

Town of East Haven, CT
Urban Renewal Agency Zoom Meeting Minutes
January 25, 2022
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Members Present:

Chairman Tony Moscato
Vice-Chair Al Fucci
Commissioner William DeMayo
Commissioner Robert Senserrich

Staff Present:

Michelle Benivegna-Director

Public Present:

Christine DeRosa, NHR

Chairman Moscato called the meeting to order at 7:05 p.m. Roll was called, and a quorum was present.

Approval of Minutes

Commissioner DeMayo made a **MOTION** to approve the minutes of the June 23, 2020, meeting. Vice-Chair Fucci seconded. All were in favor; none were opposed and there were no abstentions. **MOTION CARRIED**

Director's Report/Small Cities

Director Michelle Benivegna stated that Peter Testa was unable to attend the meeting tonight. She stated that there were some loans that have been paid back and added to the funds already received so that more people can get the assistance they might need. Peter did submit his report on behalf of the Town and Director Benivegna shared the report on her computer screen with the commission. Commissioner DeMayo asked if we are able to get more funding. Director Benivegna stated that we have to spend down the repayment money first. She will collaborate with Peter to get information about this program to the public. The website is being updated and she is using a template from other towns for a handbook that can be given out to prospective applicants. They will be updating the application, composing a welcome letter which is more user friendly than what we have now. Commissioner DeMayo asked Director Benivegna if she was spearheading this project. She said yes along with the IT person that the Town uses. A special meeting will be held if necessary and Commissioner Senserrich said he would work on the Spanish translation for those documents. She is hoping to have this completed by the early spring and hoping that the handbook will be complete before the next meeting. The agency should review the guidelines, so all are on board. **MOTION** made by Commissioner DeMayo to recommend the commission do as Director Benivegna discussed with input from the commission. Vice-Chair Fucci seconded. All were in favor; none were opposed, and none abstained. **MOTION CARRIED**

OLD BUSINESS

Director Benivegna stated that there is still a vacancy on the commission and if anyone knows anyone interested in being on the commission to send their resume to her for consideration for the position which is a Mayoral appointed position. It should preferably be someone who is unaffiliated or Independent.

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NEW BUSINESS

Director Benivegna stated that she wanted to go to quarterly meetings for the commission starting in July. Obviously if something comes up, a special meeting can be held. The meeting dates are as follows: July 26, October 25, January 24, and April 25th. **MOTION** made by Vice-Chair Fucci to approve the dates as read. Commissioner DeMayo seconded. All were in favor; none were opposed, and none abstained. **MOTION CARRIED**

The reorganization of the commission needed to be completed and the commission agreed to do that tonight. Commissioner DeMayo made a **MOTION** to nominate Tony Moscato as Chairman. Vice-Chair Fucci seconded. It was asked three times if there were any other nominations. There were none. **MOTION CARRIED**

Commissioner DeMayo made a **MOTION** to nominate Al Fucci as Vice-Chair. Chairman Moscato seconded. It was asked three times if there were any other nominations. There were none. **MOTION CARRIED**

Director Benivegna stated that if the clerk needed to add anything on the agendas when they are sent to her, by all means add it.

BILLS

Linda LaLuna	January Clerking Fee	\$100.00
A&E Invoice (Peter Testa)	8/21-12/21 for services rendered	\$330.00

MOTION made by Vice-Chair Fucci to pay the bills as stated. Commissioner DeMayo seconded. All were in favor; none were opposed, and none abstained. **MOTION CARRIED**

Chairman Moscato asked Christine DeRose who was in attendance if she had any questions. She stated that she was the newest New Haven Register reporter for the Town and was attending meetings to see how things work.

There being no further business to come before the commission, a **MOTION** to adjourn the meeting was made by Commissioner DeMayo and seconded by Vice-Chair Fucci at 7:37 pm. All were in favor; none were opposed, and none abstained. **MOTION CARRIED**

Respectfully Submitted,

Linda S. LaLuna

Linda S. LaLuna
Clerk