issues have been resolved to date.
- b. Subcommittee on Public Safety, Health, & Welfare;
(*"BIG" Steve Tracey, Rich Anania, Joe Santino*)
 - Councilman Nicholas Palladino asks about the accident that involved two police cars and damage to private property; has that been resolved.
 - Town Attorney Joseph Zullo indicates that it is being worked on.
 - Councilman Steve Tracey says no, he is waiting for a check.
 - Attorney Zullo says it is a conflict for him to bring up or respond to this subject matter as a Council member when he has a personal claim against the Town. It should not be responded to in a public forum. They can address it privately if the Council wishes to go into executive session and exclude the claimant.
- c. Subcommittee on Finance;
(*Judy Sittnick, Joseph Badamo, Joseph Carfora*)
 - Councilwoman Judy Sittnick says they discussed the transfers that are coming to the Council tonight.
- d. Subcommittee on Public Services, Parks, & Recreation;
(*Robert Parente, Joseph Deko, Lori Jaffe*)
 - Councilman Robert Parente says their 27 year veteran mechanic retired so they are waiting for the application process to find a new mechanic. The Fall Festival is this weekend so they are working hard on that and also getting the trucks ready. He says the beach season went well this year, the beach technically closes on Labor Day but they did the same thing this year where they kept it open a little longer because the weather was still nice. With the kids back in school it's not necessary to have the added cost of lifeguards and parking lot attendants.
 - Chairman Ken McKay asks if we have no lifeguard on duty signs up once we officially close.
 - Councilman Robert Parente says yes, tomorrow we will technically be closed and there are signs and the lifeguard stands will be gone.

- Councilman Louis Pacelli mentions that he was told some of the jets/buckets at the splash pad were not working properly. He asks if they have any ongoing maintenance for this and concrete issues they had there.
 - Councilman Robert Parente says this is the first he is hearing of anything not working; they routinely repair things that they are told are not working by the beach supervisors. At one point they did some painting and it was so hot and there was some black slippery stuff on the ground which the next day they got a power washer from the board of education and cleaned and scrubbed it down.
 - Councilman Joseph Deko adds that they finished painting the no parking lines with the exception of about 25ft. on Hobson Street which they will revisit next season. They did a good job and he has not seen the last and final invoice but they are well within the budget for this.
- e. Subcommittee on Urban Renewal/Housing; no report.
(Richard Anania, Henry Butler, III, Joseph Deko)
- f. Temporary Subcommittee on Community Group Stipends.
(Kenneth McKay, Nick Palladino)
- Chairman Ken McKay explains that he added Councilman Parente to this subcommittee as well. They have met with youth football whose account was down to about \$145.00 and the 89ers whose account was down to about \$25.00. They received statements from both groups and they will be getting their funding from the Town by Friday. They are going to schedule meetings with the next groups next week.
 - Councilman Robert Parente says he would like to ask Sal Brancati to come to the next meeting so they can obtain a status on some of the tenants at the Old High School.
 - Vice Chairwoman Linda Hennessey asks if the next meetings are set up yet because the groups are getting close to starting.
 - Chairman Ken McKay says they will schedule them for next week.
 - Councilman Nicholas Palladino says he also thinks there was some confusion with some of the groups thinking that they only had to meet with them once. But this is seasonal where they have to show them all the documentation.
 - Councilman Robert Parente says they are asking them to bring more materials this time and the two groups they met with, the 89ers and youth football, were right on schedule with what/why/their budget/their bank account balances.

Item #6

To consider and act upon "An Ordinance Approving and Authorizing the Conveyance of 18 Glenmoor Drive to Donald Gennette and Donald Gennette Sr. for \$130,000.00."

**AUTHORIZING ORDINANCE OF THE
East Haven Town Council**

**An Ordinance Approving and Authorizing the Conveyance of 18 Glenmoor Drive
to Donald Gennette and Donald Gennette Sr. for \$130,000.00**

WHEREAS, the Town of East Haven is desirous of selling the real property, including the improvements thereon, located at 18 Glenmoor Drive in East Haven, Connecticut, better known by the following Map, Block, and Lot Number: "470/5634/005;"

AND WHEREAS, the Town's Planning and Zoning Commission, at its regular meeting on June 6, 2018, issued a favorable 8-24 referral in connection with the proposed the sale of the property;

AND WHEREAS, on June 5, 2018, the Town Council waived the competitive bidding requirements in connection with the contemplated sale;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of East Haven that sale of the real property, including the improvements thereon, located at 18 Glenmoor Drive in East Haven, Connecticut to Donald Gennette and Donald Gennette Sr., for the price of \$130,000.00 is hereby approved;

BE IT FURTHER ORDAINED that Mayor Joseph Maturo, Jr., or his designee, is authorized to enter into any agreements and to execute any and all related deeds and documents in order to effectuate the contemplated conveyance.

This Ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Submitted by: Danelle Feeley, Council Clerk
Approved by: Joseph Maturo, Jr., Mayor
Received by: Stacy Gravino, Town Clerk

Date: _____
Date: _____
Date: _____

Councilman Robert Parente makes a motion.
Councilman Louis Pacelli seconds the motion.

No public comment.

Council comment:

- Councilman Nicholas Palladino asks if we are paying the basic 6% to the realtor?

- Attorney Zullo says he believes it may be 5% but he doesn't have the complete file with him, he is certain that it is no more than 6%, they typically do it cheaper for municipalities.
- Councilman Nicholas Palladino asks if the buyer pays the closing costs.
- Attorney Zullo says he does it as part of his retainer so there are no closing costs.

Roll call vote: 11 in favor-none oppose-1 abstention (Anania). Motion carries.

Item #7

To consider and act upon "An Ordinance Approving and Authorizing Mayor Joseph Maturo, Jr., or his designee, to execute Schedule No. 20 to an existing Master Lease Agreement with Apple, Inc. to fund technology projects through FY 2020-2021."

An Ordinance Approving and Authorizing Mayor Joseph Maturo, Jr., or his designee, to execute Schedule No. 20 to an existing Master Lease Agreement with Apple, Inc. to fund technology projects through FY 2020-2021

WHEREAS, the East Haven Board of Education and the Town of East Haven are parties to an existing Lease Agreement with Apple, Inc. and Wells Fargo Vendor Financial Services, LLC for computer technology;

AND WHEREAS, the East Haven Board of Education and the Town of East Haven wish to amend the current lease to provide for the leasing of new computer technology for an additional year through FY 2020-2021 for the Board of Education at a cost of \$262,000.00, net of applicable taxes;

AND WHEREAS, Chapter 6, Section 4(C) of the East Haven Town Charter contains bidding requirements for certain expenditures;

AND WHEREAS, the Town Charter's bidding requirements may be waived by two-thirds of the members present and voting;

NOW THEREFORE, be it **ORDAINED** by the Town Council of the Town of East Haven that the Town of East Haven and the Board of Education, acting by their duly authorized agents, are authorized to execute Schedule 20 and amend/extend an existing Lease Agreement with Apple, Inc. and/or Wells Fargo Vendor Financial Services, LLC to fund technology projects through FY 2020-2021 and to obligate the Town and Board of Education for the payment of \$262,000.00 (net of applicable taxes) in furtherance of this extension; and

BE IT FURTHER ORDAINED, that any bidding requirements associated with said transaction are hereby waived.

This Ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Submitted by:	Danelle Feeley, Council Clerk	Date: _____
Approved by:	Joseph Maturo, Jr., Mayor	Date: _____
Received by:	Stacy Gravino, Town Clerk	Date: _____

Councilman Nicholas Palladino makes a motion.
Councilman Steve Tracey seconds the motion,

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #8

To consider and act upon a Resolution authorizing a Transfer of \$31,000.00 for the Recreation Department as follows:

A Resolution authorizing a Transfer of \$31,000.00 for the Recreation Department

WHEREAS, the Town Council of the Town of East Haven, upon recommendation of the Board of Finance, must approve, by resolution, transfers of monies in excess of \$25,000.00 but not in excess of \$50,000.00;

AND WHEREAS, the Board of Finance, on July 18, 2018, approved and recommended the following transfer to the Town Council:

Recreation Department

To:	For:	
01-661-0118	Seasonal Wages	\$31,000.00
TOTAL		\$31,000.00

From:		
01-661-0667	Temp/PT Costs	\$5,000.00
01-661-0694	Other Cost Serv.	\$8,000.00
01-661-0201	Electric Town Pool	\$9,000.00
01-661-0203	Natural Gas	\$9,000.00
TOTAL		\$31,000.00

Reason: To balance end of year accounts.

NOW THEREFORE, be it **RESOLVED** by the Town Council of the Town of East Haven that said transfer is approved.

This Resolution shall be effective in accordance with the provisions of the East Haven Town Charter.

Councilwoman Loria Jaffe makes a motion.

Councilman Louis Pacelli seconds the motion,

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #9

To consider and act upon a Resolution setting a public hearing date and time to discuss an "Ordinance approving a transfer of \$64,000.00 for the Sanitation Department" as follows:

A Resolution setting a public hearing date and time to discuss an "Ordinance approving a transfer of \$64,000.00 for the Sanitation Department"

BE IT RESOLVED that, pursuant to Chapter 3, Section 6 of the Town Charter and Section A, Item 3 of the Town Council Standing Rules, a public hearing shall take place on October 2, 2018, at 7:00PM, at the East Haven Senior Center, 91 Taylor Avenue, East Haven, Connecticut to discuss an Ordinance approving the following transfer at the recommendation of the Board of Finance:

Sanitation Department

To:

01-226-0676	Waste Collection Disposal	\$64,000.00
TOTAL		\$64,000.00

From:

01-224-0110	Regular Salaries - Pub. Services	\$64,000.00
TOTAL		\$64,000.00

Reason: Funds needed for disposal of waste from town landfill.

BE IT FURTHER RESOLVED that the council clerk and Town Attorney are charged to effectuate notice of said public hearing in accordance with the Town Charter and the Standing Rules.

The public hearing shall take place on October 2, 2018, at 7:00PM, at the East Haven Senior Center, 91 Taylor Avenue, East Haven, Connecticut.

Councilman Robert Parente makes a motion.

Councilwoman Loria Jaffe seconds the motion,

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #10

To consider and act upon a Resolution setting a public hearing date and time to discuss an "Ordinance approving a transfer of \$257,957.00 for the Fire Department" as follows:

A Resolution setting a public hearing date and time to discuss an "Ordinance approving a transfer of \$257,957.00 for the Fire Department"

BE IT RESOLVED that, pursuant to Chapter 3, Section 6 of the Town Charter and Section A, Item 3 of the Town Council Standing Rules, a public hearing shall take place on October 2, 2018, at 7:00PM, at the East Haven Senior Center, 91 Taylor Avenue, East Haven, Connecticut to discuss an Ordinance approving the following transfer at the recommendation of the Board of Finance:

Fire Department

To:

01-334-0110	Regular Salaries	\$247,686.00
01-334-0165	Personal Days	\$10,271.00
TOTAL		\$257,957.00

From:

01-334-0115	PT Wages	\$15,490.00
01-334-0140	Longevity	\$3,000.00
01-334-0150	Vacation	\$34,616.00
01-334-0160	Holiday	\$16,917.00
01-334-0190	Overtime	\$58,270.00
01-334-0191	Garcia	\$35,895.00

01-334-0662	Vehicle Repairs	\$571.00
01-334-0665	Auto body	\$293.00
01-885-0689	Contingency	\$92,905.00
TOTAL		\$257,957.00

Reason: To cover year-end expenses related to new collective bargaining agreement, vacancies, and injuries.

BE IT FURTHER RESOLVED that the council clerk and Town Attorney are charged to effectuate notice of said public hearing in accordance with the Town Charter and the Standing Rules.

Councilman Nicholas Palladino makes a motion.
Councilman Joseph Deko seconds the motion.

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #11

To consider and act upon a Resolution to provide a tax refund of \$566.49 to Toyota Lease Trust as follows:

A Resolution to provide a tax refund of \$566.49 to Toyota Lease Trust

WHEREAS, C.G.S. Section 12-129 provides that a local board of selectmen, or its equivalent, may, upon recommendation and certification of the Tax Collector, issue a refund for tax overpayments;

AND, WHEREAS, the following entity or person has requested a refund for the following overpayment:

Toyota Lease Trust
20 Commerce Way Ste 800
Woburn, MA 01801 – 1057

Acct./List: 2016-03-71953

Reason: Overpayment

Amount: \$566.49

TOTAL: \$566.49

AND, WHEREAS, the Tax Collector, via backup paperwork submitted to this Council, has recommended and certified the accuracy of this refund;

NOW, THEREFORE, BE IT RESOLVED that said refund is approved and the tax collector is authorized to effectuate said refund.

This resolution shall be effective in accordance with the provisions of the East Haven Town Charter.

Councilwoman Loria Jaffe makes a motion.

Councilman Louis Pacelli seconds the motion.

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #12

To consider and act upon a Resolution to provide a tax refund of \$2,900.87 to Linda Russo as follows:

A Resolution to provide a tax refund of \$2,900.87 to Linda Russo

WHEREAS, C.G.S. Section 12-129 provides that a local board of selectmen, or its equivalent, may, upon recommendation and certification of the Tax Collector, issue a refund for tax overpayments;

AND, WHEREAS, the following entity or person has requested a refund for the following overpayment:

Linda Russo
5 Garrup Avenue
East Haven, CT 06512

Acct./List: 014-01-8790
Reason: Overpayment
Amount: \$2,900.87

TOTAL: \$2,900.87

AND, WHEREAS, the Tax Collector, via backup paperwork submitted to this Council, has recommended and certified the accuracy of this refund;

NOW, THEREFORE, BE IT RESOLVED that said refund is approved and the tax collector is authorized to effectuate said refund.

This resolution shall be effective in accordance with the provisions of the East Haven Town Charter.

Councilman Louis Pacelli makes a motion.

Councilwoman Loria Jaffe seconds the motion.

No public comment.

No Council comment.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Item #13

To consider and act upon "An Ordinance Reallocating Board of Education Capital Funds totaling \$150,000.00 within Capital Account 96-1-030 for District-Wide Security Upgrades and Improvements." - *NOTE: Tabled from 7/11/2018 and 8/7/2018 meetings.*

AUTHORIZING ORDINANCE OF THE East Haven Town Council

An Ordinance Reallocating Board of Education Capital Funds totaling \$150,000.00 within Capital Account 96-1-030 for District-Wide Security Upgrades and Improvements

WHEREAS, the Town Council of the Town of East Haven is charged with the authority to allocate and reallocate capital project monies in each fiscal year;

AND WHEREAS, the Town Council previously reallocated \$150,000.00 dollars for capital improvements for the Board of Education for software enhancement within capital account 96-1-030;

AND WHEREAS, the Board of Education wishes to once again re-allocate said \$150,000.00 within capital account 96-1-030 to fund security upgrades and improvements throughout the school district;

AND WHEREAS, the Mayor has expressed his approval of the requested reallocation and all parties believe funding and undertaking the contemplated security upgrades and improvements is in the best interest of the school district;

NOW THEREFORE, be it ORDAINED by the Town Council of the Town of East Haven that said reallocation is approved.

This Ordinance shall be effective in accordance with the provisions of the East Haven Town Charter.

Submitted by: Danelle Feeley, Council Clerk
 Approved by: Joseph Maturo, Jr., Mayor
 Received by: Stacy Gravino, Town Clerk

Date: _____
 Date: _____
 Date: _____

Councilwoman Loria Jaffe makes a motion.
 Councilman Steve Tracey seconds the motion.

Councilman Nicholas Palladino makes a motion to enter into executive session and include the Town Council, Town Attorney, Paul Rizza, Sal Brancati, Superintendent Erica Forti, Vin Consiglio, Randel Osborne and Richard Hout from the Board of Education.

Councilman Louis Pacelli seconds the motion.

Roll call vote: all in favor-none oppose-none abstain. Motion carries.

Chairman Ken Mckay explains that they are going into executive session due to the sensitive nature of school security and the need for it to not go out to the public.
 Executive session begins at 7:42PM.

Councilman Richard Anania makes a motion to end executive session.

Councilman Louis Pacelli seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Executive session ends at 8:58PM.

Roll call vote on item #13-all in favor-none oppose-none abstain. Motion carries.

Item #14

Adjournment of Regular Meeting.

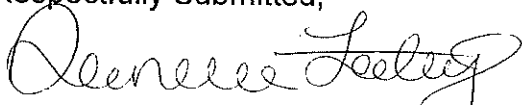
Councilman Robert Parente makes a motion to adjourn.

Councilman Joseph Deko seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Meeting is adjourned at 8:59PM.

Respectfully Submitted,



Danelle Feeley, Clerk, East Haven Legislative Town Council